



DEMOCRATIC SERVICES  
SESSIONS HOUSE  
MAIDSTONE

Tuesday, 12 June 2007

To: All Members of the County Council

Please attend the meeting of the County Council in the Council Chamber, Sessions House, County Hall, Maidstone on Thursday, 21 June 2007 at **10.00 am** to deal with the following business. **The meeting is scheduled to end by 4.30 pm.**

1. Minutes of the meeting held on 17 May 2007 and if in order, to be approved as a correct record. (Pages 1 - 4)
2. Chairman's Announcements
3. Questions
4. Report by Leader of the Council (Oral)
5. KCC Annual Plan 2007-08 (Pages 5 - 116)
6. Appointment of Independent Members for Standards Committee (Pages 117 - 118)
7. Standards Committee Annual Report (Pages 119 - 142)
8. Tour de France (Pages 143 - 148)
9. Minutes for Information (Pages 149 - 154)

Peter Sass  
Head of Democratic Services and Local Leadership  
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## KENT COUNTY COUNCIL

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MINUTES of a Meeting of the Kent County Council held at County Hall, Maidstone on Thursday, 17 May 2007.

PRESENT:

Mr L B Ridings (Chairman)  
Mr P W A Lake (Vice-Chairman)

Mrs A D Allen, Mrs C Angell, Mr M J Angell, Mr A R Bassam, Mr T J Birkett, Mr R H C Bliss, Mr A H T Bowles, Mr D L Brazier, Mr J R Bullock, MBE, Mr R B Burgess, Mr C J Capon, Miss S J Carey, Mr P B Carter, Mr N J D Chard, Mr A Chell, Mr L Christie, Mr B R Cope, Ms C J Cribbon, Mr A D Crowther, Mr J Curwood, Mrs V J Dagger, Mr D S Daley, Mr M C Dance, Mr J A Davies, Mrs T Dean, Dr M R Eddy, Mr K A Ferrin, MBE; Mr C G Findlay, Mr M J Fittock, Mr J B O Fullarton, Mr G K Gibbens, Mr R W Gough, Mrs E Green, Ms A Harrison, Mr M J Harrison, Mr C Hart, Mr W A Hayton, Mr P M Hill, OBE; Mr D A Hirst, Mrs S V Hohler, Mr G A Horne, MBE, Mr A J King, MBE; Mr S J G Koowaree, Mr R L H Long, Mr T A Maddison, Mr R F Manning, Mrs M Newell, Mr W V Newman, DL, Mr M Northey, Mr R J Parry, Mr A R Poole, Dr T R Robinson, Mrs E D Rowbotham, Mr G Rowe, Mr K W Sansum, Mr J E Scholes, Mr J D Simmonds, Mr D Smyth, Mrs P A Stockell, Mr R Tolputt, Mr R Truelove, Mrs E Tweed, Mr M J Vye, Mr C T Wells and Mr F Wood-Brignall.

IN ATTENDANCE:- The Chief Executive, Mr P Gilroy, OBE and the Director of Law and Governance, Mr G Wild.

### UNRESTRICTED ITEMS

**1. Election of Chairman**

*(Mr F Wood-Brignall, the present Chairman presided for this item)*

(1) Mr P B Carter moved, Mr J Simmonds seconded:-

that Mr L B Ridings be elected Chairman of the Council.

*Carried without a vote*

(2) Mr Ridings thereupon took the chair, made his declaration of acceptance of office and returned thanks for his election.

**Mr F Wood-Brignall**

(1) Mr Ridings paid tribute to Mr Wood-Brignall and thanked him for the manner in which he had carried out his duties as Chairman of the Council from May 2006 to the present day.

(2) Mr Wood-Brignall suitably replied.

## **2. Election of Vice-Chairman**

- (1) Mr P M Hill moved, Mrs A D Allen seconded:-

that Mr P W A Lake be appointed Vice-Chairman of the Council.

*Carried without a vote*

- (2) Mr Lake thereupon made his declaration of acceptance of office and returned thanks for his appointment.

## **3. Minutes**

RESOLVED that the Minutes of the meeting held on 22 February 2007 are correctly recorded and that they be signed by the Chairman.

## **4. Chairman's Announcements**

### Member Absence

RESOLVED that, pursuant to Section 85(i) of the Local Government Act 1972, approval be given to the continued absence, due to ill health, of Mrs B J Simpson, County Councillor for Swale Central Electoral Division.

### Mrs Margaret Featherstone and Mr Michael Odling

- (1) The Chairman announced the death Mrs Margaret Featherstone, County Councillor for Maidstone North since 1993 and Mr M Odling, County Councillor for Tonbridge East from 1981 – 1997.
- (2) The Council stood in silence as a mark of respect.
- (3) RESOLVED that this Council desires to record the sense of loss it feels on the deaths of Mrs Featherstone and Mr Odling and extends to their relatives its deepest sympathy on their sad bereavement.

## **5. Questions**

Under Procedure Rule 1.18, 12 questions were asked and replies were given. 3 questions remained unanswered at the end of 30 minutes and written answers were given.

## **6. Report by Leader of the Council**

The Leader updated the Council on Early Years Funding, Operation Stack, Secondary Education in Kent and progress on Localism.

**7. Proposed Constitutional Changes**

RESOLVED that:-

- (a) the amendments to the Constitution relating to “Senior Manager” in Personnel Management Rules and Gating Orders be approved; and
- (b) procedure rules relating to Council Meetings be referred back to the Selection Committee for further consideration.

**8. Kent Prospects 2006-2012 – Final Draft**

- (1) Mr R W Gough moved Mr R L H Long seconded the recommendations contained in the report.
- (2) Mr Gough noted suggestions made by Members and asked that any additional comments be sent to him after the meeting.
- (3) RESOLVED that the timetable for the Kent Partnership to publish and the content of Kent Prospects 2006 -2012, be endorsed subject to any necessary amendments.

**9. Minutes – Governance and Audit Committee – 7 March 2007**

RESOLVED that, pursuant to Procedure Rule 1.23 (3), these Minutes be noted.

**10. Minutes for Information**

Pursuant to Procedure Rules 1.10 and 1.19A the Minutes of the Planning Applications Committee and Regulation Committee were noted.

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By: Paul Carter, Leader of the County Council  
Peter Gilroy, Chief Executive

To: County Council – 21 June 2007

Subject: KCC Annual Plan 2007/08

Classification: Unrestricted

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**Summary:**

This report attaches the final draft of the KCC Annual Plan 2007/08 for approval.

FOR DECISION

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**1. Introduction**

The Local Government Act 1999 introduced the statutory requirement for authorities to produce a Best Value Performance Plan (BVPP). The contents are strictly prescribed. Kent's BVPP is known as the KCC Annual Plan. The statutory deadline for publication is 30 June.

The principal audiences are KCC's staff and Members as well as partners, groups and organisations with an interest in our activities. It is nevertheless a public document and potentially an important means of communicating with local people directly.

The Constitution states that the Leader shall submit a draft Annual Plan to County Council. This meeting of the Council to approve the plan has been arranged to allow Members to see as near final a draft as possible.

**2. Purpose of the KCC Annual Plan**

The KCC Annual Plan goes further than the statutory minimum BVPP content requirements. It brings existing KCC planning processes together in one document and is an important mechanism for incorporating elements of Towards 2010, Kent Agreement, Supporting Independence Programme, Vision for Kent and other Directorate priorities, for example.

It acts as a bridge between KCC's strategic objectives and corporate priorities and its service and financial plans, and avoids duplicating large amounts of detailed information contained elsewhere. It reports upon progress made against many priorities for the previous financial year as well as setting new targets for the current year and beyond. Much of the information included is therefore taken from existing Member approved information sources.

The KCC Annual Plan is also a central part of the Authority's performance management processes bringing together performance information and comparing KCC with other authorities.

This year the Annual Plan will follow the Towards 2010 layout with Directorate and Portfolio information being allocated under Towards 2010 headings. Previously the Annual Plan was set out under Next Four Years headings.

#### **4. Completion of the Plan**

This year the Annual Plan will be published on CD. The CD will also include the Vision for Kent, Towards 2010, The Kent Agreement and the Supporting Independence documents to enable easy reference. A published hard copy of the Annual Plan will also be available on request.

The final published version will be in colour and will contain relevant illustrations.

#### **5. Approval and publication**

Cabinet will consider the KCC Annual Plan on 18 June 2007 and its views will be reported orally at this meeting. There will also be an oral report on the view of the Governance and Audit Committee Group of Members who met on 7 June to consider the Plan's compliance with statutory requirements.

A copy of the draft Plan was made available to a special meeting of the Policy Overview Co-ordinating Committee (POCC) on 7 June 2007 for discussion prior to County Council as we have done in previous years. The approved version will be submitted to each Policy Overview Committee (POC) in July 2007, as also done in previous years. This is to enable those committees to review formally the performance of the council's services in relation to its policy objectives and performance targets. It will also be an opportunity to seek Members' views on any changes that may be incorporated into the next Plan. At the POCC meeting on 7 June it was agreed that next years draft Annual Plan will be presented to the POC's prior to County Council.

Following approval, copies will be sent to all Members of the County Council, the Authority's principal partners and relevant voluntary organisations, senior KCC managers and our external auditors, amongst others. The Plan will also be available on KCC's website before the end of June 2007. This will be a web-based version to enable better access to the public and other interested parties. A copy will also be available on KNET to allow access to all our staff.

#### **5. External Audit**

BVPPs are subject to external audit. The audit is restricted largely to whether the Plan complies with statutory requirements.

KCC's previous external auditor's, Pricewaterhouse Coopers (PwC), reports on the last seven years Plans have been unqualified with no statutory recommendations in the last six years. An early draft of the Plan was made available to our new appointed external auditors, The Audit Commission in order to ensure KCC meets statutory requirements prior to publication.

#### **7. Recommendations**

County Council is asked to APPROVE the KCC Annual Plan 2007/08.

*Contact officer:-*

*Janice Hill, Performance Management Group, Corporate Services, Ext. 1981*



## **KCC Annual Plan**

**Performance in 2006/07**

**Priorities and targets for 2007/08**

## About this plan

Publishing an Annual Plan (Best Value Performance Plan) is a statutory requirement for all local authorities.

This Annual Plan brings all Kent County Council's activities together in a single document. It sets out:

- How we performed in 2006/07
- Our objectives and targets for 2007/08
- How we are transforming the organisation and managing our resources
- The county council's Contracts Statement.

### Responsibility Statement

**Kent County Council (KCC) is responsible for preparing the KCC Annual Plan, for the information and assessments within it and for the assumptions and estimates on which the targets are based. KCC is also responsible for putting in place appropriate performance management and internal control systems to ensure that the information and assessments included in the plan are, in all material respects, accurate and complete and, above all, that the plan is realistic and achievable. Please note that all performance information for 2006/07 has not yet been audited**

## **Leader and Chief Executive's Introduction**

This year's plan will see Kent County Council continue to pursue its aim of providing high quality services and outcomes for the people of Kent and delivering the best possible value for money. This is despite local authorities in Kent constantly being asked by central government to deliver more for less with unfavourable settlements year on year, both in real terms and relative to the grants received by many upper tier authorities in metropolitan areas. Together with a more articulate and demanding public, this brings significant challenges to all of local government and it is critical that we continue to improve services, reduce costs and sustain morale. The Vision for Kent and Towards 2010 contain the medium to long-term strategy for Kent which this Annual Plan supports, and these documents contain further details of our priorities and commitments for the next few years. The Annual Plan brings together our key objectives and priorities for delivering these goals.

Earlier in 2007 we retained our nationally rated Four Star status, in the government's performance assessment for local authorities, the Comprehensive Performance Assessment. This is the highest overall rating that can be obtained and we will continue to build on this to ensure that we remain at the forefront of new and better ways of delivering services and engaging the public. Our aspiration is to be judged by the best, on a national, regional and international scale. We will continue to modernise all of our services and wherever possible to personalise them, giving back to residents greater power and control in shaping the services they use. We will also continue our programme of modernising the democratic process to involve Kent residents more in local government and the issues that concern them. We have already extended our use of webcasting and will be using a range of approaches including webjamming to communicate and engage with people.

We will continue to work closely with District Councils following the signing of the Kent Commitment in January 2007 by all Leaders in Kent, to improve public access to local government services, provide more opportunities for involvement of local communities in decision making and identify savings through closer collaboration between councils. This cooperation extends across the wider public sector with continued close working with Police, Fire and Health to deliver efficient personalised services for all residents and businesses in Kent. We will continue to work with other organisations to make the best use of our buying power to obtain value for money in our procurement policies.

The Education economy in Kent has been particularly creative in setting up structures for harnessing talent and sharing best practice. It is continuing to move forward on a multi-agency basis with the development of local Children's Trust arrangements which will ensure that services for children continue to be yet more closely integrated. The evaluation of the three Pathfinders will enable us to secure the right services in the most effective way.

Kent has been chosen, along with only two other authorities to receive funding which will enable use to expand our use of Telehealth and Telecare enabling more people to live independently in the knowledge that medical conditions can be regularly monitored and that they can live safely at home. Maximising the use of technology will also enable us to put people much more in control of their services through use of the Kent Card. Use of the Kent Card will increase individual choice and independence and has the potential to transform the way a whole range of our services are accessed.

We are also changing the way that people can access our services so that they can get in touch, not just with us but with a range of public services, in modern centres set in retail areas. We will be expanding this Gateway programme this year, improving access and satisfaction rates across the county by increasing visibility of and access to public services across the county. We will be launching Kent TV in September. This will bring huge opportunities not just to inform but to engage citizens in Kent and to boost tourism and the local economy. Our Film Office has had a very successful first year and has already generated very considerable additional income for the economy of the County by attracting production companies to work and invest in Kent.

Kent County Council is a Four Star authority with strong political and strategic leadership but we must continue to improve and to use our resources effectively while retaining quality in our dealings with the public; this plan is a demonstration of that commitment.

Paul Carter  
Leader, Kent County Council

Peter Gilroy  
Chief Executive, Kent County Council

## **Introduction by the Leader and the Chief Executive**

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- 2. Delivering improved services and transforming KCC**
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- 5. Preparing for employment**
- 6. Enjoying life**
- 7. Keeping Kent moving**
- 8. Environmental excellence and high quality homes**
- 9. Improved health, care and well-being - An essential part of life is staying healthy**
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- 11. Stronger and safer communities**
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### **Appendices**

- A1. *The Kent Agreement***
- A2. The Supporting Independence Programme**
- A3. *The Vision for Kent* and the Kent Partnership**
- A4. Comprehensive Performance Assessment information**
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- A9. The policy framework**
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- A11. How to obtain alternative versions of the Annual Plan/comments**

### **Glossary**

## Section 1: Local and National Priorities

### 1.1 KCC's strategic direction

KCC continues to act in pursuit of the county's clearly stated objectives as set out in the ***Vision for Kent (the Vision)***. This document, agreed between Kent's public, private and voluntary sectors, sets out how the county council and its partners will work together to improve the economic, social and environmental well-being of the county over the next 20 years.

***Towards 2010***, a vital new document designed and developed across the council in 2006, defines KCC's priorities in terms of the *Vision* and gives the business strategic direction.

At the heart of *Towards 2010* are the county council's agreed aims. These are designed to achieve:

- Increased prosperity for Kent through business growth and job creation
- Transformation in education
- Reduced traffic congestion
- Improved health and quality of life
- Quality homes in a well-managed environment
- A safer Kent
- Continued improvements in services while keeping council tax down.

These are further supported by the ***Kent Agreement*** and its associated reward grant, which concludes in 2008. The *Kent Agreement* is the county's **Local Area Agreement (LAA)** and **Public Service Agreement (PSA)** with Government, signed by KCC and its major partners in Kent. This year's performance will be vital in achieving the stretching targets agreed and in winning the additional funding for local public services.

The Kent **Supporting Independence Programme** continues to play a fundamental role in achieving the *Vision*, *Towards 2010* and *Kent Agreement* targets. Of particular importance is its focus on key dependency groups including young people not in education, employment or training (NEETS) and its multi-agency approach to helping people move from dependency into employment and more fulfilling lives.

This **Annual Plan** is a shorter-term document aimed primarily at KCC members, directorate staff and key partners. It sets out KCC's priorities for the current year and reports on performance for the previous year.

To make sure the council's resources align with its priorities, it has a **Medium Term Financial Plan** (MTP) that look ahead at the next three financial years. Its main purpose is to seek to identify and estimate resources available over this period.

### 1.2 National priorities

One of the key tasks of every local authority is to achieve a balance between national and local priorities. There has been a Government drive over the past few years to help councils deliver improvements in services to local people. Initiatives aimed at delivering these improvements have included the following:

- Comprehensive Performance Assessment (CPA), which was introduced in 2002 to help local councils improve services for their communities. CPA uses existing information on the performance of services, their ability to improve and the council's

plans and ambitions for the future to produce an overall assessment of how well council is run and how well it is delivering services. The assessment results in a 'star rating' from nil to four.

- The Gershon Review, which introduced a requirement on local authorities to improve efficiency and reduce bureaucracy.
- Local Area Agreements (such as the *Kent Agreement*), made between central and local authorities to improve performance by allowing a more flexible use of resources and promoting more local responsibility.
- Best Value, introduced on 1 April 2000 as a key element of the Government's programme to modernise local government and which places local authorities under a duty to seek continuous improvement in the way in which they carry out their functions.
- *Every Child Matters*, a radical reform of children's services prompted by the Children Act 2004 aimed at bringing together the work of the health sector and local government and improving the delivery of health and social care for children and young people.
- *Our Health, Our Care, Our Say*, a White Paper that sets out a radical agenda focussed on the following four overarching goals for health and social care:
  - Providing better prevention services and earlier intervention
  - Giving people more choice and a louder voice
  - Tackling inequalities and improving access to community services
  - Providing support for people with long-term conditions.
- *Sustainable Communities - People, Places and Prosperity*, a five-year strategy setting out the Government's vision for sustainable communities, with a focus on vibrant local leadership, resident engagement and participation and improved service delivery and performance.
- The recent Varney report on service transformation that included recommendations for a cross-government identity management system. This would enable greater personalisation of services and reduce duplication across government by, for instance, only requiring people to make one notification when their circumstances changed instead of notifying each public body separately.
- Local Strategic Partnerships (LSPs) are non statutory, multi-agency partnerships, which match local authority boundaries. LSPs bring together at a local level the different parts of the public, private, community and voluntary sectors; allowing different initiatives and services to support one another so that they can work together more effectively.

### **1.3 The Local Government White Paper/Local Government and Public Involvement in Health Bill**

The Government's first Bill on local government since 2000 was published in December 2006 and is expected to become statute in 2007. This legislation will have key implications not just for Kent County Council but for all local government in England. It will bring new responsibilities and challenges that the county council is preparing to meet by working in partnership with district councils across Kent. It will bring new opportunities to reinforce the

collective desire to continue to improve service delivery and achieve further cost efficiencies across the whole of the public sector.

The legislation will reinforce the key role of elected members as community leaders and finally give statutory recognition to the fact that customers, residents and service users in Kent are at the heart of the county council's role.

The legislation will mean that not only will KCC be independently judged on how it performs as a county council but on how well the whole of the public sector works together for Kent. Progress against targets for improvement and change will be regularly reported in a clear and simple way.

The legislation will bring in new ways in which local people can make sure their voice is heard and new mechanisms designed to ensure that, where appropriate, public services are held to account by local people.



## **Section 2: Delivering improved services and transforming KCC**

### **2.1 The journey continues**

Kent County Council has excellent staff to deliver its services and has maintained high levels of performance while making significant efficiency savings. It has undergone massive transformation in recent years, placing the customer at the very heart of its services. As it meets increasingly diverse and personalised service demands, that journey of transformation will continue.

KCC has been rated as “*four star and improving strongly*” in the Government's performance assessment for local authorities, the Comprehensive Performance Assessment (See Appendix A4). This is the highest overall rating that can be obtained, although the council is determined not to be complacent and must continue to deliver new service improvements every year.

A new directorate structure put in place during the past year will ensure KCC is well placed to continue its journey of transformation combined with high performance.

#### **Kent Adult Social Services Directorate**

This year has seen the directorate and its partners get to grips with the new challenges of the White Paper *Our Health, Our Care, Our Say*. The directorate is establishing a culture of personalisation and choice coupled with a focus on modernisation and innovation, while maintaining its focus on service delivery.

As outlined in last year's plan, Kent Adult Social Services has refreshed and rolled forward its 10-year vision *Active Lives*. This has meant a major programme to consult and involve the public and this has re-affirmed the overall objective:

“To help the people of Kent live independent and fulfilled lives safely in their local communities”.

#### **Children, Families and Education Directorate**

Set up in April 2006, the new Children, Families and Education Directorate was joined in September by representatives from the health service, bringing together for the first time in the history of Kent those services that have a significant and long-lasting effect on children's quality of life and upbringing.

This was augmented by the creation of the Kent Children's Trust, which has representation from district councils, health, the police, probation and youth offending services, the higher education sector, the Church, the Kent Children's Fund, schools (through head teacher nominations) and the voluntary and community sector. The trust will ensure that all organisations tasked with supporting children and families work together at the highest level to ensure the effective delivery of integrated services and the best possible outcomes across the county.

#### **Communities Directorate**

At the end of its first year, the Communities Directorate has successfully brought together 14 service units under one new umbrella. More needs to be done as good practice is identified, the strengths of different cultures and experiences are drawn together and opportunities for joining up different systems and functions are reviewed.

The Communities Directorate is developing its own strategic vision to shape its particular contribution to the life of people in Kent of all ages; at the heart of this vision will be three core principles:

- To continue to improve locally-delivered services
- To involve communities in shaping those services
- To extend the positive impact those services have, especially in Kent's more disadvantaged communities.

### **Environment & Regeneration Directorate**

The overarching objective of Environment & Regeneration is to deliver high quality services and projects that are designed and implemented in ways that meet both the present and future needs of the people of Kent.

Services include road maintenance, waste disposal and recycling, country parks, public rights of way and support for Kent's businesses.

Looking to the future, the directorate aims to guide the housing growth that will be experienced over the next 20 years to make sure Kent remains a vibrant, attractive and sustainable county. The directorate will strive to provide for the jobs, skills, infrastructure and investment Kent needs while protecting its essential character and the quality of life of the people who live and work in the county.

### **Chief Executive's Department**

The Chief Executive's Department is a core part of KCC, supporting service delivery and driving forward the modernisation and transformation agenda. This department is a federation of services that include finance, personnel and development and commercial services.

## **2.2 Our commitments**

KCC's five management priorities are to:

- Deliver the *Vision for Kent*, the *Kent Agreement* (which consists of the Local Area Agreement and Kent's second Local Public Service Agreement), the Supporting Independence Programme, the strategic statement *Towards 2010* and the aims set out in this Annual Plan
- Provide excellent value for money services and continuously improve KCC's performance
- Take better care of the public by communicating more effectively with them and by listening and responding to their needs
- Inspire staff and make KCC a great place to work
- Transform the way KCC works by investing in information technology.

These are enshrined in our commitments for delivering improvement in 2007/08.

## **2.3 Priorities for delivering improvement in 2007/08**

The county council's priorities fall within the areas set out below:

### ***Towards 2010***

*Towards 2010* now defines KCC's major priorities in terms of the *Vision for Kent*. Section 3.11 of this document outlines how the county council will deliver those priorities.

## **Supporting Independence Programme**

A top priority is to develop further the aims and associated action of the Supporting Independence Programme (SIP). Although the Kent Agreement and the Towards 2010 vision document will be used to deliver many of SIP's aspirations, these routes will not cover them all and intensive work will be carried out to drive the SIP even further forward. There will still be significant focus on improving partnership working and a focused approach to effective actions and measurable outcomes at a local and strategic level.

In conjunction with the Kent Public Service Board, the Kent Partnership and the Kent Business Forum, we will assist in providing positive and effective strategic direction to the innovative services and support required across the county.

Integral to the success of SIP will be specific '*Towards 2010* targets' that will promote the importance of independent living and create the framework for some exciting new initiatives with local and central government agencies, the Kent Partnership and the local private and voluntary sector.

A strategic overview of education and employment initiatives will ensure that individuals within our county have access to a greater number of flexible and more meaningful job opportunities and career paths. Exciting new proposals that will further develop vocational education in schools in addition to promoting a wider selection of opportunities post-16 will ensure that young people are given the ability and support they need to choose the right route into further education and employment. Improved careers advice and an increase in apprenticeship opportunities are just two of the many exciting proposals being developed.

We will continue to work with Jobcentre Plus and the Department of Work and Pensions as SIP drives forward a wide range of initiatives to secure an increased number of flexible work opportunities for individuals currently relying on welfare benefits.

With a strong focus on local challenges, SIP will ensure that real solutions are developed to tackle issues of social exclusion and dependency at a community and individual level. Delivering SIP will ensure that KCC and partner agencies make progress towards truly empowering and supporting individuals within the county to lead positive and fulfilling lives.

Further information in Appendix 2.

## ***Kent Commitment***

Kent County Council and the 12 district councils are committed to improving services and achieving significant savings for the people of Kent through this innovative local agreement.

The *Kent Commitment* builds upon the strong working relationships already in place between KCC and the districts and continues to put the residents and service users at its heart. An action plan to deliver on its target outcomes is due to be published in the late summer of 2007.

## ***Kent Agreement***

The coming year will see a new Local Area Agreement, the *Kent Agreement 2*, developed with the wider Kent Partnership and agreed with the Government. It will build on Kent's existing agreement and continue the aim of providing improving services while maintaining a focus on value for money. *Kent Agreement 2* will be the way overarching priorities for

action across all Kent's public services are brought together and delivered in the most effective way possible.

### **Partnership working**

We are keen to work even more closely with partners to build on the continuing improvement in public services and will build upon the work of the Kent Partnership [www.kentpartnership.org.uk](http://www.kentpartnership.org.uk) (see *appendix 4*). This reflects our commitment to improved two-tier working and the recognition that the Kent Partnership - our countywide Local Strategic Partnership - is key to unlocking opportunities.

For 2007-2008, the Kent Public Service Board (PSB) will focus on developing the second Kent Agreement which will be aligned to the Vision for Kent, other Sustainable Community Strategies and partner strategies. Community engagement will be at the heart of the new agreement. In tandem with this, the PSB will facilitate a more cohesive approach to partnership working which reflects the needs of the new agreement as well as the emerging national direction from the Local Government Bill.

### **Customer care**

The expectations of residents and businesses as consumers of public services are changing. KCC needs to respond to the fact that service users increasingly see themselves as customers, expecting greater choice and services tailored to their needs and those of their families and businesses. Residents want to access services that meet their individual needs at convenient locations and at times that suit them.

KCC is committed to excellence in customer care for all the people of Kent. Whether they access the council's services face-to-face, via technology or by phone the council is determined to make every contact a positive experience. We will:

- Make sure we understand what our customers need by consulting them, encouraging community involvement and developing our services around their expectations
- Re-launch our customer charter and standards
- Respond positively and promptly to compliments and complaints, using feedback to learn from any mistakes and improve and modernise our services.

### **Personalising services**

KCC is committed to 'personalising' services to ensure they meet the needs of the people of Kent. This means continuing to innovate and improve by:

- Giving individuals and communities a stronger voice in the design and transformation of services
- Ensuring that we continue to improve access through innovative projects such as *Gateways* and the self-assessment website so that services are accessible to all
- Continuing to find new and innovative ways of offering more choice and individual control in order to meet and surpass public expectations
- Making the most of technological innovations to personalise services
- Getting the simple things right first time and ensuring an excellent customer experience for all.

KCC's Personalisation Board, chaired by the Managing Director of Kent Adult Social Services, supports directorates in meeting these aims by championing improvements in community engagement, identifying and communicating good practice within KCC and maintaining a clear focus on improving the customer experience.

## **Information and communications technology (ICT)**

The potential and capabilities of ICT are being fully developed and exploited across KCC to help drive forward service transformation and efficiency improvements.

The county will continue to expand the capability of ICT systems and will support innovative and modern flexible working practices such as wireless networking, remote access and home working as a key priority.

In the coming year the county council will deliver:

- Kent TV, a digital broadband channel available through the internet
- The Children's Disability Register - a system that will have information on all registered children with disabilities
- *Web jam* – an on-line public/staff consultation system.

ICT support is also being provided to Kent Adult Social Services' *Whole Systems Demonstrator* project, which aims to extend Telecare and Telehealth services in support of some of the most vulnerable members of our society.

KCC will work with its Kent Connects partners to find opportunities to deliver shared ICT services between multiple agencies. Potential benefits include virtual call centres, disaster recovery arrangements and procurement.

## **Equality and diversity**

KCC is a major employer and provider of services, and both staff and elected members are committed to promoting equality, valuing diversity and combating unfair treatment. Equality of opportunity and freedom from discrimination is a fundamental right that the county council will exercise leadership and commitment in promoting.

KCC will review any policy or practice that is given a high priority by Impact Assessment Panels to ensure that there is no discrimination in the provision of services to the county's diverse community.

## **Our staff**

Our priorities can not be delivered without the continuing passion, skill and motivation of our staff. We will ensure KCC remains "a great place to work".

Delivering the *Strategy for Staff* will remain a key priority. It aims to make KCC a place where inspiring leadership, enhanced use of technology and an involving management style enable staff to:

- Feel excited and proud about working for KCC
- Achieve their full potential
- Treat customers as they would like to be treated themselves
- Feel equipped and rewarded for what they do
- Feel able and confident to welcome and initiate innovation in the way they work to deliver excellent customer service.

To achieve this and underpin KCC's journey of transformation the council will:

- Develop new and improved ways of working through increased use of technology and the creativity of staff
- Take action to recruit and retain a diverse workforce that reflects the Kent community
- Generate an environment of health, safety and well-being which motivates staff and reduces absence

- Develop and deliver excellent leadership and member development programmes
- Improve performance through effectively managing and developing staff.

### **International agenda**

The European Affairs Group (EAG) has responsibility for dealing with EU policy issues, funding and legislation relevant to KCC and Kent as a whole. As part of the EAG, the Kent Brussels Office provides an important liaison point with the European Union bureaucracy in Brussels, while the unit as a whole gathers intelligence, develops strategic partnerships (such as with Nord-Pas de Calais, West Flanders, and Central and Eastern Europe) and seeks to influence European policy development with a view to maximising funding benefits. The unit also provides support to a number of Kent-based partners including district councils, universities and business support organisations.

The expansion of the EU to include new countries from Eastern Europe will reduce the amount of funding that Kent will be able to bid for. With this in mind, a key target over the coming years will be to raise the proportion of successful bids and maximise the amount of funding that is actually secured. The group has set itself an ambitious target of raising £70m for Kent between 2007 and 2013. KCC needs to ensure that external funding such as European money is targeted towards corporate priorities, including *Towards 2010* targets.

Kent's bid to host the European Business and Innovation Centres Network (EBN) Congress 2007 succeeded despite stiff opposition from cities including Budapest and will make this the first time that this prestigious event will be hosted in England.

The EBN is a non-profit making association based in Brussels which represents Business Innovation Centres, of which there are 160 in 21 countries around the world. The Congress will this year welcome colleagues from the USA as part of the Kent-Virginia project celebrating the 400<sup>th</sup> anniversary of the founding of Jamestown in 1607.

Kent will also be represented this summer at the Smithsonian Folklife Festival in Washington D.C. The festival will showcase the best of Kent to an international audience and is expected to attract more than one million visitors either side of 4 July. A month earlier KCC will lead a joint trade mission with Essex County Council to Washington and Virginia to promote the Thames Gateway and build trade and inward investment links.

## **2.4 Performance and achievements in 2006/07**

### ***Towards 2010***

This ambitious four-year programme of actions designed to improve the quality of life for residents in Kent and expand job opportunities across the county was launched as a consultation document in June 2006 and published in September of the same year. See section 3.11 for information on performance and achievements.

### **Supporting Independence Programme (SIP)**

Further information in Appendix A2

### ***Kent Agreement***

The second year of the *Kent Agreement* concluded at the end of March 2007. A great deal of progress was made during the year, with genuine partnership commitment and engagement leading to excellent progress across most of the 18 Outcomes.

The system of block and outcome leads ensured that plans and activities put in place in year one were further developed. A clearly-defined and effective monitoring system is overseen by the Public Service Board and the four main working groups within the Kent Partnership. A communications system has been developed to spread good practice, maintain interest and morale and encourage and emphasise the importance of collaboration between individuals and operational units, regardless of the organisation to which they belong. Although some success has been achieved in agreeing 'freedoms and flexibilities' with the Government, there has in general not been as much progress as had been hoped for.

### ***Vision for Kent***

The revised *Vision* has not created additional targets on top of those already imposed on partner agencies by Government. Instead, detailed action plans are being developed to ensure that all the long-term goals and short-term priorities are supported by partner activity. The action plans add value by drawing together existing targets and monitoring activity. An activity-based mapping tool developed in May 2006 enables partner strategies and plans to be developed in synergy with the long-term aims of the *Vision*. Now recognised as an essential partner tool and an efficient means of aligning strategies and plans in pursuit of shared aims, it has been used to model the framework for the second *Kent Agreement*.

### **Partnership working**

The county council remains keen to work even more closely with partners to keep improving public services and will build upon the work of the Kent Partnership [www.kentpartnership.org.uk](http://www.kentpartnership.org.uk) (see *appendix 4*). This reflects KCC's commitment to improved two-tier working and the recognition that the Kent Partnership - our countywide Local Strategic Partnership - is key to unlocking opportunities.

The focus for 2006/7 was on achieving value for money through better partnership working and more collaboration and innovation. As part of the Kent Partnership, the Kent Public Service Board (PSB) agreed to focus on delivering more joined-up working by dispensing with the organisational boundaries that normally surround things such as procurement, public access and back office arrangements.

The PSB hosted a Value for Money Symposium for all partners that played a significant role in translating the 'big vision' into shared understanding and specific workstreams such as multi-agency *Gateway* centres. It took forward the work on enhanced two-tier working and laid the foundations for the *Kent Commitment*.

The PSB also agreed to support a cross-sector leadership development initiative using funding from the Leadership Centre for Local Government. This was launched as a pilot scheme in Autumn 2006 and gives candidates access to international learning, coaching and mentoring through what will be the first Kent-wide leadership development programme to cover the public, private and community/voluntary sectors.

The PSB continued to develop as a powerful lobbying force for Kent, giving the public sector a strong, collaborative voice with which to represent the county's interests. It provided a coordinated response to the Comprehensive Spending Review 2007 and facilitated high-level debate on issues such as the Local Government Bill and the new Regional Economic Strategy.

For 2007-2008, the PSB will focus on developing the second *Kent Agreement*, which will be aligned to the *Vision for Kent*, other sustainable community strategies and partner strategies and will focus on community engagement. The PSB will also facilitate a more cohesive approach to partnership working which reflects the needs of the new agreement as well as the emerging national direction from the Local Government Bill.

### **Enhanced two-tier working in Kent**

In January 2007, Kent's local government Leaders signed the *Kent Commitment* to demonstrate their collective approach to improving services, efficiency and responsiveness for the benefit of the people of Kent.

The *Kent Commitment* sets out a vision of what local government wants to achieve for local people. The wide-ranging agreement targets the following areas:

- An excellent customer experience for all the people of Kent who use local government, with fair, simple and equitable access that gains improved customer satisfaction.
- Greater engagement of communities so that they are more involved in shaping their local quality of life by enabling decisions to be taken at the lowest possible level.
- Ambitious cost savings created by 13 councils working together more closely, particularly in back office tasks.
- A combined set of outstanding capabilities that brings together internal talent and external suppliers to deliver the ambitions councils have for the people of Kent.

### **Going Local**

2006/07 saw a number of national and local developments add impetus to the *Going Local* agenda. These included the Local Government White Paper and subsequent Bill and the publication of the final Lyons Inquiry Report with its renewed emphasis on local democracy driving 'place-shaping'. Within Kent, the local driver is now the *Kent Commitment*, an agreement on improved multi-tier working between all 13 Kent councils.

The county council continued its pilot local board schemes during the year, working with district council colleagues. The outcomes will be reviewed during 2007/08 within the context of the *Kent Commitment*, agreed by all councils in Kent in January 2007, and of the development work on governance arrangements to support and deliver the next Local Area Agreement.

The Informal Member Group on *Going Local* has drawn out the important messages from the White Paper, the Lyons Inquiry, the Local Councillor Commission and other sources about the role of local members to look at ways in which this can be strengthened.

### **Parish portals**

Every parish council now has a web presence thanks to a KCC project to use its technical resource for the benefit of local communities by extending availability and access. A community information portal and website is available for use by all 298 parish councils, 20,000 voluntary organisations and clubs and 8,000 societies in the county. Its purpose is to help groups and clubs publicise information of their activities, both within their organisation and to the wider Kent public. The ultimate aim is for the portal and website to be self-managed and for those organisations that do not currently have a website to be provided with a web page. This project was a finalist in the national *EGov Awards*.



## **Information and communications technology (ICT)**

ICT resources are used to help deliver priorities and provide greater choice for service users. KCC helps smaller public agencies that do not have access to appropriate skills and resources such as parish councils (see above). Emphasis has been placed on:

- Investigating integrated solutions across multiple agencies such as virtual call centres and the *Kent authorities single non-emergency number* project
- Links with 'supporting independence' work and solutions that are made available direct to the community such as on-line self assessment, Telehealth, Telecare and the *Kent Card*
- Using technology to support the democratic process through such things as eSurveys and by trialling *webjam* technology
- Webcasting Cabinet and Council meetings and looking at opportunities to introduce interactive elements to this process

## **Our staff**

Progress continues to be made in delivering the *Strategy for Staff* that aims to inspire staff and make KCC a great place to work. In the past year we have:

- Made KCC jobs more accessible by targeting advertising and reducing requirements for previous experience
- Enhanced performance management by fully implementing *total contribution pay*
- Improved efficiency and reduced costs by integrating the payroll and shared services centre teams
- Achieved the local government *GO Award* in recognition of our commitment to improving the essential skills of all our staff
- Improved internal communications by developing our *Knet* intranet system
- Been re-accredited with full *Investors in People (IiP)* status.

## **Kent Leadership Programme**

KCC has worked with the University of Kent and Imperial College London to develop a leadership programme designed to enhance leadership capacity and deliver solutions across Kent. Participants will be given the tools and techniques to become effective leaders who are able to make an impact not only within their organisations but to the benefit of the wider community. The programme is open to public and private sector organisations.

## **Equality and diversity**

For the fourth year running, KCC has been accredited as an organisation able to use the 'two ticks' *Positive About Disabled People* symbol.

The symbol demonstrates the council's commitment to good practice in recruiting, supporting, training and retaining disabled people. It lets disabled people know which employers will be positive about their abilities.

## **Kent Residents' Panel**

Six surveys have been carried out, in summer and autumn 2004, spring and autumn 2005 and spring and autumn 2006. After each survey panel members receive a copy of *Opinion* newsletter which highlights the answers the panel gave. A copy of each edition of *Opinion* is available on the Kent Residents' Panel area of the kent.gov.uk website.

The spring 2006 survey covered health, exercise and diet in response to a request from KCC's National Health Service Overview and Scrutiny Committee for help with an

investigation it was undertaking into how the council and its partners could help to tackle the problem of obesity.

The topics covered in the autumn 2006 survey were chosen by members of the Residents Panel in a previous survey when they were asked to specify topics that they wished to see included in future surveys. They chose the following topics:

- Roads
- Crime and Disorder
- Local Government
- Education
- Planning
- Health Care
- Public transport.

In addition to questions on these topics, there were questions about countryside activities.

### **International agenda**

The European Affairs Group (EAG) helped Kent secure in excess of £100 million from the European Union between 2000 and 2006. This funding has supported a wide range of projects to the benefit of KCC and other organisations in the county, particularly in the fields of economic and rural development, regeneration, tourism, environment and small businesses. Kent has been particularly successful in securing (with Medway) support for 131 projects worth £24 million from the current Franco-British cross-border *Interreg* programme.

The Kent-Virginia Project further enhanced relationships with the Commonwealth of Virginia when the Leader of the Council signed a renewed Memorandum of Understanding that highlighted the following additional areas for development:

- Performance management
- Energy
- Environment, sustainability and design
- Law and governance
- Libraries
- Health and social care, including fostering and adoption.

A Statement of Intent on Staff Exchanges signed in July 2006 will help to take forward initiatives such as the Seattle Kent Adult Social Services exchange programme, which has a focus on older people, mental health and adults with learning disabilities, and a pilot exchange with King County Council, Seattle.

### **Section 3. Economic success – opportunities for all**

#### **Supporting business, creating jobs**

Successful local businesses matter to us all. Kent County Council must do all it can to help our business community; the wealth it creates helps pay for good public services and the jobs it provides are key to a happy and successful life.

“In Kent we have a unique opportunity to take full advantage of the busiest ‘gateway’ to the UK between Europe, London and the rest of the country to bring more employment to the county. We will support school leavers and the workforce to develop the right skills to access the jobs and opportunities that a thriving business sector brings. We will also capitalise on Kent’s proven strengths in construction, land-based industries, pharmaceuticals, technology, tourism and biodiversity.” [Paul Carter, Leader, KCC – from *Towards 2010*]

The *Towards 2010* targets in this area are as follows:

Target 1: Substantially increase the number of new jobs by increasing the number of companies investing in Kent and the number of businesses starting up or expanding  
Target 2: Concentrate on the regeneration of Kent’s deprived areas and support business growth in these areas, seeking maximum funding from Government and the EU to support the necessary infrastructure, including roads, utilities, telecoms and other services  
Target 3: Support a programme of town centre regeneration  
Target 4: Support rural businesses and communities to build a strong entrepreneurial culture  
Target 5: Ensure Kent County Council uses its significant purchasing power to allow fair and open competition  
Target 6: Increase opportunities for graduates to work and live in Kent  
Target 7: Fulfil Kent’s potential as a premier tourist destination  
Target 8: Develop Kent as a major venue and location for film, television and creative industries to benefit the Kent economy  
Target 9: Through our Kent Supporting Independence Programme, work towards reducing the number of people dependent on welfare benefits

#### **What will it mean to you?**

Kent recognised nationally as the UK’s premier business location and KCC seen as a friend of business. This will result in better jobs for school leavers, a highly skilled workforce and increased prosperity for all.

3.1 KCC’s specific priorities for delivering improvement in 2007/8 are set out below:

#### **Transforming the Kent economy**

There is considerable analysis of, and agreement about, the challenges and opportunities faced by the Kent economy. These have been articulated through *Kent Prospects 2006 to 2012*, which sets out an economic development and regeneration framework for the county. Its priorities will need to be delivered by a range of partnerships, boards, steering groups and agencies. KCC will therefore seek to bring clarity and coherence to partners’ activities through its work on the Kent Economic Board and the *Kent Agreement*. At the same time, the county council will ensure it delivers on its key responsibilities in relation to developing infrastructure and business premises, promoting investment opportunities, developing skills and opportunities and supporting small businesses. This also includes

supporting key sectors including tourism, environmental technologies and eco-enterprise, marine and transport industries, land-based industries, construction, the creative and cultural industries, financial and business services, life sciences and pharmaceuticals.

### **Economic performance**

Kent performed well on employment and enterprise growth over recent years and continues to attract inward investment. More work, though, needs to be done to develop and attract higher value activities so that Kent improves its performance on GVA (Gross Value Added) per head, the size and strength of the county's knowledge economy and wage levels. It needs to attract more business investment by working with Locate in Kent, developing more home-grown businesses and attracting and retaining more skilled people. Kent's role as the gateway to Europe and its strength globally needs to be promoted, and high quality business locations need to be developed in the growth areas, coastal towns and towns across the county. There is also a need to enhance Kent's rural areas, the overall environment and its quality of life.

With Kent having some of highest concentrations of deprivation in the south east, KCC will need to work with partners to address associated complex issues. This includes working with partners and communities on regeneration opportunities to develop better and stronger communities, improve learning and skills, encourage enterprise and create jobs.

### **Growth areas**

KCC will ensure delivery of the key transport and community service projects for which it is responsible. These include further phases of *Fastrack*, the Sittingbourne Relief Road, Ashford ring road improvements and the Queenborough and Rushenden Relief Road.

KCC will also work with the Delivery Boards in Kent Thameside, Swale and Ashford to ensure that all partners play their part in ensuring that high quality communities are created and that job growth keeps pace with housing development. An important element of this work is defining and securing the funding to meet the needs of development by identifying the infrastructure needed, the role of the private sector and the government contributions necessary to deliver the growth agenda. KCC is also working to ensure there is provision for "open spaces" in development.

KCC is providing a strategic lead in *Greening the Gateway* (North Kent) and the Ashford *Blue and Green Grid* proposals, both of which aim to develop strategic green space infrastructure within a major development area and provide cycling and walking routes linking towns to river and countryside.

### **Delivering progress in regenerating Kent's coastal towns**

Many coastal communities face problems in developing the capacity to allow them to access skills, learning and job opportunities. Meeting this challenge relies on partnership working through the Supporting Independence Programme and the work of schools, community groups and the private and public sectors. The Coastal Action Zone Programme is a key part of the process which aims to boost local confidence by drawing together key strands of action and major public and private sector investments to develop key regeneration opportunities. These include the *No Use Empty* campaign to target empty properties, the *Dover Pride* initiative, the development of a creative quarter in Folkestone, regenerating the Rendezvous site in Margate and the *Natural East Kent* initiative. Work will begin on the Dover Sea Sports Centre and the Performing Arts and Business Centre in Folkestone during 2007/08.

### **Securing funding for improved transport**

In areas of housing growth and those in need of regeneration, transport and community infrastructure are crucial to the viability of local communities. KCC is continuing to work hard on securing developer contributions and other external funding to supplement its own resources.

The Ashford Transport Strategy will include a bid for *Smartlink* which, like *Fastrack*, will provide a new rapid-transit bus service.

## **3.2 Performance and achievements in 2006/07**

### **Re-energising economic development and regeneration**

Regeneration and economic development is both long-term and ongoing. Achievements in 2006/07 included securing agreement and funding for the Dover Sea Sports centre and securing £10m funding from SEEDA and English Partnerships to improve the quality of shopping developments in Dover town centre. In Margate, *Objective Two* funding will be used to improve pedestrian access between the Old Town and the eastern sea front. KCC has influenced government strategy for coastal towns nationally and helped to retain *Assisted Area* status for parts of East Kent so that they can continue to benefit from these funding streams.

The new Sheppey Bridge opened in 2006, increasing regeneration potential in the area and improving access to job opportunities for local residents. The first new *School of the Future* is being built at The Bridge, Dartford, providing for co-located services in a new community hub.

### **Delivering new services**

During this year, the Kent Tourism Alliance has developed a new on-line booking and marketing system. The Destination Management System was formally launched in March 2007. KCC has used the *Towards 2010* funding in tourism to lever in additional resources of more than £2.5m in cash and in kind over the next five years to promote Kent as a premier tourist destination.

We are working with Thanet District Council to develop a business park at Manston to stimulate regeneration and job creation in Thanet. As part of these proposals we are proposing forward funding of transport improvements at EuroKent.

### **Kent Film Office**

KCC's Kent Film Office has been set up to promote the wide diversity of Kent's urban, industrial and countryside locations as major film and television venues. The office helps the film and television industry find locations in which to film, boosting the Kent economy by providing job opportunities and increasing demand for local services. The Ecosse Films drama *Cape Wrath* created 35 local jobs and injected £2.5 million into the local economy.

### **Transport**

Introducing *Fastrack* services in North Kent has been very successful. Passenger numbers are 50 per cent above forecast and 19 per cent of passengers now use the bus instead of a car.

<b>Local Indicators</b>	<b>2006</b>	<b>2007</b>
Number of unemployed people in Kent (at March)	18,551	16,660
	<b>2005</b>	<b>2006</b>
Percentage of people of working age living in Kent qualified to NVQ4+ (annual survey by ONS)	24.0%	Not available*
Average weekly cost of working age benefits paid by DWP in Kent (as at August)	£6.60m	£6.58m
	<b>2004/05</b>	<b>2005/06</b>
Net change in employment floor space in Kent	+68,807m <sup>2</sup>	+88,137m <sup>2</sup>

\* To be published in late 2007

## **Section 4. Learning for everyone**

### **Making education relevant to all our young people**

KCC acknowledges the family and education as the most important factors in ensuring that children grow into adults who are able both to look after themselves and to contribute to society as a whole. The council is convinced that education, skills and learning are key to personal success and fulfillment and to the future prosperity and quality of life in Kent. We are determined to improve the quality of education received by every child in every school and to protect and improve the life chances of the most underprivileged and vulnerable children in our community.

The *Towards 2010* targets in this area are set out below:

Target 10: Improve the quality of early years education by strengthening the links between pre-schools/nurseries and primary schools, thereby improving children's ability to learn when they enter primary school

Target 11: Help and inspire all our children to do well, with a particular focus on ensuring that the results our seven and 11 year-olds achieve at Key Stage 1 and Key Stage 2 improve faster than the national rate

Target 12: Work with headteachers to encourage a zero tolerance approach towards disruptive behaviour, bullying and vandalism in our schools

Target 13: Continue to offer and develop further multi-agency support to parents by helping them with the problems they and their children face in everyday life

Target 14: Listen to young people's views and opinions and develop their ideas to improve education and life in Kent

#### **What will it mean for you?**

Improved behaviour and achievement in our schools and greater support for parents, along with improved levels of literacy and numeracy amongst children entering secondary school.

4.1 KCC's specific priorities for delivering improvement in 2007/8 are as follows:

#### **Local Children's Trust**

Developing Local Children's Trust arrangements will support the implementation of the Children and Young People's Plan (CYPP). Front-line services will continue to be transferred to local management. Clusters/trusts will work with all agencies, voluntary and private sector partners to underpin the *Every Child Matters* and Children's Trust agendas at a local level and support KCC's vision for child health equality, lifelong learning, community regeneration and economic development. Commissioning will be informed by secure management information systems and processes that make sure needs are properly identified.

#### **Early years**

KCC will give children the best possible start by providing pre-school children with a firm foundation and ensuring that all children are safe, healthy, ready for school and able to take maximum advantage of rich and stimulating learning environments. Our aim is to improve attainment at foundation stage and focus on areas that develop personal, social and emotional skills along with communication, language and literacy. We will continue to focus on increasing the take-up of early education places, particularly in relation to vulnerable groups of children, by targeting areas of greatest need.

The quality of early years provision will be supported by developing the children's centres programme to bring together a wide range of agencies to plan and deliver integrated services to support early education, childcare, health and family support services to children and families.

### **School performance**

We will build upon the improved Key Stage results of 2006/7 by continuing to support the raising of standards at all key stages of education. We will tackle the attainment gap of targeted groups of children by reducing low attainment, under-performance and in-school variation.

### **Primary Strategy**

KCC will continue to implement the 50 recommendations of the Kent Primary Strategy including the 21 proposals for school amalgamations and closures now agreed. This will free up capital and revenue funds for reinvesting in the primary and early years sectors, including the next round of 52 children's centres.

### **Quality of learning**

We will continue to develop academies and federations of schools, recognising the benefits they bring in terms of increased attainment and innovative teaching and learning practices.

### **Bullying**

Kent is committed to supporting schools, clusters and local trusts in developing effective anti-bullying strategies. Although Kent's first anti-bullying conference and on-line bullying survey showed that 80 per cent of students enjoyed coming to school and 76 per cent felt their school was good at dealing with bullying, there is still more that needs to be done.

### **Extended schools**

We will continue to implement the extended schools agenda to build independent and self-sustaining communities that enhance life chances and improve social cohesion.

### **Looked-after children (LAC)**

The priority for children who become looked after will be to provide them with security and improve their educational achievement. Implementing the proposals in the Green Paper *Care Matters: Transforming the Lives of Children and Young People in Care* will also improve outcomes for this vulnerable group.

KCC will take robust action with its partners and through the Kent Safeguarding Board to protect children and develop a wide range of preventative services that ensure children are supported in their families and make removing children from home a rarity.

### **Contactpoint, the common assessment framework and lead professional functions**

The CYPP commits the county council to support professional staff in enabling children and young people to achieve the five key outcomes of the *Every Child Matters* agenda by developing tools to support integrated working. Key developments will include *Contactpoint*, the *Common Assessment Framework* and introducing lead professional functions in line with national requirements.

### **Parenting Strategy**

The Kent Children's Trust has commissioned the development of a Parenting Strategy that will draw together plans, programmes and services that have, until now, been separate.



This strategy will cover the full spectrum of services, from universal through to targeted and statutory. Parent fora are being set up in each cluster to support consultation on gaps in services, quality and accessibility of services and priorities and principles for both the strategy and for a *Kent Parents' Charter*.

## **Engagement**

KCC will ensure services provided to children and young people meet their needs by improving the information used to plan and review services at a county and local level. This will include further developing data and intelligence about what it is like to be a young person in Kent. A key element of this is ensuring that the views of children, young people and their families inform the decision-making process. The results of the pupil survey undertaken in the majority of Kent schools will support this activity.

## **4.2 Performance and achievements in 2006/07**

### **Early years**

- Take-up of early years places is good, with 89 per cent of three year-olds and 95 per cent of four year-olds receiving schooling. The *Kent Agreement* target to increase the take-up of three sessions or more of early education by three year-olds of was achieved early.
- Work to improve the quality of settings and the well-being and engagement of young children is being developed with Leuven University. This includes quality assurance for children's centres and integrating Sure Start local programmes.
- The first 20 children's centres are now established.
- A review of early years and childcare development and sustainability funding resulted in the appointment of 23 childcare development officers. They will be responsible for the development and sustainability of early years and out-of-school childcare.
- The Early Years and Childcare Unit achieved a national 'good practice' *Matrix Award* for its Children's Information Service (CIS).
- *Bookstart* book bags and treasure boxes were delivered to 16,425 pre-school children via health visitors and pre-schools. KCC's Registration Service gives parents a *Bookstart* baby pack when they register their child. This has contributed to a 62 per cent increase in the number of under-fives joining libraries.

### **Primary schools**

- Kent primary schools performed well in the Key Stage 1 and 2 results, At Key Stage 1, performance exceeded national results in reading and writing at Level 3 and in mathematics at Levels 2 and 3. Attainment in reading and writing at Level 2 moved towards national performance.
- In Key Stage 2, improvements in English and mathematics generally mirrored national performance, with little change in the overall performance of pupils achieving at Level 4. Significant improvements were recorded, however, in writing at Level 4 and 5 and in English, reading and mathematics at Level 5. Results in reading at Level 4, particularly for boys, followed a disappointing downward trend.
- The Kent Primary Strategy to transform primary education is well underway. Public consultations and public meetings were held to discuss 34 proposals involving 52 schools. To date, 20 proposals have been agreed (15 amalgamations and five closures), 13 were halted as a result of public consultation (11 closures and two amalgamations) and one proposal is outstanding (proposed amalgamation to be determined by the Schools' Adjudicator). This consultation programme was amongst

the largest exercise of the kind ever carried out simultaneously by any local authority. The changes have so far taken more than 2,000 surplus primary school places out of the system.

- The county council agreed plans to change the Isle of Sheppey's education system from three tiers to two after one of the biggest single public consultation exercises ever undertaken in Kent.

### **Secondary schools**

- Kent schools produced outstanding GCSE results, with 61.2 per cent of students achieving five or more A\* to C grades.
- The implementation of the Kent Secondary Strategy has proceeded apace. It includes developing advisories and project-based learning, expanding the network of federations and academies, providing new vocational facilities, implementing the 'school within a school' model and the increasing use of schools as community spaces.
- Kent has secured three academies to date, with a further three awaiting Department for Education and Skills (DfES) approval.

### ***Building Schools for the Future (BSF)***

- KCC's Primary Strategy has been recognised as a "strong strategic vision" by the (DfES) and rewarded with £6.5m to modernise those primary schools most in need of investment. This complements our *Building Schools for the Future (BSF)* programme which aims to rebuild or refurbish each of our 99 secondary schools in the next 15 years. KCC has secured places in waves three, four, five and six of BSF.

### **Children's Social Services**

- An inspection of the Adoption and Fostering Service resulted in it being awarded six Level 4s (excellent) and 15 Level 3s (good), acknowledging the extensive and progressive work of the fostering service and that of their partners in the Children, Families and Education Directorate.
- The Children's Social Services division provides a service for around 8,000 people at any one time, including the most vulnerable children in our communities and their carers.
- A multi-agency action plan is being implemented for looked-after children (LAC) to promote placement stability, reduce time out of school, help children catch up and fulfil their potential, ensure carers and other professionals are equipped to support children's learning and promote children's health and well-being.
- The role of foster carers has been enhanced to promote children's learning. This includes a new competency framework, supervision and annual review processes, new forms of fostering provision, basic computer awareness training, training on creating a learning environment and on personal education plans and a new stock of books for caring. These initiatives and others have seen improved attainment levels for LAC at Key Stage (KS)1, KS3 and KS4. KCC has exceeded the target for the percentage of LAC achieving five A\*-G grades at KS4 for two consecutive years.

### **Adoption and private fostering**

- New policies and procedures for adoption, private fostering and *Direct Payments* have been disseminated in response to changes in legislation. Audits have been completed on privately-fostered children, children in kinship care arrangements and specific areas of child protection practice, and recommendations for action have been made to

Children's Social Services. Handbooks and leaflets on the inter-agency child protection process, private fostering, child protection and teenage parenting have been produced for professionals, parents and children.

### **Child protection**

- KCC's work to comply with the new DfES guidance *Safeguarding Children in Education* has included producing the *Safer Recruitment and Selection in Education Settings* document (June 2005) and *Dealing with Allegations of Abuse Against Teachers and Other Staff*. Training was provided to 234 school or education service staff groups.
- During 2006, Children's Social Services teams dealt with 950 child protection cases and convened more than 300 plus family group conferences were convened.

### **Learning difficulties and disabilities (LDD)**

- There has been significant capital investment for children with a disability with the development of the £3 million Sunrise Centre in Royal Tunbridge Wells and a similar scale project in Herne Bay.
- The objective of commissioning 52-week multi-agency provision in Kent for children needing independent help has made progress, with the Additional Educational Needs and Resources (AENandR) Unit working in partnership with colleagues in social care, special schools and health. KCC has developed models of structured support to meet the needs of two groups of children and young people 24 hours a day, seven days a week. Children's Trust models will allow this work to be taken forward.

### **Partnership working**

- Kent's Children's Trust (County Board) was established as a sub-group of the Kent Partnership and has membership, governance and business priorities that meet the requirements of legislation and the priorities of the Kent Partnership. Local pathfinder Children's Trusts arrangements have also been developed.
- Kent's first Children and Young People's Plan was approved by the Children's Trust in July following extensive consultation and engagement with stakeholders and with children and young people. User-friendly guides to the plan have been produced for children, young people and the public.

### **Public involvement**

- A pupil survey involving nearly all schools in Kent was carried out in partnership with the National Foundation for Educational Research (NFER). This will be critical to informing the planning and review of children's services at school, local cluster and trust level as well as countywide.

### **Personal, social and health education (PSHE)**

- A multi-agency group including young people is developing a new PSHE strategy designed to help children make informed decisions. It will include a quality assurance framework for external providers working in schools. A pilot project was run for year seven pupils and their parents to help them talk about issues such as sex and substance misuse.

## Community schools

- The Extended/Community Schools Development Strategy identifies how schools and settings can provide and develop with partners a range of additional learning and recreational opportunities. This has resulted in an expansion of breakfast and after-school clubs, with 49 'pilot' community schools leading on modeling 'extended services' within their clusters and 246 schools having extended facilities plans in place.
- Kent schools now have access to high quality broadband, significantly raising the use of on-line resources and improving the experience for Kent teachers and learners. Kent is significantly ahead of other non-metropolitan local authorities.
- A range of value-added strategic technologies is in place and is increasingly providing access to personalised learning services from home and school. These services include on-line learning spaces/portfolios.
- *Advisory Service Kent* has developed the capacity of clusters and supported the introduction of interactive whiteboards, maximising the impact of the national initiative.
- All secondary schools participated in e-safety training and multi-agency conferences for primary schools. A new e-safety policy has now been published.

## Admissions

- On-line admissions, available for the first time during 2006, saw 17 per cent of applications for secondary school places and 18 per cent of those for primary places being made on-line, exceeding the government target of between five and 10 per cent. The aim is to exceed the Government target of 15 per cent in 2007 with a Kent target of 20 per cent.
- KCC secured DfES funding to provide a *Choice Advice Service*. This was successfully implemented for the 2006 secondary school entry and is being expanded during 2007. Hundreds of parents used the service to obtain the advice they needed to make informed school choices.

## Bullying

- The Attendance and Behaviour Service has worked with schools and communities to help children and young people feel safer by introducing a new anti-bullying strategy and launching guidance documents at Kent's first anti-bullying conference. Work to develop accreditation for *safe clusters* is designed to keep children safe and help them feel safer.

National Indicators (all children)	2005 Actual	2006 Quartile	2006 Actual	2006 Target	2007 Target
<i>In schools maintained by the local education authority (KCC) :</i>					
Percentage of 15 year old pupils achieving five or more GCSEs at grades A* - C or equivalent (BV 38)	59.7%	AM	61.2%	63%	64%
Percentage of 11 year old pupils achieving Level 4 or above in the Key Stage 2 Mathematics test (BV 40)	71%	LQ	72%	81%	81%
Percentage of 11 year old pupils achieving Level 4 or above in the Key Stage 2 English test (BV 41)	76%	BM	77%	79%	80%
Percentage of half days missed due to total absence in secondary (BV 45)	8.2%	BM	8.1%	7.8%	7.8%
Percentage of half days missed due to total absence in primary (BV 46)	5.7%	AM	5.7%	5.1%	4.7%

<b>National Indicators (children looked after)</b>	<b>2005/06 PAF Band</b>	<b>2005/06 Actual</b>	<b>2006/07 Actual</b>	<b>2006/07 Target</b>	<b>2007/08 Target</b>
The percentage of young people leaving care aged 16 or over with at least one GCSE at Grade A* - G or a GNVQ (BV 50)	4	56.4%	55.3%	65%	70%

## **Section 5. Preparing for employment**

### **Making education relevant to all our young people**

“Kent’s overall GCSE and A level results are significantly above the national average and the county is a national leader in improving secondary education. But too many students leave school with insufficient careers advice to fulfil their potential or make the right choices for entry into employment, post-16 education and university. Too many students currently drop out because they make ill-informed choices and too many businesses say there is a significant skills deficit in the young people they employ. Vocational courses that are tailor made to the needs of industry, matching skills to market requirements, and the provision of first-class careers guidance for young people are pivotal to our vision.

All school and college leavers should display the hallmarks of employability - knowledge, discipline, motivation, reliability and respect.” [John Simmons, Cabinet Member for Education and School Improvement – from *Towards 2010*]

The *Towards 2010* targets in this area are set out below:

<p>Target 15: Raise the expectations and aspirations of our young people by giving all 13 to 19 year-olds the very best careers guidance and by providing master classes presented by businessmen, entrepreneurs and professionals</p> <p>Target 16: Expand our pioneering vocational 14 to 16 programme to more than 4,000 students, offering real choice in a diverse and stimulating curriculum tailored to the needs of students and relevant to the real world</p> <p>Target 17: Double the number of participants on Skills Force-type programmes</p> <p>Target 18: Introduce a Kent Apprenticeship scheme, offering at least 1,000 apprenticeship opportunities across the private and public sectors</p> <p>Target 19: Introduce the Kent Community Programme, building teams of apprentices to participate in community projects</p> <p>Target 20: Build strong business-education partnerships that benefit both employers and schools</p>
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#### **What will it mean for you?**

Quality employment opportunities, offering a fulfilling career for everyone in Kent and a skilled workforce for employers.

5.1 KCC’s specific priorities for delivering improvement in 2007/8 are as follows:

#### **Extended curriculum choice**

KCC aims to maximise the potential and raise the aspirations of all students, particularly post-14. We will ensure that Kent students leave secondary education with the relevant skills to play an active part in their communities, lead fulfilled lives and contribute to the economy as part of a multi skilled workforce fit for the 21st century. This will be achieved by offering an extended curriculum choice, underpinned by the 14 to 19 Strategy, appropriate vocational education and the implementation of diplomas. Students will receive individual careers guidance to ensure that they are in a position to make appropriate career decisions.

#### **The Kent Community Programme (KCP)**

The new Kent Community Programme (KCP) aims to ensure that young people who are not in employment, education or training (NEET) are supported and given the skills to

reach their potential by moving into something positive. The KCP is designed to engage those who have become disenchanted with education and who are already in or are likely to fall into the NEET group and will promote independent living and learning.

### **Kent Apprentices Scheme**

*Kent Success*, Kent County Council's apprenticeship programme, was launched in the autumn of 2006. Apprenticeship opportunities within the county council will enable young people over 16 to achieve an accredited apprenticeship qualification in a supported work placement across a wide range of vocational skill areas. The programme will also give young people an extensive range of life-skills, employability skills and an Apprenticeship Contract of Employment with KCC.

### **Kent NOW (*New Opportunities for Work*)**

Kent NOW was launched in the summer of 2006. The programme is working in Maidstone, Folkestone, Dartford/Gravesham, Swale and Canterbury, delivering services including return-to-work advice and guidance, health, happiness and well-being training and support for people once they are in work - both for clients and employers.

### **EVOLVE**

The EVOLVE Development Partnership aims to "ensure employment is accessible to all adults" and focuses on the most deprived districts in Kent. It promotes the employability of disadvantaged adult groups through vocational training, mentoring and advice and guidance. The overall aim is to pilot innovative approaches to helping adults build their confidence regarding employment, training or voluntary work.

KCC's Communities Directorate leads the project alongside partners from Adult Education, Social Services, the Prince's Trust, the health service and the MCCH Society.

EVOLVE seeks to:

- Provide innovative vocational training opportunities for target groups, test new ways to bridge the gap between education and support the successful transition into employment
- Develop models and guidelines of best practice for programme developers, training deliverers and policy makers that can be used to design and implement interventions for disadvantaged groups in the labour market not just locally but across Europe
- Establish new forms of collaboration between public, private and voluntary sectors in the fields of employment and training.

The partners are currently working with 589 people, including lone parents, adults with learning and physical disabilities, those recovering from mental health illnesses and those from ethnic communities.

### **Kent Works**

*Kent Works* is an integral part of the 14 to 19 agenda, delivering a high-quality education-business links service across the county for students, teachers and employers in partnership with more than 110 schools and colleges.

In the coming year the service will expand into new areas of work including masterclasses, apprenticeships and enhanced employer engagement.

## **5.2 Performance and achievements in 2006/07**

### Encouraging young people

KCC has been actively supporting district and borough councils in publishing Youth Strategies that describe things to do and places to go for young people. Work has continued on an enhanced framework for commissioning youth work in the voluntary and community sector. A total of 659 unemployed young people aged 16 and 17 joined a 17-week *Entry to Employment* training programme which resulted in 65 per cent of them progressing into employment or further training. The Duke of Edinburgh Award scheme has provided a number of opportunities for young people, including some with challenging behaviour. Between April and December 2006 more than 90 participants received a sectional or full award (at bronze level).

### Vocational learning

- There has been a high level of activity in the 14 to 19 phase to develop vocational learning. Five *Partnerships of Excellence* have been established to model innovative best practice in preparing for the first five *specialised diplomas*. Three schools, an academy and a stand-alone vocational centre are each leading one of the partnerships and have begun developing excellence models across employer engagement, curriculum, workforce development and information, advice and guidance.
- There are 2,400 14 to 16 year-olds following Level 1 and 2 vocational qualifications in construction, engineering, motor vehicle, hair and beauty, hospitality and catering, land-based industries, retail, business administration and outdoor education.

### Young people not in employment, education or training

Connexions have helped 122 young people not in education, employment or training (NEET) through the voluntary learning project *Challenge Programme* and the 123 project.

### Kent Works

In the last contractual year, *Kent Works* exceeded Learning and Skills Council targets by placing 10,127 students (against a target of 8750) and undertook 837 professional development placements for teachers (target 690).

Local Indicators	2006/07 Actual	2007/08 Target
Number of Kent Apprenticeships taken on by KCC	60	126
Number of young people completing the Kent Community Programme	0	40

National Indicators	2005/06 PAF Band	2005/06 Actual	2006/07 Actual	2006/07 Target	2007/08 Target
The ratio of the percentage of young people, who were once looked after, who were engaged in education, training or employment at the age of 19, to the percentage rate for all young people (BV 161)	4	0.67	0.65	0.75	0.70



## **Section 6. Enjoying life**

### **Making Kent a great place to live and work**

“How we spend our leisure time is crucial to enjoying life in Kent. Kent has a unique heritage, beautiful countryside and great choice of leisure activities. Opportunities are all around us and there is a huge variety to suit all interests.

“We must ensure that residents and visitors can discover what this county has to offer and can participate in enjoying life in Kent.” [Mike Hill, Cabinet Member for Communities – from *Towards 2010*]

The *Towards 2010* targets in this area are set out below:

Target 21: Launch and market a new website, “*What’s on in Kent?*”, that will list sports and leisure activities and local organisations for all age ranges in the county

Target 22: Establish a biennial Kent Youth Games and support Kent sports men and women to compete in the 2012 London Olympics and Paralympics

Target 23: Facilitate and enhance the development of Kent Youth Theatre activities

Target 24: Find new and innovative ways of communicating with the public, including trialling webcast TV

Target 25: Promote Kent as a centre for the arts, encouraging the development of a network of music and cultural venues across the county

Target 26: Modernise the library service so it also acts as a focal point for KCC services and widens access to Kent’s rich culture

Target 27: Open the Turner Contemporary gallery, Margate, in 2009

Target 28: Support and encourage the large number of local and voluntary groups and sports clubs in Kent

Target 29: Continue to develop ‘gateway’ one stop shops that give easy access to services provided by county and district councils and other public service bodies

#### **What will it mean for you?**

Living in a county which supports and values culture, recreation and sport for everyone to enjoy.

6.1 KCC’s specific priorities for delivering improvement in 2007/8 are as follows:

#### **Cultural development**

A key objective during the coming year will be to continue developing an agreed cultural strategy for Kent that will provide a framework for local cultural planning across the public sector. It will set priorities for investment and support joint working. Ongoing assistance will be given to rolling out the *Creative Partnerships* programmes to schools in Swale, Maidstone, Dartford and Ashford. Exciting plans for a summer *Youth Theatre Festival* in 2008 will be progressed with key agencies during the coming year.

#### **Sport, leisure and the Olympics in Kent**

KCC will continue to provide the strategic lead for, and co-ordinate the development of, sport in Kent by providing direct services to the public and by working with and through a large number of organisations in the public, commercial, private, voluntary and educational sectors. The Tour de France, World Cup Archery and the World Series Hand Cycling event are just some of the key events that KCC will fully support in conjunction with partners over the coming year.

Work will continue throughout 2007/8 to deliver the *Towards 2010* priorities to:

- Establish a biennial Kent School Sports Games, with area heats and competitions leading to county finals in the summer of 2008
- Continue supporting and encouraging the large number of sports clubs in Kent via grants and schemes such as the *Club Connect* card, which offers discounts on equipment and resources as well as on training courses
- Facilitate more competitive sport in schools, support more after-school sports clubs and sponsor more inter-school competitions and holiday sports programmes.

The London 2012 Olympics and Paralympics will continue to provide great opportunities for new work on identifying and supporting talented performers, developing training camps and encouraging residents to take up physical activity.

Some of the 2012-linked challenges that will be addressed during 2007/08 include developing packages of support for the increasing number of international performers and teams now coming to Kent and developing a volunteering programme that could result in Kent people volunteering not just for the Games but to be part of a wider team of volunteers that could be used after the Games. The county will also be responding to the increasing number of sports that are seeing Kent's proximity to East London as a reason to hold international competition within the county.

### **Turner Contemporary**

Work will continue on finalising the design of the building and planning its construction. The Turner programme will continue to deliver quality programmes of art exhibitions, education, audience development and outreach for people in Margate, East Kent and the county as a whole, working in particular with the socially excluded.

### **Libraries and Archives**

- KCC continues to work with local communities to modernise libraries and will transform those at Deal and Tenterden this year. KCC is also developing libraries as Gateways including Margate, where improve access will be provided to district council services such as housing benefit, planning and environmental services and to advice from voluntary organisations.
- Work will continue on redeveloping Ramsgate Library following the fire in 2004 and KCC is working closely with Canterbury City Council to redevelop the Beaney Library and Museum following the award of £6.5 million Heritage Lottery funding.
- A *Book Bar* will open at the Café IT youth centre in Folkestone. It will offer a place where young people can relax, access their favourite books and magazines and be served a book and a coffee by a 'book waiter'.
- KCC will deliver the new *Booktime* scheme to all reception-age children this autumn in partnership with the Children, Families and Education Directorate. It will include a book for each child as well as materials to help teachers and librarians promote reading. This will be followed by a *Booktime* for secondary school pupils.
- A major Public Library User Satisfaction Survey will be carried out in more than 35 libraries.
- Opportunities for volunteering in libraries will be developed to build on KCC's national recognition for work in this area. The county is indebted to 650 volunteers who support this work, from *Web Wizards* to those who deliver books to housebound people.
- The libraries' information services, books and promotions will continue to support KCC's work to raise public awareness of the environmental agenda.

## **Gateways**

*Gateways* offer a convenient public service access point in a retail-based location using the latest innovative technologies and strong partnership working. The focus is on shaping services to fit around customers, and with a successful *Gateway* thriving in Ashford, the model is now being rolled out throughout Kent.

The *Gateway* core model is based on:

- Public internet access
- A modern retail environment
- Core professional services
- Seven days a week access
- Multi-agency
- Web and digital based technology
- Business centre

KCC is currently engaging partners including central and local government, the NHS, police, fire and Jobcentre Plus in developing and rolling out the *Gateway* model.

## **6.2 Performance and Achievements in 2006/07**

### **Sports**

- Preparation is well underway for the London 2012 Olympic and Paralympic games. Submissions have been made for potential preparation camps in Kent.
- The British Judo Association has agreed to use the Dartford Judo Centre as its pre-games training camp.
- A brochure and website has been produced to inform and engage partners in the Kent 2012 work, along with an electronic guide for small and medium-sized businesses to support them to become 'fit for the games'.
- More than £4 million of external funding has been secured for sport in Kent in 2006/7, including disability sports projects that will develop a wide range of sporting opportunities for disabled people across Kent.

### **Modernising the library service**

- Use of libraries increased, with issues up by 2.7 per cent overall and children's book issues up 9.63 per cent. This reflects continued work to transform Kent's libraries.
- Modernising our libraries to make them more accessible and attractive to new audiences has been a priority. Sevenoaks, where KCC funding was backed by £995,000 of Heritage Lottery funding and where work was carried out in partnership with Sevenoaks District Council, is now a vibrant centre which integrates a library, museum and gallery. Local people were consulted and helped us select more than £50,000 worth of new books.
- We responded to a national *Love Libraries* challenge to redevelop Coldharbour in just 12 weeks to provide a 'funky' community facility with its own space for teenagers and a cosy *Reading Den*. TV gardener Tom Hart-Dyke was helped by school children and KCC employee volunteers to create an environmentally-friendly garden.
- Our *Summer Reading Challenge* encouraged 16,472 children to read books during the holidays to earn stickers, a certificate and a medal.
- Many of our services can now be accessed remotely via the KCC website, and we continue to harness new technology to enhance customer service. Email alerts can now inform users that the book they reserved is available or that their books are overdue. The *Ask a Kent Librarian* remote enquiry service dealt with 2,943 enquiries,

answering 92 per cent of them within 48 hours. Enquiries can be logged at any time via the website or answerphone.

- A new *Books Can Help* service in some major libraries allows GPs to advise patients to borrow books or DVDs from the library to help them manage their condition.
- We continued to digitise our archive and local history collections to enable more people to access them and to meet growing demand from family historians and researchers. Nearly 2,000 estate maps were amongst records digitised last year.

### Promoting Kent as a centre for the arts

- A *Creative Partnerships* programme in conjunction with Arts Council England worked with schools in seven new cluster areas in Ashford, Swale, Maidstone and Canterbury in 2006. These partnerships provide valuable support services for schools, helping them to deliver creative learning and evaluate its impact on educational attainment.
- A mobile arts unit has exceeded all expectations in the demand for its unique services and methods of engaging young people and families from areas of social deprivation and exclusion.
- A media studies training facility at Kent Educational TV has been further developed to provide training courses for teachers, *Creative Partnerships* staff and adult learners. Strategic, audience development and business planning advice has been given to a range of independent arts organisations including the proposed Kent Arena, the Marlowe Theatre and the Margate Theatre Royal.
- The Turner Contemporary programme has featured nationally and internationally-renowned artists in both gallery and public settings. Participants in the public programme of workshops and events have included people of all ages.

Local Indicators	2006/07 Actual	2007/08 Target
Number of athletes supported to compete at a national level in the run-up to the 2012 Olympics and Paralympics	360	400
Number of libraries modernised	5	9
Number of sports clubs and voluntary sports organisations supported by funding (cumulative from 2006/07)	72	132

## **Section 7. Keeping Kent moving**

### **Tackling congestion**

“Traffic congestion is the bane of everyone’s life, whether you travel by car, bus or train. It causes frustration and pollution in equal measures, slows down economic development and hampers efforts to bring inward investment into Kent.

We need further investment for Kent roads and will continue to press the Government to give Kent its fair share of funding for new roads and improvements. We will also press for the building of a third lower Thames crossing and to reduce the impact on Kent of Operation Stack.” [Keith Ferrin, Cabinet Member for Environment, Highways and Waste – from *Towards 2010*]

The *Towards 2010* targets in this area are set out below:

Target 30: Work towards introducing a Kent youth travel card entitling all 11 to 16 year-olds to free public transport in the county, subject to the outcome of two district pilots
Target 31: Pilot staggered school hours to relieve rush-hour congestion
Target 32: Provide more car parking places in Kent and remove unnecessary yellow lines and bus lanes
Target 33: Penalise contractors for unnecessary delays caused by road works and synchronise works to minimise disruption
Target 34: Tackle urban congestion and reduce peak journey times between and within towns by 10 per cent using methods such as intelligent traffic light management systems and congestion-busting teams
Target 35: Work with bus and train providers and lobby government to improve public transport services in Kent
Target 36: Commission a joint feasibility study with Essex County Council into a third lower Thames Crossing
Target 37: Improve the way we repair roads and pavements

#### **What will it mean for you?**

Quicker, safer, easier and more reliable journeys in Kent.

7.1 KCC’s specific priorities for delivering improvement in 2007/8 are as follows:

#### **Continuing to transform Kent Highway Services (KHS)**

2007/08 is a pivotal year in delivering a fundamental business transformation of Kent Highway Services. The service faces significant operational and financial challenges over the coming years and to enable us to continue providing a high quality service, KHS will be moving from three divisional offices to two new purpose-built ‘super depots’. This move will result in capital and revenue savings that can be re-invested in improved ways of working, upgrading technology and spending more money on front-line services. KHS has already created a long-term *Alliance Partnership* with three key contractors, Jacobs, Ringway and TSUK, that has resulted in improved performance, enhanced customer satisfaction and a number of innovative service improvements.

The transformation will bring measured improvements in the standard of service offered to the public as well as reduced congestion and a better condition of roads and pavements - all important goals set out in *Towards 2010*.

### **Increasing public expectations**

The people of Kent have a right to demand high standards of service from the public sector. With all areas of life now experiencing 'on demand' goods and services, the public sector needs to keep pace. In part we will do this by guaranteeing that we will do 'the basics' well, paying attention to standards of service and delivering on our promises of quality and timeliness. It also means we need to continue to innovate in the ways we listen to customers' wishes and in the ways in which they can access our services. Increasing the flexibility and interactivity of web-based services is central to this, along with real-time traffic and travel information for individuals and households.

Kent Highway Services (KHS) continually looks at ways of improving customer expectations. As a direct result of recent staff training, the new *Alliance Partnership* and an ongoing commitment to provide excellent service to all Kent road users, a recent survey has shown that public satisfaction with KHS is at its highest level for many years.

The satisfaction result was provided by an annual 'tracker survey' that provides a wide range of information to help shape and improve highway service delivery. It shows that for the first time since 1987, more residents are satisfied with the condition of Kent's roads, pavements and streetlights than dissatisfied.

The survey also reports that almost a quarter of the public surveyed were aware of the single contact number for KHS. Work to continue to raise the brand profile will continue using a range of methods, including on-line awareness raising.

KHS will continue to concentrate on initiatives to improve the customer experience and will be closely monitoring and reporting the results.

## **7.2 Performance and achievements in 2006/07**

### **Kent Highway Services**

As well as maintaining their core services, KHS has begun a major transformation to provide a more efficient and cost effective service.

Several key targets have been achieved including:

- Creating a new alliance with three key contractors that was launched in July 2006
- Planning two new 'super depots' and beginning work on the purpose-built accommodation in April 2007
- Launching a new traffic management centre in 2006 to help manage congestion by improving journey times
- Organising the traffic management for the visit of the *Tour De France* to Kent in July 2007
- Launching a *considerate contractor* scheme to encourage contractors working on the highway to work safely, consistently and considerately
- Making good progress towards the target of a 40 per cent reduction in the number of people killed or seriously injured in Kent through safer roads, education, training and publicity
- Preparing for the launch in June 2007 of the *Kent Freedom Pass* pilot schemes in Canterbury, Tunbridge Wells and Tonbridge, designed to give 11 to 16 year-olds access to free public transport

- Beginning work to reduce Kent's carbon footprint by replacing all traffic signal bulbs with new LED lights, producing a 70 per cent saving on energy use
- Helping Kent Police to offer speed awareness and driver improvement training in place of fixed penalty notices by managing the courses.

<b>Local Indicators</b>	<b>2006/07 Actual</b>	<b>2007/08 Target</b>
Percentage of residents who experience daily peak time congestion	43%	43%
Percentage of emergency highway repairs responded to within 2.5 hours	98.4%	99.5%
Percentage of hazard highway repairs responded to within 5 days	98.4%	95%

<b>National Indicators</b>	<b>2005/06 Quartile</b>	<b>2005/06 Actual</b>	<b>2006/07 Actual</b>	<b>2006/07 Target</b>	<b>2007/08 Target</b>
Percentage of the local authority principal road network where structural maintenance should be considered (BV 223)	AM	7.3%	6%	8%	6%
Percentage of the non-principal classified road network where maintenance should be considered (BV 224a)	AM	11.2%	10%	12%	10%
Percentage of the category 1, 1a and 2 footway network where structural maintenance should be considered (BV 187)	AM	22.1%	23%	37%	23%

## **Section 8. Environmental excellence and high quality homes**

### **Future generations will judge us by the quality of the environment they inherit**

“At the heart of our approach will be a renewed pledge to protect and enhance the beauty and diversity of our countryside. The housing growth agenda enforced by central government presents enormous challenges for Kent. Our challenge is to manage this growth sensitively so that it results in the construction of quality housing with the minimum environmental impact. Kent County Council will continue to ensure that new and existing public buildings (such as schools and offices) are as environmentally friendly as possible.”  
[Graham Gibbens, Cabinet Member for Regeneration and Supporting Independence – from *Towards 2010*]

The *Towards 2010* targets in this area are set out below:

Target 38: Maximise the use of previously developed land  
Target 39: Bring back into use the large number of empty homes in Kent  
Target 40: Ensure that new housing developments include the right infrastructure and local facilities and cater for a mix of age groups and incomes  
Target 41: Ensure that new KCC buildings set an example by delivering the best possible standards of construction by applying a pragmatic approach to sustainability using energy-efficient, robust and built to last materials  
Target 42: Reduce the impact of KCC's buildings and vehicles on the environment, including trialling the use of bio-fuels and other new technologies  
Target 43: Expand the Clean Kent programme to tackle the top 20 fly-tipping hotspots and increase the capacity to prosecute fly-tipping offenders  
Target 44: Establish a global centre in Kent that will lead the world in developing crops to provide energy, medicines and other products  
Target 45: Protect and enhance Kent's ancient woodlands and improve access to countryside, coast and heritage  
Target 46: Lobby Government, the water companies and developers to ensure that house building programmes do not threaten Kent's water supplies

#### **What will it mean for you?**

A better, safer, cleaner, more sustainable county held in trusteeship for future generations.

8.1 KCC's specific priorities for delivering improvement in 2007/8 are as follows:

#### **Protecting and enjoying the countryside**

We will continue to maintain and develop the Public Rights of Way (PROW) network, improving information via the successful and innovative *Explore Kent* website and through a variety of innovative and traditional methods, from podcasts to publications.

This year will see the finalisation of our Countryside Access Improvement Plan that sets priorities for the management of our PROW network over the next few years. Through our own country parks and picnic sites and through the work of our countryside management partners, we will continue to conserve key sites and habitats at the same time as providing welcoming, informative, exciting and safe environments for our ever-increasing number of visitors.

#### **Securing funding for improved community infrastructure**

The Kent and Medway Structure Plan (adopted May 2006), is our policy framework for ensuring that requirements for local community services within new developments are



identified and taken into account in planning decisions. KCC's *Developer's Guide* establishes the basis for contributions from developers for the provision of community facilities including transport, education, libraries, youth and adult social services.

### **Environment and climate change**

Climate change has risen rapidly up the national and local agenda and there is now a heightened awareness of the serious threats that it poses for Kent's economy, communities and environment. KCC will play a leading role in implementing a programme of action to respond to these threats. This will reflect KCC's role as a community leader, service provider and corporate entity. It will include measures to reduce our greenhouse gas emissions - particularly carbon dioxide - and to adapt to changes that are already inevitable and that will shape the lives of Kent's residents and the services we provide for them. To spearhead this programme we will work through the Kent Partnership to deliver a Climate Change Action Plan for Kent that will draw together action from across the county.

Climate change is not the only environmental issue that concerns the county council, and KCC will be working with the Kent Partnership over the next year to review the Kent Environment Strategy. This will ensure that we have robust and ambitious policies in place across the full range of environmental issues, along with a commitment from partners to work together to implement them. Over the coming year each service in KCC will be required to examine the effects of climate change on their services and produce an action plan to show how they will adapt to those changes.

### **Demonstrating environmental excellence in KCC**

In March 2007 the Environment & Regeneration Directorate achieved ISO 14001 accreditation. The Corporate Environmental Performance Group will be working with the Communities, Kent Adult Social Services and Children, Families and Education Directorates with the aim of helping them to win accreditation by March 2008. We will continue to promote and support the *eco-schools programme* and will increase the network of *Green Guardians* across KCC buildings.

### **Managing Kent's waste**

Disposal of Kent's domestic waste is a big issue that involves Kent County Council in partnership with the district and borough councils in Kent and others. The new Joint Municipal Waste Management Strategy will be delivered through action plans and through the work of the Kent Waste Partnership. New contracts are being introduced for running household waste recycling centres. The *Clean Kent* campaign will continue to work to deliver one of the key outcomes of the *Kent Agreement* – cleaner and greener public spaces – by targeting fly-tipping and littering. The service will continue to campaign to increase public awareness of recycling and waste minimisation issues and will work on initiatives that make reducing waste, recycling and home composting easier.

## **8.2 Performance and achievements in 2006/07**

### **Country parks**

In July 2006 the new visitor centre at Shorne Wood Country Park was opened. The building was specifically designed to make minimum impact on the environment and has provided improved visitor facilities. New meeting facilities have also been provided at Shorne and at Lullingstone Country Parks, and are being marketed to businesses around Kent as meeting rooms "with a view" along with the facilities at Canterbury Environmental

Centre. The county's interactive on-line guide to walking, riding and cycling in Kent *Explore Kent* was shortlisted for a prestigious national eGovernment award.

### **Public Rights of Way**

A review of KCC's Public Rights of Way services by representatives from other counties concluded that we are running good and effective services and made some suggestions for further improvements. Consultations with service users led to the final draft of the Countryside Access Improvement Plan and its seven key priorities.

### **Household waste**

Public satisfaction with household waste recycling centres reached 88 per cent this year, an improvement from the last figure of 72 per cent. The Allington waste-to-energy plant that became operational in 2006 will dramatically reduce the volume of waste sent to landfill sites as well as increasing the amount of waste recycled. The project has involved close collaboration with district councils and other partners.

### **Planning**

The Kent and Medway Structure Plan (KMSP) was adopted in July 2006 and continues to provide the bedrock for strategic planning policies ahead of the introduction of the regionally-based South East Plan in 2008. The KMSP includes a target of 70 per cent for using previously developed land for new developments.

KCC has also made robust representation to the Government to retain priority consideration of previously-developed land in assessing future land supply for housing. The county submitted its first batch of minerals development documents to Government in November 2006 and these will have their public examinations in 2007/08. Work is continuing on the Waste Development Framework and a further minerals development document.

### **Empty homes**

The *No Use Empty* initiative continues to bring empty homes back into occupied use and is on target to meet the "stretched" PSA target that will trigger government reward grant for Kent.

### **Roadside litter**

The summer and autumn of 2006 saw significant work undertaken around the theme of roadside litter in conjunction with the Highways Agency (HA). A successful media launch in June placed the issues of roadside litter clearly within the public eye, raising the awareness of fixed penalty notices, litter as a hazard to road users and the antisocial behaviour involved.

The HA, with support from district councils, held 13 exhibitions across the Kent network and handed out 25,000 car litter bags to encourage a change in behaviour and more responsible road use. These events have been part of ongoing support from the HA to improve cleanliness of its roads in Kent through monitoring and by implementing enhanced cleansing regimes.

### **Neighbourhood Response Teams – street scene**

Previously referred to as 'flying' or 'hit' squads, these three teams, allocated to east, mid and west Kent, are working to reduce fly-tipping, littering and graffiti. An agreement between KCC, district councils and Kent Fire and Rescue Service (KFRS) has clarified the way the operation works.

## Schools education

More than 3,800 primary school children have taken part in *Lost in Litter* workshops that aim to challenge attitudes and behaviours towards litter, graffiti, dog fouling and fly-tipping amongst year five and six pupils. The workshops, delivered by Circus Takeaway, follow a successful tour of a theatre show last year to 240 schools and provide an opportunity to enhance and consolidate the pupils' learning.

<b>Local Indicators</b>	<b>2006/07 Actual</b>	<b>2007/08 Target</b>
Total value of developer contributions secured for new developments (cumulative since 2001/02)	£43.8m	£52.8m
Number of long-term empty properties brought back into use in Kent	172	158*
Equivalents CO2 tonnes from KCC buildings energy use	168,000	159,000

\* The total achieved between 2005/06 to 2007/08 will exceed our original PSA target in the Kent Agreement

<b>National Indicators</b>	<b>2005/06 Quartile</b>	<b>2005/06 Actual</b>	<b>2006/07 Actual</b>	<b>2006/07 Target</b>	<b>2007/08 Target</b>
Percentage of household waste arisings which have been sent by the Authority for recycling (BV 82a i)	AM	18.3%	21.4%	19.4%	23.5%
The percentage of household waste sent by the Authority for composting or treatment by anaerobic digestion (BV 82b i)	AM	9.8%	11.1%	12.2%	11.5%
Percentage of the total tonnage of household waste arisings that have been used to recover heat, power and other energy sources (BV 82c i)	M	0.0%	12.2%	29.6%	39.4%
The tonnage of household waste arisings that have been landfilled (BV 82d i)	BM	71.9%	55.3%	38.8%	25.6%
The percentage of the total length of rights of way in the local authority area that are easy to use by the general public (BV 178)	BM	66.6%	67.4%	70%	70%

## **Section 9. Improved health, care and well-being**

### **An essential part of life is staying healthy**

“Good health matters to all of us. Obesity, teenage pregnancy and smoking can all result in poor health and a lower quality of life. At Kent County Council we have a responsibility to give people support to make ‘healthy lifestyle’ decisions.” [Dr. Tony Robinson, Lead Member for Public Health – from *Towards 2010*]

The *Towards 2010* targets in this area are set out below:

Target 47: Create and launch initiatives that facilitate more competitive sport in schools, support after-school sports clubs and sponsor more inter-school competitions and holiday sports programmes

Target 48: Increase opportunities for everyone to take regular physical exercise

Target 49: Enter into practical partnerships with the NHS, sharing resources to combat obesity and encourage people of all ages to take responsibility for their health and well-being

Target 50: Introduce a hard-hitting public health campaign targeted at young people to increase their awareness and so reduce the damaging effects of smoking, alcohol, drugs and early or unprotected sex

Target 51: Encourage healthy eating by providing nutritious lunches through the "Healthy Schools" programme and launch a range of community-based healthy eating pilots

#### **What will it mean for you?**

More opportunities for both young and older people to enjoy a healthy lifestyle and a healthier fulfilled old age.

9.1 KCC’s specific priorities for delivering improvement in 2007/8 are as follows:

#### **The Healthy Schools Programme**

KCC’s *Healthy Schools Programme* is designed to support improvements through a whole-school approach to health and well-being, inclusion and educational achievement. Part of a national initiative, it sets out clear criteria that schools need to satisfy in order to become recognised nationally as a healthy school. These criteria revolve around the four core themes of personal, social and health education (PSHE), healthy eating, physical activity and emotional health and well-being (including bullying issues).

Activity over the next year will include:

- A hard-hitting public health campaign to provide young people and their carers with information, guidance and signposting to increase their knowledge and so reduce the damaging effects of drugs, smoking, alcohol and early or unprotected sex. This is being developed in response to the findings of the pilot National Foundation for Educational Research (NFER) pupil survey in which children asked for more information.
- Promoting healthy eating and providing nutritious lunches. This will build on the ongoing work of a dedicated team to support schools by delivering a programme of nutritional awareness, cookery skills training and vocational qualifications for catering staff and better school kitchens.

#### **Health improvement**

Developments that will enhance service provision in the coming year will be:

- Working towards greater integration with health services, including creating a Public Health Unit within KCC and appointing a Director of Children's Health from the Kent Primary Care Trusts (PCTs) to the senior management team of the Children, Families and Education Directorate. PCTs are also integrating their core services, such as co-locating midwives and social workers in two targeted areas.
- Developing the Children and Mental Health Service (CAMHS) strategy and school nursing and launching a health commissioning structure.
- Developing a Public Health Strategy for Kent that will support the effective coordination of the work of all agencies aimed at delivering better health for the residents of Kent.
- Continuing the challenging task of helping people manage long-term conditions by continuing to invest in assistive technologies such as Telecare and TeleHealth as part of an overall strategy to help people live independent lives in their own homes. The Department of Health has approved Kent as one of only three *Whole Systems Demonstrator* sites using these technologies as a catalyst for change nationally.
- Looking at the findings of the *Kent Lifestyle Survey* with particular reference to physical exercise and obesity to ensure work is targeted at those groups most in need.
- Encouraging Charlton Athletic FC to target older adults as well as young people to encourage more people to take exercise.
- Continuing to tackle smoking as a main public health priority. KCC is proposing a new, more proactive, smoking policy that will help both employees and members of the public to help them give up smoking.
- Promoting healthy living by running activities such as Nordic walking and green gyms in partnership with health services and others while promoting enjoyment and respect for wildlife through events and other activities designed to encourage people to explore and understand Kent's coastal environment.

### **Activmobs**

*Activmobs* are helping residents to get fit and improve their social activity. Over a period of six months, KCC and the Design Council worked together to develop a new approach to increasing social and physical activity amongst adults. Residents of a deprived estate in Maidstone were involved in generating ideas and services during the pilot.

*Activmobs* are small groups who carry out physical activity together on a regular basis; they choose their own activity and are given help to continue with that activity. User feedback impacts directly on service improvement in a continuously evolving loop.

The prototype demonstrated that the system was able to build upon people's motivations in a way that was entirely new. Feedback from participants and external agencies has been very positive. The system:

- Enables people to carry out the activities that suit them rather than making assumptions about what people will want to do
- Is self organising by providing simple tools without the need to go through the filter of an organisation
- Builds on the assumption that activity is most effective when driven and sustained by individual motivation and within the context of people's everyday lives rather than in formal settings such as private gyms or organised classes.

KCC is now supporting the launch of *Activmobs* in a number of locations across Kent. While KCC will fund the work for the first three years, the authority (together with the Design Council) aims to transfer the operation into the community so that it is independently run as soon as possible. An important part of the strategy is the early

engagement of the private sector leisure market and the voluntary sector that could both be key to making the operation sustainable.

## **9.2 Performance and achievements 2006/07**

This is a new target area for the Annual Plan, bringing new focus to diverse activities that are currently spread across all directorates. More will be done in future years as this new programme of work gets fully underway.

### **School sports**

There has been a significant increase in the number of children and young people aged five to 19 taking part in high quality school sport and PE sessions for at least two hours. This has climbed to 75 per cent from 64 per cent in the previous year.

Big Lottery Fund projects primarily on school sites are progressing well, with 58 out of 64 completed by March 2007.

The results of a survey of competitive school sport in Kent Schools are currently being analysed. This survey will help with planning for the future Kent School Games in 2008 and 2010.

### **Healthy Schools**

**At the end of July the Healthy Schools team achieved one of the *Kent Agreement* targets when the number of Kent schools signed up as working towards achieving *Healthy Schools* status reached 50 per cent. In total 546 (90 per cent) Kent schools are now involved in the *Healthy Schools* programme.** The Drug and Alcohol Action Team has played its part in this project by educating young people in the health dangers of substance misuse.

### **Healthy lifestyles**

Trading Standards officers have conducted *five a day* and other healthy eating initiatives throughout the year. Results of food and retail surveillance campaigns have been publicised if they show a detrimental impact on the health of a community.

### **Health screening event**

A partnership between *Ashford Gateway* and a community pharmacy enabled a free health-screening event that proved to be very popular and made good use of the location and resources of the *Ashford Gateway*. Ways of making the most of such partnerships in offering innovative approaches to promoting independence and addressing long-term public health targets are now being discussed.

### **Other achievements**

- The Select Committee of the NHS Overview and Scrutiny Committee has produced its report into physical activity and obesity in Kent. It includes a number of wide-ranging recommendations that will contribute to a Kent-wide strategy on tackling obesity that will be launched in the autumn. This will involve KCC, the Kent Department of Public Health, district councils and PCTs as well as the private leisure industry and the voluntary sector.
- KCC has launched *Fit Together*, a partnership with the leisure industry in Kent that will enable cross-sector working and more concentrated joint efforts to enable more people

to take exercise. The idea is to pilot exercise schemes with the Fitness Industry Association to improve workplace health and physical activity for young women.

- For the first time in three years, the full amount of government funding for public health (*Choosing Health*) will be spent on public health interventions by the PCTs. This is a direct result of the new joint working arrangements put in place by the new Kent Department of Public Health.

<b>Local Indicators</b>	<b>2006/07 Actual</b>	<b>2007/08 Target</b>
5-16 year olds taking 2 hours of high quality sport and PE weekly	76%	80%
Percentage of schools which have achieved Healthy School status as at December (both new Healthy Schools status and old level 3 status)	38%	55%

<b>National Indicators</b>	<b>2004 Actual</b>	<b>2005 Quartile</b>	<b>2005 Actual</b>	<b>2005 Target</b>	<b>2006 Target</b>
Reduction in rate of teenage pregnancy since 1994-98 (BV 197)	-9.4%	BM	-9.7%	-16.2%	-22.9%

## **Section 10. Improved health, care and well-being**

### **Helping older people and those with disabilities to be independent**

“People are living longer. This provides major opportunities as well as challenges. We will encourage people to plan for their health, social and economic well-being in old age and champion senior citizens. We will lead by example to promote a positive image of older people and the value their contribution makes to community life.

“Most older people want to live independently in their own homes for as long as possible and this is also true for younger people with disabilities or mental health problems. We will move away from traditional care models towards providing greater choice and control, giving people the support to lead their lives as they want, in their own homes.” [Kevin Lynes, Cabinet Member for Kent Adult Social Services - from *Towards 2010*]

The *Towards 2010* targets in this area are set out below:

<p>Target 52: Increase the number of people supported to live independently in their own homes. This will include:</p> <ul style="list-style-type: none"><li>• Encouraging the development of more housing for older people, disabled people and those with special needs</li><li>• Encouraging more people to take control of their care/support through <i>Direct Payments</i></li><li>• Taking advantage of new technologies, such as expanding our Telehealth and Telecare programmes</li></ul> <p>Target 53: Strengthen the support provided to people caring for relatives and friends</p> <p>Target 54: Work with our colleagues in the health service to reduce the number of avoidable admissions to hospital and combine resources, where appropriate, to improve the health and well-being of the people of Kent</p> <p>Target 55: Ensure better planning to ease the transition between childhood and adulthood for young people with disabilities and to promote their independence</p> <p>Target 56: Improve older people’s economic well-being by encouraging the take-up of benefits</p>
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#### **What will it mean for you?**

More older people and disabled people enjoying a happier, healthier life in their own homes, contributing to community life and planning for a secure old age.

10.1 KCC’s specific priorities for delivering improvement in 2007/8 are as follows:

#### **ALFA – Active Lives for Adults**

This is a modernisation programme that will bring a major cultural change to Kent Adult Social Services, which will see a shift in emphasis away from ‘managing care packages’, and towards supporting people in identifying how best to meet their own needs. It will transform all front line services, deliver significant efficiencies and deliver increased personalisation of services. It will be a major factor in the delivery of all the planned improvements set out below.

#### **Putting people first**

Enabling people to have control over their support packages and to be fully involved in the future development of services is key to promoting independence. We will:



- Encourage people to use *Direct Payments* and innovations such as *In Control*, *The Kent Card* and the Client Money Service to help people take control of their support.
- Continue to improve access to information and services, including web-based technologies such as the self-assessment website and the on-line *Care Directory*.
- Promote and develop services for carers, including developing more flexible respite opportunities shaped around individual needs.
- Continue to meet our ongoing commitment to protecting all vulnerable adults from abuse, including people placed in Kent by other authorities and those affected by domestic violence. This work is supported by the multi-agency Adult Safeguards Committee for Kent and Medway.
- Continue rolling out the government-funded *Brighter Futures Group* project that encourages active older people to provide support to older people who need it.
- Establish an Independent Mental Capacity Advocacy (IMCA) service in response to the Mental Capacity Act 2005, which provides a framework to empower and protect people who are not able to make their own decisions.
- Increasingly involve the public, particularly those people who use our services and their carers, in developing and improving services.

### **Ensuring the availability of high quality services**

We will do this by:

- Developing preventative services to enable people to remain at home. KCC has secured £1.5m of government grant (*Partnerships for Older People's Projects*) to implement an innovative way of providing support to older people in targeted areas across Kent.
- Sustaining and protecting people at home by continuing to develop the Telecare and Telehealth projects in partnership with the health service.
- Developing employment opportunities for disabled people including people with learning disabilities or mental health problems.
- Encouraging the development of more housing for older people, disabled people and those with additional needs. A major project will be the implementation of the PFI project *Better Homes Active Lives*.
- Continuing the work of Supporting People to enable people to live in their own homes.
- Making a reality of *Valuing People* for people with learning disabilities. The district-based integrated teams working with health service colleagues will be the main drivers for this.
- Ensuring that transitional planning is in place to ensure agencies work together with disabled young people and their families so that plans are in place to enable them to fulfil their full potential in adulthood.
- Ensuring that the needs of those people placed in residential or nursing care are met and that they receive a high quality service.

### **Valuing, developing and supporting the social care workforce**

High quality services depend on a strong and skilled workforce across the whole social care sector. We will endeavour to ensure this by:

- Implementing our workforce strategies, underpinned by initiatives such as the staff care package and *IIP (Investors in People)*
- Promoting training across the social care sector through the social care workforce training contract *Training 4 Care*
- Optimising central government recruitment campaigns to ensure we attract good quality staff to the social care sector in Kent.

## **Working in partnership**

We can only deliver our ambitions in partnership with all relevant agencies. Social Services procures about 85 per cent of services from outside organisations while many services are provided by the voluntary and private sectors. We will continue to build upon our strong relationship with these sectors.

*Our Health, Our Care, Our Say* emphasises the importance of the partnership with the health service and this is welcomed. In the near future social care and health will have a common performance framework, recognising their inter-dependence. Within Kent there is a strong tradition of effective partnership work as illustrated by the major agreements already in place such as the Mental Health Trust, Learning Disability Service and Integrated Equipment stores. The establishment of two new PCTs with boundaries that match KCC areas and district council borders provides a strong platform for further joint services. Joint priorities include:

- More joint commissioning to maximise the use of scarce resources. Practice-based commissioning offers opportunities to commission local services directly with GPs.
- Empowering and giving people more control over the conditions from which they are suffering (such as diabetes) through such programmes as the *Expert Patient Programme* (EPP) and the *Looking after Me* programme for carers.
- Tackling delayed discharges from hospital, including continuing to invest reimbursement money in a range of preventative schemes.
- Reducing avoidable emergency admissions to hospital, particularly of older people. The Health Innovation Forum has made a major contribution to this.

## **Making the best use of our resources**

During the next decade we face major challenges, including an increasing older population with greater needs and growing numbers of younger people with very complex needs. At the same time resources are not likely to increase significantly. It is therefore imperative that we make the best use of resources through innovation and modernisation. Priorities for this year include:

- Developing mobile working as an intrinsic part of the ALFA project.
- The continued modernisation of our day-care and residential services.
- Bedding down the new 'SWIFT' information systems.
- Maintaining robust financial, planning and performance systems to ensure we continue to perform at a high level and develop efficient services. Kent Adult Social Care has a strong national profile and will endeavour to use this to influence the development of the proposed new national performance framework.
- Using a *Dignity in Care* capital grant of £1.895m to improve the quality of the home environment for residential care homes for older people during 2007/08. All residential care homes for older people in Kent will be able to apply for a share of this grant.
- Reviewing the directorate's senior management arrangements in response to statutory guidance and to *Our Health Our Care Our Say*, both of which stipulate that the Director of Adult Social Services has a wider corporate leadership responsibility for all adults in Kent.
- Continuing work on the *sustainable communities* agenda to ensure the right community infrastructure is provided within the large new developments in the county to meet the future needs of the people living there and to support the modernisation agenda.
- Successfully concluding our partnership with Swindon Borough Council.

## **Working with others to create equality of opportunity**

Much of Kent's adult social care work is about empowering people who may be discriminated against or excluded by society. Kent Adult Social Services has embraced the social model of disability, and the drive to ensure there is equal opportunity for disabled people is an integral part of its core business. Securing supported housing and encouraging employment have already been mentioned. In addition to these areas of work, KCC continues to be concerned about the safety of people in the community.

*Active Lives* consultation revealed that people with learning disabilities reported that incidents of bullying, harassment and hate crime were common. We will actively work with our partners through such mechanisms as the Crime and Disorder Partnerships to eradicate this. We recognise our responsibilities to support the reduction of crime and disorder as outlined in Section 17 of the Crime and Disorder Act 1998 and will ensure that this is reflected in all our work.

## **10.2 Performance and achievements 2006/07**

### **Promoting independence**

Kent Adult Social Services continued to improve its performance in promoting independence. This was recognised in the Annual Review undertaken by the Commission for Social Care Inspection. For the fifth year running Kent Adult Social Services retained its *three star* excellent status, one of only four local authorities to achieve this over the past five years.

In line with the *Kent Agreement* Outcomes, we have continued to develop employment opportunities for people who use our services, maximised the work of Supporting People to promote independence and developed more community-based services aimed at enabling people to live independently.

### **Choice and personalisation**

As a result of our drive to increase *Direct Payments*, more than 1,000 people are now using them to exercise control over their support packages. The *Kent Card* has now been launched and this will encourage more people to take up *Direct Payments*. New initiatives such as *In Control* will continue this shift towards control and personalisation.

Over the past year we have continued to develop new ways to engage with the public in the shaping of Kent Adult Social Services. The 're-fresh' of *Active Lives* saw the public engaged in a variety of ways, including surveys, consultation events and as part of an editorial board that shaped the final version. The public is now being involved in the direct recruitment of staff, including to senior posts.

We continue to develop initiatives to enable easier access to services and information, particularly by using web-based technologies, and have improved and expanded the self-assessment website during the past year in response to feedback about the service.

### **Modernisation**

Modernisation and using resources effectively continues to be a major driving force within the directorate. The development of the self-assessment website, Telehealth, Telecare and the integrated community equipment stores with the health service are all examples of innovation and modernisation. It is essential that this drive is underpinned by the development of a skilled and committed workforce across the social care sector. In recognition of this a new initiative we have launch *Training 4 Care*.

Within Kent Adult Social Services we have maintained a skilled and stable workforce through a range of initiatives including the staff-care package, training and *Investors in People* (IIP).

To ensure we have good information to manage and improve our performance we have now implemented our new information system SWIFT. This will offer greater capacity and efficiency to meet the challenges of the future.

<b>Local Indicators</b>	<b>2006/07 Actual</b>	<b>2009/10 Target</b>
Number of people supported through Telecare	400	1,500
Number of people supported through Telehealth	74	1,000

<b>National Indicators</b>	<b>2005/06 PAF Band</b>	<b>2005/06 Actual</b>	<b>2006/07 Actual</b>	<b>2006/07 Target</b>	<b>2007/08 Target</b>
Households receiving intensive home care per 1,000 population aged 65 or over (BV 53)	3	11	11	11	11
Percentages of items of equipment delivered and adaptations made within 7 working days (BV 56)	5	86%	92%	90%	93%
Older people admitted permanently to residential and nursing care per 10,000 population aged 65 and over (PAF C26)	5	73.4	71.6	72	71
Adults and older people receiving direct payments at 31st March per 100,000 population aged 18 or over (age standardised) (BV 201)	3	80	131	133	156

## **Section 11. Stronger and safer communities**

### **We must make sure that everyone feels safe in their communities**

“Although there is much less crime in Kent than in most parts of the country, the 24-hour society, high and increasing traffic volumes and lack of confidence in the criminal justice system have all brought concerns to the people of Kent. Our work with Kent Police the Kent Community Partnership and Local Crime and Disorder Reduction Partnerships (CDRPs) are key to solving these issues.

“Crime and antisocial behaviour is often worse in areas that are economically deprived, isolated or in need of regeneration. Vandalism, graffiti, litter, abandoned cars and fly-tipping all degrade communities. Alcohol and drug- related crime is also rising. It is important to promote a strong sense of pride in local communities as well as working with the police to provide services to reassure local people and reduce the fear of crime.” [Mike Hill, Cabinet Member for Communities – from *Towards 2010*]

KCC is committed to helping to maintain Kent’s low level of burglary and car theft and to working with off-licence, pub and club owners to reduce alcohol-fuelled crime and disorder, antisocial behaviour and domestic abuse. The county council will work with the police to tackle crime and with local people to create stronger communities.

The *Towards 2010* targets in this area are set out below:

Target 57: Build on the successful Kent Community Warden scheme, supporting Kent Police in their visible Neighbourhood Policing programme and working with them and the CDRPs to strengthen the police presence in problem areas

Target 58: Help maintain Kent's low levels of burglary and car theft and work with off-licence, pub and club owners to reduce alcohol-fuelled crime and disorder, antisocial behaviour and domestic abuse

Target 59: Work with our partners to reduce the number of deaths and serious casualties from road accidents

Target 60: Support young people to reduce the risk of them offending

Target 61: Extend our public awareness campaign to alert people to the activities of rogue traders, particularly those involved in door-to-door sales, and increase the number of offenders prosecuted

Target 62: Expand the Kent HandyVan scheme, making the homes of older and vulnerable people more secure

Target 63: Promote the *Kent Volunteers* Programme and work with other partners to attract more volunteers

#### **What will it mean for you?**

A reduction in crime and antisocial behaviour across the county and improved quality of life for communities.

11.1 KCC’s specific priorities for delivering improvement in 2007/8 are as follows:

#### **Kent Community Warden Scheme**

Kent’s community wardens provide a comprehensive, uniformed presence across the county, building community confidence and reassurance by reducing crime and the fear of crime, deterring antisocial behaviour, improving access to local authorities and fostering social inclusion. Wardens do not take on the work of the police but act as their eyes and

ears and are a visible and local presence in the community. In addition, the unit currently funds 10 Police Community Safety Officers.

Having reached its target complement of 100 wardens, 2006/07 was a year of consolidation and review for the service. In 2007/08 the community wardens will continue to find ways to make a real difference in their communities by initiating projects that involve local people in improving their own communities. A rolling review of warden deployment will be initiated during 2007/08.

### **Kent Trading Standards**

Trading Standards officers will help maintain Kent's low levels of burglary and car theft and work with off-licence, pub and club owners to reduce alcohol-fuelled crime and disorder, antisocial behaviour and domestic abuse by:

- Educating young people about the dangers of age-restricted products, such as alcohol and tobacco
- Providing advice to businesses to prevent the supply of age-restricted products to young people
- Carrying out a policy of strict enforcement to businesses found to be supplying age-restricted products to those under age
- Ensuring widespread acceptance and use of approved 'proof of age' schemes.

We are extending our public awareness campaign to alert people to the activities of rogue traders, particularly those involved in door-to-door sales, and to increase the number of offenders prosecuted. We will do this by:

- Targeting rogue traders who persistently and deliberately operate unfairly and curtailing their activities
- Targeting fraudulent doorstep selling and associated distraction burglary
- Carrying out a programme of planned enforcement activity to provide effective surveillance and regulation of trading activity
- Conducting campaigns focused on specific traders, trade practices, goods or services which have been identified by our intelligence-led approach to enforcement
- Supporting *Consumer Direct* and responding to referrals by providing advice to consumers on their rights and obligations under civil law.

### **HandyVan and HomeSafe schemes**

The HandyVan Scheme provides and installs a complete range of safety and security products in the homes of people aged 60 and above.

The HomeSafe scheme supplies and fits a range of minor aids and adaptations such as grab rails in the homes of vulnerable, moderately disabled and elderly people. In addition, it supplies and fits security devices similar in range and scope to the HandyVan scheme. There are no age restrictions, and service provision is based on need. The majority of referrals come from KCC's Occupational Therapy Unit.

The HandyVan and HomeSafe initiatives will be developed further to provide a more targeted service. To achieve this closer links will be forged with neighbourhood police and assistance will be given to the CDRPs to identify and then focus on high-risk and problem areas. Maintaining the high standards of service delivered by the HandyVan and Homesafe schemes remains a high priority for 2007/08.

### **Kent Volunteers**

*Kent Volunteers* is a partnership between KCC and representatives of voluntary organisations and businesses in Kent who work together to promote the KCC target of increasing involvement in volunteering across the county.

As an employer, KCC enables staff to volunteer and values this as an opportunity for personal development and community gain. Individuals and teams have engaged in a wide variety of volunteering activities, from beach cleaning to helping primary school children read.

We contribute to the national volunteering agenda, bringing benefit to Kent and sharing our experience and good practice in volunteer management with new groups and organisations.

### **Youth Offending Service**

Kent's Youth Offending Service will focus on the following issues:

- Further increasing work with parents of those 'at risk' and those of who have offended to try to help them to exercise effective parental supervision.
- Further developing joint working arrangements with both Child and Adolescent Mental Health Services and KCA, the voluntary organisation commissioned by Kent Drug and Alcohol Action Team (Kent DAAT), to provide a substance misuse service. Both are critical to lowering the risk of children and young people re-offending.
- Securing appropriate education, training and employment opportunities for young people aged 16 and 17 to give them an opportunity to achieve in a socially acceptable manner.
- Increasing the number of victims of youth crime who have the opportunity to participate in a restorative justice process that both meets their needs and resolves the conflict which occurred between them and the young offender.
- Consolidating the three *Youth Inclusion Programmes* and the partnership with the Attendance and Behaviour Service to deliver a range of preventative initiatives designed to reduce the risk of offending and antisocial behaviour by children and young people.

## **11.2 Performance and achievements in 2006/07**

### **Community safety**

The review of the KCC Community Warden service completed by the University Of Canterbury provided extremely encouraging feedback. A county response team consisting of 10 experienced community wardens enables emergency cover to be deployed across the county and ensures communities have the continuous services of a community warden. The Kent Crime and Victimisation Survey results for April to December 2006 show that 93 per cent of people feel very or fairly safe at home alone during the night.

### **Public awareness - Trading Standards**

The intelligence-led Trading Standards service has continued to target and significantly disrupt rogue traders who deliberately and persistently operate unfairly. Alert messages are now sent out to a wider audience than ever before, alerting local communities to the presence of fraudulent traders. Four hundred businesses have been educated in how to

prevent the sale of age-restricted goods to young people and numerous intelligence-led test purchase operations have been carried out.

### **Drug intervention**

Drug Intervention and support programmes have been delivered across the county and attended by nearly 400 young people at risk of exclusion because of drug possession. Substance misuse education has been delivered in schools, while a Parents and Carers Support Service has been offering advice and information to those affected by drug and alcohol issues. Numerous prevention projects have been established around the county to deter young people from offending, leading to a fall in the number of first-time entrants to the youth justice system.

### **Road safety**

KCC's Road Safety Officers (RSOs) operate as countywide specialists with responsibility for specific areas of concern. They focus on key concerns in areas that warrant particular attention and are able to run campaigns across the whole county and focus on local problems as they emerge.

Speed awareness courses launched in October 2006 allows motorists detected at up to 39mph in areas restricted to 30mph to opt for a training course as an alternative to prosecution. To date more than 1,900 drivers have completed the course.

The *Ride with Attitude* campaign aimed at motorcyclists was launched in summer 2006 and has grown in its appeal. The campaign is web-based and communicates with 'bikers' on their terms. Website content has been contributed to by bikers from around the county and aims to help others get more out of their riding experience but to do so more safely.

Partnership working with both Kent Police and the Kent Fire and Rescue Service (KFRS) has provided additional expertise and resources, with the KFRS particularly active in several key areas of work. Examples include:

- National speed awareness and driver improvement schemes, education courses for drivers reported for specific driving offences such as speeding and driving without due care and attention
- Campaign planning and enforcement support to raise awareness of key messages such as those related to drink/driving and mobile phone legislation for drivers
- Supporting *Licensed to Kill*, a hard-hitting theatre production for sixth form students to illustrate the consequences of bad driving
- *Fit for the Road* - a partnership village approach to a joint stand at the Kent County Show
- Police and fire station open days featuring a KCC road safety presence
- *Grow Up Slow Down* - a specific anti-speeding campaign aimed at young drivers.

Additionally both the police and fire service work have joined the road safety team in a range of multi-agency groups to discuss strategy, planning, publicity and joint working.

The *Help Save 478 Lives* initiative is now well established. Latest casualty data indicates that the downward trend continued during 2006.

### **Kent Volunteers**

During the past year the partnership has encouraged more people to take part in voluntary activities. Events have focused on volunteer recognition, recruitment and good practice



which all help to show the advantages of volunteering and the ways in which this benefits individuals, communities and the environment we live in.

Our annual *Awards for Volunteering Excellence* received some 650 nominations and produced 48 winners and highly commended individuals and groups of volunteers.

### Youth Offending Service (YOS)

The service retains considerable credibility with the county's courts, enabling children and young people to be managed safely within the community rather than being held in secure conditions.

The *Intensive Supervision and Surveillance Programme* successfully reduced the risk presented by some of the more prolific offenders in the county while offering them the opportunity to develop socially acceptable lifestyles.

Other significant achievements included a year-on-year reduction in the number of first-time entrants to the youth justice system in the county and a fall in the rates of re-offending for many young people subject to statutory interventions. Parents and victims expressed high levels of satisfaction with the services they received either from or via YOS.

<b>Local Indicators</b>	<b>2005/06 Actual</b>	<b>2006/07 Actual</b>	<b>2007/08 Target</b>
New entrants (offenders) into the Youth Justice system	2,020	1,728 <sup>λ</sup>	1,919 <sup>φ</sup>
Number of homes assessed/secured by HandyVan teams	2,635	2,401	3,000

<sup>λ</sup> Questions over accuracy of this figure; the notifications process is being reviewed and improved to ensure full data accuracy in the future

<sup>φ</sup> Target set by National YJB based on 2005/06 base

<b>National Indicators</b>	<b>2005 Quartile</b>	<b>2005 Actual</b>	<b>2006 Actual</b>	<b>2006 Target</b>	<b>2007 Target</b>
Number of people killed or seriously injured (KSI) in road traffic collisions (BV 99a i)	N/A	757	747	See part ii below	
Percentage change in the number of people killed or seriously injured (KSI) in road traffic collisions since the previous year (BV 99a ii)	AM	-9.8%	-1.3%	-4.2%	-4.2%*
Percentage change in the number of people killed or seriously injured (KSI) in road traffic collisions since the 1994-98 average (BV 99a iii)	AM	-36.6%	-37.4%	-40% by 2007 (3 years ahead of national target)	

\* And at constant percentage rate in future years

## Section 12. Finance

### 12.1 Introduction

The earlier pages of this plan outline KCC's commitment to providing the best possible services to the people of Kent. As a public body spending taxpayers' money, we have to meet these commitments from a tight budget. We work hard to ensure that budgets are spent properly and that the council gets value for money from the goods and services it buys.

This section explains how KCC is funded, how we spend that money and how we plan for the future. It also explains the importance of the Government's Comprehensive Spending Review 2007 (CSR07), which will represent the Government's second long-term and fundamental review of government expenditure. It will also set firm cash limit allocations for the period 2008 to 2011.

### 12.2 2006/07 revenue budget

For 2006/07, the budgeted expenditure was £718.915m. The provisional outturn figure is £707.456m, which means there will be an underspend of £7.740m against the budget directly controlled by the council. There will also be an underspend of £3.719m on school budgets. The details are provided in the following table:

Service	Budget	Provisional Outturn	Over or Under (-) spend	Main reasons for the over/under spend
	£'000	£'000	£'000	
<b>Central Services</b> Elections, registrations of births, deaths and marriages, corporate management and support to elected members	95,231	89,531	-5,700	Increased investment income due to higher than expected cash balances and a lower level of borrowing required for the capital programme and strong pro-active debt management (-£2m). Additional Local Authority Business Growth Incentive (LABGI) grant (-£1.4m). Change in timing of delivery of shared priority schemes with district councils (-£0.5m). Reduced premiums and future liabilities on the Insurance Fund (-£0.3m). Other Financing Items budget savings (-£1.3m).
<b>Court Services</b> Including Coroner's Court	1,752	1,996	244	Increased costs of Coroner's Service including increasing number of pathology tests

<b>Service</b>	<b>Budget</b>	<b>Provisional Outturn</b>	<b>Over or Under (-) spend</b>	<b>Main reasons for the over/under spend</b>
	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	
<b>Cultural, Environmental and Planning Services</b> Museums, art galleries, theatres, recreation & sport, tourism, libraries, environmental health, community safety, waste disposal, planning and economic development	108,641	103,563	-5,078	Lower than anticipated waste volumes, less waste tonnage through the Waste to Energy plant at Allington than anticipated due to occasional part operation; increased income from sale of recyclates, abandoned vehicles and increased Waste Electrical & Electronic Equipment (WEEE) grant (-£4.7m). Re-phasing of Shaw Grange restoration works (-£0.3m) Part year staffing savings within Community Safety as the full compliment of Wardens were not recruited until June 2006 (-£0.1m).

<p><b>Education</b> Council schools, adult and community education, student awards, youth centres and other non-school funding</p>	102,177	97,994	-4,183	<p>Schools have underspent their annual delegated budget by £3.7m. This will bring total schools' revenue reserves to £67.6m, £37.6m of which is committed to various projects or set aside to protect against falling rolls.</p> <p>A shortfall of £2.4m in dedicated schools grant (DSG) was offset by £0.6m of unallocated DSG, as a shortfall was anticipated at the time of setting the schools budgets and therefore part of the budget allocation was held back, and a £1.8m underspend due to the lower take-up of early years places by 3 &amp; 4 year olds, as reflected in the reduced DSG allocation. There was also -£0.7m of re-phasing on the Standards Fund ICT Broadband connectivity project; a £0.3m saving on Home to School Transport and a £0.6m overspend on Adult Education due to a reduction in funding from the Learning &amp; Skills council and reduced tuition fee income, partially offset by savings resulting from a restructure of the service.</p>
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<b>Service</b>	<b>Budget</b>	<b>Provisional Outturn</b>	<b>Over or Under (-) spend</b>	<b>Main reasons for the over/under spend</b>
	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	
<p><b>Highways, Roads and Transport</b> Traffic management &amp; road safety, road &amp; pavement maintenance, street lighting, improvements to transport infrastructure and support for public transport</p>	58,929	61,229	2,300	<p>An increase in essential operational highway maintenance works and an increase in electricity prices and the impact of a revision to the inventory for street lighting, lit signs and bollards.</p>

<b>Social Services</b> Social work and other social services for adults and children, services to asylum seekers	352,185	353,143	958	Overspending on Learning Disability Service (£5.1m) and Physical Disability Service (£1.5m) due to increased activity, particularly around residential/ direct payment clients, coupled with the full year effect of growth in high cost placements. An overspend within Mental Health services (£0.6m), mainly due to price pressures on residential placements and an increase in direct payment clients. Partially offsetting these overspends is a net underspend on other Adult Services client groups (-£2.9m) and management action within Central Services (-£3.3m) mainly from delayed recruitment, management of staffing & other administrative budgets, including training. Within Children's Social Services, overspending on fostering and adoption budgets, residential placements for disabled children and high cost placements in civil secure units are offset by underspending elsewhere within the service including vacancy savings, review of daycare provision and lower payments to voluntary organisations.
<b>Net Cost of Services</b>	718,915	707,456	-11,459	

### 12.3 2006/07 capital budget

The capital budget is used to fund improvements in the assets and infrastructure of KCC and the county and to help modernise the services we provide. Expenditure is mainly funded by borrowing, government grants, contributions from external organisations and selling assets that are no longer required.

The provisional outturn for 2006/07 is £237.1m. It was spent on:

#### Education

Direct expenditure on education services totalled £97.8m in 2006/07. This included £27.3m of investment in school buildings to provide for appropriate numbers and location of school places and replacing and improving school accommodation, and £13.8m on building maintenance and health and safety work. In addition, £20.8m was spent on the special schools review; £2.7m on the nursery programme; £6m on vocational education;

£3.6m on children's centres; £10.5m on development opportunities; £3.4m on school access initiatives; £1m on the specialist schools programme, £3.8m on the 6 schools PFI and £2.7m on Building Schools for the Future. A further £2.2m was spent on a range of other smaller schemes.

In addition to the above, schools have spent £39.1m on capital building maintenance based on individual school priorities.

### **Community Services**

Expenditure for these services totalled £8.9m in 2006/07. Expenditure on major projects included £4.4m on the Big Lottery Fund (BLF) programme to develop physical education and sports projects within schools, £1.6m on Sevenoaks Library, Museum and Gallery, £0.4m on the Turner Contemporary project and £0.4m on the Library upgrade programme. There was also £0.5m spent on modernising assets, £0.3m of improvements to comply with the Disability Discrimination Act (DDA), £0.4m of grants to village halls and community centres and £0.2m of improvement grants for public sports facilities. A further £0.7m was spent on a range of other smaller schemes.

### **Social Services**

£14.1m was spent in 2006/07 on Adult and Children's Social Services. This included £3.2m on improving information management and £5.1m on Broadmeadow, a new purpose-built 40-bed centre for adults to provide respite care, intermediate care, therapeutic rehabilitation services and flatlets to help people gain the skills needed to live independently. Also, £1.2m was spent on the Sunrise Centre (previously The Croft), and £0.9m on the East Kent Children's Learning Resources Centre, new respite centres for children with disabilities. There has been £0.9m spent on the Home Support Fund and £0.3m on Telehealth, initiatives to promote the *Active Care/Active Lives* strategy and a further £0.8m spent on modernising assets. There was £1.7m spent on other, smaller schemes.

### **Highways and public transport**

Spend in 2006/07 totalled £62.2m. This included £21.6m on the structural maintenance of roads and bridges and public rights of way, £6.8m on integrated transport schemes and £0.8m on street lighting column replacement. £7.8m was spent on the East Kent Access road scheme, £1.8m on Fastrack, £1.3m on Thamesway, £8.7m on the Leybourne/West Malling Bypass, £1.4m on the Ashford Link Road, £0.4m on the Rushenden Link Road, £0.4m on Everards Link Road phase 2 and £0.3m on the Sittingbourne Northern Relief Road. £0.6m was spent on land acquisition, compensation claims and blight payments and £0.8m on major scheme design. In addition, £1m was spent on Shorne Country Park and £3m on re-shaping Kent Highways Services accommodation. A further £5.5m was spent on a range of other, smaller projects.

### **Central Services**

Spend in 2006/07 on central services was £9.1m. This included £2.5m of investment in and development of our ICT infrastructure and systems, £1.1m on the extension of the Oakwood House Training Centre, £0.6m on the Kent vehicle fleet, £1.6m on modernising assets and £0.6m on works to properties for disposal in order to increase the potential income from sales.

### **Property Enterprise Fund**

In 2006-07, the County Council approved the establishment of a Property Enterprise Fund, with the aim of maximising the value of the Council's land and property portfolio through the investment of capital receipts from the disposal of non-operational property into assets with higher growth potential, and the strategic acquisition of land and property to add value to the Council's portfolio, aid the achievement of economic and regeneration objectives and the generation of income to supplement the Council's resources. The Fund has an approved maximum permitted deficit of £10m to be funded by temporary borrowing, but is expected to be self-funding over a period of 10 years.

Spend in 2006/07 through the Property Enterprise Fund was £5.8m which relates to the purchase of land at Manston Business Park together with the costs of the acquisitions and disposals activity. Of this £5.8m, £3.1m was funded by capital receipts generated through the Fund from the disposal of non-operational property, and £2.7m was funded from the approved £10m temporary borrowing facility.

#### **12.4 2007/08 revenue budget**

The revenue budget for 2007/08 has increased by £31.8m compared with 2006/07, which equates to £27.2m on a like-for-like basis, i.e. after allowing for changes in functions such as the transfer of specific grants into block grant funding. Our separate Schools Budget has increased by a further £38.8m and is funded by Dedicated Schools Grant.

In arriving at our budget for 2007/08 we have:

- Produced a comprehensive medium-term financial plan
- Assessed where we can make efficiency savings, generate additional income and improve value for money
- Focused on our key strategic priorities

The net budgets for services are detailed in the table below, which also provides a commentary where there is significant growth within a particular service. The budget includes an increase of £27.7m to meet inflationary pressures and an increase of £46.3m to meet increased demand, legislative and government pressures, delivery of the *Towards 2010* targets and service improvements. To help fund these increases we will deliver £31.2m of savings and income generation of £10.6m. This level of savings is necessary because we only received a 1.1% increase in non-schools grant funding and we wanted to keep the council tax increase to a reasonable level.

Service	Budget for 2007/08			Spend in 2006/07	Reasons for major changes (other than general price increases)
	Gross	Income	Net		
	£'000	£'000	£'000		
<b>Central Services</b> Elections, registrations of births, deaths and marriages, corporate management and support to elected members	164,143	-57,396	106,747	89,531	A net increase in borrowing costs to service the capital programme, offset by treasury management savings, savings on insurance premiums, an increased contribution from Commercial Services, efficiency savings and income generation initiatives and an underspend in 2006/07 (see Section 7.2 – Central Services).
<b>Court Services</b> Including Coroner's Court	2,105	-322	1,783	1,996	Overspend in 2006/07
<b>Cultural, Environment &amp; Planning Services</b> Museums, art galleries, theatres, recreation & sport, tourism, libraries, environmental health, community safety, waste disposal, planning and economic development	124,712	-14,467	110,245	103,563	Full year effect of Allington waste-to-energy plant gate fees payable; offset by a net reduction in landfill tax and tipping away payments, and a saving due to actual waste volumes being lower than previously allowed for in the budget. Also there was an underspend in 2006/07 (see Section 7.2 – Cultural, Environment & Planning Services)



Service	Budget for 2007/08			Spend in 2006/07	Reasons for major changes (other than general price increases)
	Gross	Income	Net		
	£'000	£'000	£'000	£'000	
<b>Education</b> Council schools, adult and community education, student awards, youth centres and other non-school funding	1,195,369	-1,098,495	96,874	97,994	An increase in schools budgets of £33.8m funded by additional Dedicated Schools Grant; a reduction to fund borrowing costs of Special Schools Review (transferred to Central Services above); saving on SEN transport; a budgeted surplus for Adult Education; a lower allocation of central costs as a result of savings in central support services which has the greatest impact on Education with it being our largest gross service, and an underspend in 2006/07 (see Section 7.2 – Education)
<b>Highways, Roads and Transport</b> Traffic management & road safety, road & pavement maintenance, street lighting, improvements to transport infrastructure and support for public transport	71,423	-12,332	59,091	61,229	Pilot for free transport for 11-16 year olds, increase in highways maintenance and targeted highways works, offset by capitalisation of road asset enhancement work, additional income from fees & charges and advertising, reduction to fund borrowing costs of KHS co-location project (transferred to Central Services above) and an overspend in 2006/07 (see Section 7.2 – Highways, Roads and Transport)

Service	Budget for 2007/08			Spend in 2006/07	Reasons for major changes (other than general price increases)
	Gross	Income	Net		
	£'000	£'000	£'000		
<b>Social Services</b> Social work and other social services for adults and children, services to asylum seekers	556,867	-189,878	366,989	353,143	The 2007/08 budget provides for the inherent pressure in 2006/07, together with the anticipated continued growth in demand for services for younger adults. The number of disabled clients with more complex needs, is increasing and through moves to promote independence & initiatives such as direct payments, the Kent Card & self-assessment, people are being given greater choice and control over their care packages. In addition, over 80% of services are bought from the private & voluntary sector, with providers increasingly challenging the Council to maintain price increases. There is also an increase in fostering and adoption budgets. These pressures are partially offset by savings from the reviews of placements and charging, and from modernising services.
<b>Net Cost of Services</b>	2,114,619	-1,372,890	741,729	707,456	

<b>Funded by:</b>			<b>2007/08</b>	<b>Original Budget 2006/07</b>	
Central Government - Formula Grant			228,685	226,212	
Surplus on tax collection from previous years			1,505	1,692	
Council tax			511,539	482,054	
<b>Total</b>			<b>741,729</b>	<b>709,958</b>	

## 12.5 Capital budget

It is important to have longer-term plans for capital expenditure, and this is reflected in our plans for capital expenditure over the next three years.

The capital programme between 2007/08 and 2009/10 will be our largest ever, at just over £1bn, £352m of which is planned for 2007/08.

Details of the three year programme and how we will fund it, is as follows:

<b>Scheme</b>	<b>Purpose of Scheme</b>	<b>Cost £'000</b>
<b>Education and School Improvement</b>		<b>566,012</b>
Building Schools for the Future (BSF)	Government investment programme to re-build or renew secondary schools.	194,496
Development Opportunities	School improvements funded from the sale of existing sites.	84,336
Devolved Capital in Schools (including revenue contributions)	For schools to determine their own capital spending priorities.	83,019
Special Schools Review	Programme to deliver an improved system of special school education.	46,463
Schools Modernisation Programme including Building Maintenance Programme	A programme of works to replace poor condition unsuitable buildings with modern fit for purpose accommodation.	31,173
Planned Preventative and Emergency Maintenance and Health & Safety Schemes in Schools	To keep schools safe and fit for purpose.	30,500
Children's Centres	Developing children's centres for use by the community in conjunction with SureStart.	17,126
Basic Need Schemes	Meeting the requirement for appropriate numbers and location of school places.	16,979
Academies	Contribution to the academy programme in Kent.	16,770
Primary Capital Programme	Programme to rebuild, remodel or refurbish primary schools.	14,500
School Access Initiative	Programme to improve accessibility of schools to all pupils.	7,401

<b>Scheme</b>	<b>Purpose of Scheme</b>	<b>Cost £'000</b>
George Spurgeon Fresh Start	Major refurbishment project to provide a fit for purpose primary school.	4,000
Valence Residential Improvement	Provision of new 36 place residential accommodation for pupils with physical, sensory and/or medical needs.	3,800
Mobile Moves	Relocation of mobile accommodation to meet statutory responsibilities for the provision of education.	2,100
Specialist Schools Programme	Continuing the government initiative to encourage secondary schools to specialise in specific curriculum areas.	1,361
Other Projects		11,988
<b>Children &amp; Family Services</b>		<b>5,755</b>
East Kent Children's Resource Centre	New build respite centre for children with disabilities.	2,844
Preventative Strategy for Children	A multi-agency strategy - objectives include providing easily accessible family support centres.	1,265
Modernisation of assets	Properly maintaining the property assets of the council.	1,200
Improving Public Access	Enabling improved access to our services.	396
Other Projects		50
<b>Kent Adult Social Services</b>		<b>90,843</b>
Active Care/Active Lives Strategy	Includes schemes to help people live independently in their local communities such as Home Support Fund, Telehealth and the PFI Housing scheme.	81,988
Developing Innovative Services and Modernising Services	Includes projects to remodel day care provision for adults with learning disabilities.	3,626
Asset Maintenance	Properly maintaining the property assets of the council.	1,806
Improvements to Services for Learning Disabled and Leaving Care Clients	Projects include providing respite care units for adults with a learning or physical disability.	1,112
Improving Public Access	Developing public access centres across districts enabling improved access to our services.	552
Improving Information Management	Replacing management information systems.	479
Other Projects		1,280
<b>Environment, Highways &amp; Waste</b>		<b>259,496</b>

<b>Scheme</b>	<b>Purpose of Scheme</b>	<b>Cost £'000</b>
Transport Operations	Highway major maintenance, bridge strengthening, street lighting and integrated transport schemes.	98,376
Sittingbourne Northern Relief Road	Major road scheme to support existing development and future growth in Sittingbourne.	40,338
East Kent Access Phases 1c & 2	Major road scheme underpinning the regeneration of East Kent, particularly retaining and encouraging further employment in the Sandwich corridor and Thanet.	38,506
Rushenden Link Road	Isle of Sheppey road link.	13,000
Ashford Ring Road	Key component in serving the new housing and commercial growth and reducing car dependency by removing the severance effect created by the existing ring road.	9,000
Thamesway (Wider Fastrack) Scheme	Scheme to provide dedicated bus-only lanes and to improve connections to Ebbsfleet International Station.	8,900
Everards Link Phase 2	Dartford/Gravesend link.	4,490
Newtown Road Bridge	Scheme to replace the bridge and improve headroom to allow use by buses and improve safety for cyclists and pedestrians.	2,880
Reshaping Kent Highways Accommodation	Provision of co-located accommodation for Kent Highways Services to facilitate greater efficiency in working practices and hence reduce on-going revenue costs.	22,600
Improving Roads & Footpaths	Maintenance works to help reduce the backlog of repairs to the Network.	5,000
Non TSG Land, Part 1 Compensation Claims & Blight	Small areas of land for non-major schemes, compensation claims relating to completed major schemes and a provision for blight acquisition of property.	3,500
Major Schemes Preliminary Design Fees	To progress the design and promotion of major schemes.	2,880
Public Rights Of Way (PROW) – Structural Maintenance	To improve the quality of surface on public rights of way.	2,550
Traffic Signal Head Replacement	Replacement of all traffic signal heads from existing halogen to LED technology.	2,073
Safety Camera Partnership	Road safety initiatives to reduce the number of casualties.	1,634

<b>Scheme</b>	<b>Purpose of Scheme</b>	<b>Cost £'000</b>
Energy & Water Investment Fund	Measures to reduce demand for energy and water usage in KCC buildings.	1,000
Other Projects		2,769
<b>Regeneration &amp; Supporting Independence</b>		<b>11,104</b>
East Kent Empty Property Initiative	Scheme to bring empty properties back into use.	6,500
Arts & Business Centre at Folkestone	Grant provision for the development of a performing arts and business centre in Folkestone.	2,900
Other Projects		1,704
<b>Communities</b>		<b>44,951</b>
Turner Contemporary	Visual arts centre which will also contribute to economic and social regeneration in East Kent.	16,423
Management & Modernisation of Assets	Properly maintaining the property assets of the council.	4,839
Ashford Library, Learning & Information Centre	Major refurbishment and expansion of the library building in Ashford to include facilities for adult education and registration services.	4,027
Kent History Centre	A major development to build a new archive storage and research facility to replace the existing store in County Hall, together with the County Central library and Maidstone town centre library.	4,000
Libraries, Museums and Archives	A number of smaller schemes aimed at improving libraries, museums and archives facilities in Kent.	3,303
The Hub, Southborough	Library and regeneration project at Southborough.	3,225
Information & Library Campus, Gravesend	A major restoration of the Carnegie building and the adjoining toy shop to provide improved library facilities	2,400
Beaney Institute, Canterbury	Contribution to partnership project with Canterbury City Council to refurbish and extend the Beaney Institute building in Canterbury to provide a modern and significantly larger library, museum and art gallery in the city centre	1,600
Community Facility at Edenbridge	Modern facility for young people and other community users.	1,521
Village Halls and Community Centres – Capital Grants	Grants to fund capital building programmes for village halls and community centres in partnership with district and borough councils.	1,350

<b>Scheme</b>	<b>Purpose of Scheme</b>	<b>Cost £'000</b>
Herne Bay Youth and Community Centre	Project in partnership with Canterbury City Council to rebuild and enhance a community and youth centre facility.	680
Other Projects		1,583
<b>Corporate Support</b>		<b>10,040</b>
Roll out "Gateway" One Stop Shops	To develop centres where residents can access seamless public services.	4,000
Sustaining Kent	Replacement of WAN/LAN required to ensure that technology keeps the authority running and provides resilient and accessible services.	3,023
Connecting With Kent	Consolidation of existing ICT services which supports business processes/citizen interaction and allowing for their growth.	796
Connecting Kent	Building on the programme of priming and influencing public sector investment in Kent's ICT infrastructure and developing public service that make direct use of this.	721
Oracle Infrastructure	Developing a system of reporting hierarchies, develop the Human Resources Management System and provide capability for improved electronic data management.	700
Other Projects		800
<b>Policy &amp; Performance</b>		<b>1,000</b>
Small Community Projects	Grants for community capital projects.	1,000
<b>Finance</b>		<b>13,889</b>
Commercial Services Vehicles Plant & Equipment	Replacement of vehicles, plant & equipment needed to deliver the transport and other services provided by Commercial Services.	4,243
Works to Properties for Disposal	Costs incurred to increase the potential income from sales.	3,600
Management & Modernisation of Assets	Properly maintaining the property assets of the council.	3,469
Other Projects		2,577

<b>Total Spending on Capital Schemes</b>	<b>Cost £'000</b>
<b>Funded by:</b>	
Supported Borrowing	204,232
Prudential Borrowing	38,970
Prudential funded from Portfolio Revenue	24,834

Grants	387,162
External Funding	27,338
Revenue and Renewals	14,021
General Capital Receipts	3,000
Earmarked Capital Receipts	170,340
PFI	133,193
<b>Total funding</b>	<b>1,003,090</b>

## 12.6 Medium term budget strategy

The budget strategy over the next three years takes into account the following factors:

- The national context, including the likely implications of CSR07
- The distribution of local government funding, including the first full 3 year funding settlement
- New legislation and legislative pressures
- Advances in technology
- Changing and increasing demand for services
- The need for better access to services
- The needs and aspirations of local people
- Our *Towards 2010* service delivery aspirations and policy priorities

The Government's Comprehensive Spending Review 2007 (CSR07) encompasses a fundamental review of whole of government expenditure and a likely re-ranking of spending priorities. Decisions on the relative priority of functions delivered by local government will directly, and potentially significantly, influence the amount of grant funding available to local authorities at both a national and local level. KCC has, therefore, continued to lobby HM Treasury highlighting the key issues it feels should be addressed in CSR07 and making a series of proposals in respect of Kent's atypical service demands and the need for 'fair funding' within the county, with the aim of ensuring the best possible financial outcome for the residents of Kent.

We have consulted with the public about our *Towards 2010* document. As detailed elsewhere, this sets out the key strategic targets for the council for the next three years. These targets are reflected in the financial plans for the coming years to ensure that there is funding in place to meet these objectives.

## 12.7 The council's trading operations – Commercial Services

Commercial Services creates value by providing goods and services to KCC and a growing number of other local authorities. It operates within truly commercial environments where its customers have choice, and it therefore seeks to offer a wide range of 'best value' goods and services. Commercial Services receives no budget from KCC and manages its own finances in order to generate revenue to meet its costs. In addition, by generating a surplus it is able to make a significant financial return to KCC each year, through which it can demonstrate that its services are both competitive and of 'best value'. That return was £3m in 2006/07, together with an additional £0.5k of income generation from new initiatives, and is expected to rise to £5m in 2007/08.



## **Appendices**

### **A1 The Kent Agreement**

#### **A1.1 Introduction**

Ministers and government spending departments acknowledge that the conventional machinery of national controls, targets, ring fenced funding, inspection and direct management from Whitehall must be reduced. This can help harness the potential of those at the front line of service delivery to make better use of resources and to improve public service delivery. At the same time the difficulties of joining up government nationally are recognised and there is a growing realisation that a new framework for local decision making and collaboration is needed. These issues have led to the development of Local Area Agreements (LAAs). LAAs are the mechanism by which government expects local authority business to be conducted in the future and all local authorities nationally are now engaged in delivering them.

Kent County Council was one of the first 21 local authorities in the country to be chosen to take part in the process. The agreement represents a further and major step forward in helping to improve the lives, and support the independence, of the people and communities in Kent.

A wide range of partners in Kent, including all of the major statutory agencies, are contributing to taking forward this far-sighted opportunity to establish a new framework for local decision making focusing on local priorities. The Kent Local Area Agreement (Kent LAA) represents a new way of doing business, and Kent partners are well placed to deliver it. The Kent LAA is delivering improvements in public services which can be difficult to realise through centralised initiatives.

#### **A1.2 Developing the Kent Agreement**

*The Kent Agreement* resulted from a decision to merge the LAA and LPSA2 processes into one combined document. The final agreement, which was signed off in March 2005 and which began on 1 April that year, comprises 18 outcomes that incorporate the 14 LPSA2 “reward” targets agreed with government.

The final document includes areas of work agreed as being important to all partners and which are seen as key factors in the development of better services for the people of Kent. Partners are now working together to maximise effectiveness by working towards common goals.

The targets are designed to be challenging but achievable and reflect a move towards preventing problems arising rather than simply tackling problems at a later stage. This continues the drive that began during the LPSA 1 period to concentrate on “prevention rather than cure”.

The agreement includes at least one target for each of the main partnerships with the health services, the police, district councils and the fire service, and all targets are linked to the key priorities of individual organisations.

### A1.3 Summary of the high-level outcomes

The following table shows the relationship of 18 high-level Kent LAA outcomes to LPSA2 and the Supporting Independence Programme (SIP). It also notes the close relationship between the outcomes and the partners taking the lead in organising and supporting other partners relevant to each outcome.

	Outcome	LPSA2 target link	Supports SIP?	Lead partners
<b>Block 1: Children and young people</b>				
1	To promote the physical, emotional, social and intellectual development of young children so they flourish at home and at school	1	Yes	KCC Children, Families and Education Directorate, Jobcentre Plus and KCC Partnership Board
2	To significantly improve performance in literacy and numeracy in primary schools	2		KCC Children, Families and Education Directorate
3	To improve the education of children in care	3	Yes	KCC Children, Families and Education Directorate
4	To identify children and young people (aged 0 to18) with emotional and/or psychological difficulties at the earliest possible stage and respond with the most effective support	4		East Kent Coastal Primary Care Trust, Children and Adolescent Mental Health Service Outcomes Research Consortium
5	To increase attendance in primary schools	5		KCC Children, Families and Education Directorate
6	To increase the number of young people who have the skills and vocational qualifications for work	6	Yes	KCC Children, Families and Education Directorate
7	To improve participation and engagement by all children and young people in youth, cultural and community activities			District councils
<b>Block 2: Safer and stronger communities</b>				
8	To develop the economic prosperity of Kent		Yes	KCC
9	To make Kent a safer place to work, live and travel	12, 14	Yes	CDRPs
10	To reduce crime affecting local communities and reassure the public, reducing fear of crime and antisocial behaviour	14	Yes	Kent Police
11	To reduce the harm		Yes	Kent Drug and Alcohol

	caused by illegal drugs, including substantially increasing the number of drug misusing offenders entering treatment through the criminal justice system			Action Team (KDAAT)
12	Build confidence in the criminal justice system without compromising fairness			Kent Criminal Justice Board, Kent Police, CDRPs
13	To increase the capacity of local communities so that people are empowered to participate in local decision making and delivery of services.			CDRPs, district councils
14	Cleaner and greener public spaces	13	Yes	District councils, Kent Fire, KCC
<b>Block 3: Healthier communities and older people</b>				
15	To promote independence through employment for those who are able to work	8	Yes	Jobcentre Plus
16	To promote and improve the health of Kent's residents and reduce health inequalities by addressing variations in health across the county	10		Kent Public Health Network sponsored by the Primary Care Trusts
17	To improve Kent residents' access to homes of excellent quality, in the right place, at the right time, and at the right cost	7	Yes	District councils
18	To promote independent living for all	9, 11	Yes	KCC

#### **A1.4 Taking the pilot forward with Kent's partners**

The Kent Partnership has overall responsibility for the Kent LAA which is overseen routinely at county level by the Public Service Board (see Appendix 3.2). District councils are equal partners in the Kent LAA and have made similar arrangements for local delivery and co-ordination through their own partnership arrangements.

#### **A1.5 Freedoms and flexibilities**

The Kent LAA brings a much stronger focus to local priorities and will result in improved service delivery. With this in mind it also sets out a series of freedoms to be negotiated with government. In order to achieve radical improvement in service delivery the county has accepted the Government's challenge to propose a series of bold "freedoms and flexibilities". The most significant of those included in the Kent LAA are as follows:

#### **Establish a strategic partnership with the Department of Works and Pensions (DWP) at Minister/Leader level**

Kent's LAA attaches considerable importance to SIP and the value of moving people from benefits into employment. We would like Kent to become a test bed for trying out radical new ideas going beyond pilot status. To facilitate this we would wish to establish a powerful partnership with DWP, committed to meeting and exceeding the targets we have set.

### **The Kent Public Service Board to be given first opportunity for improving any struggling public services in the county**

When acting together, Kent's partners can bring to bear a vast array of management and leadership skills. The LAA will require all partners to be fully effective and, where pockets of under performance arise, we would wish to tackle these locally.

### **Public services in Kent to receive a higher proportion of the value generated by development**

Under all planning scenarios, Kent will continue to experience substantial housing growth but with under-investment in vital public infrastructure. We are passionate about quality of design and about creating successful communities. Many ideas have been floated proposing ways in which additional funding for infrastructure might be generated and Kent would be an ideal place to put these to the test.

#### **A1.6 Focus on areas of deprivation**

The 18 outcomes within the Kent LAA are expressed as countywide outcomes setting out improvements for all Kent residents. Kent, though, is a county with stark contrasts reflected in the disparity between neighbouring communities. The countywide and local partners to the LAA are acutely aware of this disparity and are working to reduce it. The intention is to deliver improvements in the prosperity of deprived areas through the delivery mechanism agreed with each partner.

The LAA will strengthen SIP. This is an established partnership approach to making a real difference to the poorer communities in Kent. It works in the most disadvantaged localities (as defined by the Index of Multiple Deprivation) and with the most disadvantaged groups in the population, building bespoke approaches to child poverty, worklessness and economic vitality. Many of the SIP projects and approaches strongly support the outcomes in each of the three blocks, such as the productive partnership with DWP and Jobcentre Plus which is helping people into work.

#### **A1.7 Success criteria for the LAA**

The Kent LAA is part of a journey towards greater local autonomy for public services and it continues to evolve. Although the key test will be progress towards the outcomes, the LAA is also about changing relationships and ways of working. At the end of the three-year period (March 2008) we expect to see public services not only performing better, but also having scope for variety and innovation and empowerment to do things differently and to take well-managed risks.

Partners have identified their contributions using a wide range of indicators. Clear lines of accountability have been defined and a system of monitoring put in place. Progress is reported below.

## Kent Agreement Status Report as at 31/03/07 Year 2

GREEN = Excellent progress

AMBER = Progressing well

RED = Some concern with progress

	<b>Outcome</b>	<b>Status</b>
1	To promote the physical, emotional, social and intellectual development of young people so they flourish at home and at school	AMBER
2	To significantly improve performance in literacy and numeracy in primary schools	GREEN
3	To improve the education of children in care	AMBER
4	To identify children and young people (aged 0 to 15) with emotional and/or psychological difficulties at the earliest possible stage and respond with the most effective support in order to improve the emotional well-being of the child.	AMBER
5	To increase attendance in primary schools	AMBER
6	To increase the number of young people who have the skills and vocational qualifications for work	GREEN
7	To improve participation and engagement by all children and young people in youth, cultural and community activities	GREEN
8	To develop the economic prosperity of Kent	GREEN
9	To make Kent a safer place to work, live and travel and to reassure the public by reducing fear of crime and antisocial behaviour	AMBER
10	To reduce crime affecting local communities by 15 per cent	AMBER
11	To reduce harm caused by illegal drugs, including substantially increasing the number of drug misusing offenders entering treatment through the criminal justice system	AMBER
12	To build confidence in the criminal justice system without compromising fairness	RED
13	To increase the capacity of local communities so that people are empowered to participate in local decision making and delivery of services	AMBER
14	Cleaner and greener public spaces	GREEN
15	To promote independence through employment for those who are able to work	AMBER
16	To promote and improve the health of Kent's residents and reduce health inequalities by addressing variations in health across the country	AMBER
17	To improve Kent residents' access to homes of excellent quality, in the right place, at the right time and at right cost	AMBER
18	To promote independent living for all	AMBER

For more detail on the Kent LAA contact Richard Spoerry or Trevor Minter, Sessions House, County Hall, Maidstone (phone 01622 221307/01622 221311 or email [richard.spoerry@kent.gov.uk](mailto:richard.spoerry@kent.gov.uk) or [trevor.minter@kent.gov.uk](mailto:trevor.minter@kent.gov.uk))

## A2. Supporting Independence Programme (SIP)

SIP was set up in April 2002, inspired by Kent's first LPSA with the government. Its aim is to co-ordinate and focus the work of the public, private and voluntary sectors to assist in reducing dependency and promoting independence and well-being for the people of Kent.

The innovation and effectiveness of the programme depends on re-focusing KCC's work and that of partner organisations in the public, private and voluntary sectors to work together in a joint commitment to implement targeted and co-ordinated initiatives aimed at our shared goal of helping people to achieve greater independence. The emphasis is on generating better opportunities for all, with a long-term goal of creating sustainable solutions to the problems of dependency. The medium-term objective is to support initiatives that reduce dependence on welfare benefits.

SIP plays a critical part in helping KCC develop its vital 'community leadership' role in the way it works with partners such as district councils, health authorities, the police and criminal justice system, the fire service, Connexions, the Learning and Skills Council, voluntary and private sectors and other Kent agencies and funders.

The programme is based on four key strands of action:

- Analysing and monitoring welfare expenditure in Kent
- Assessing what is done now
- Re-focusing current efforts
- Targeting areas of need by providing real solutions

SIP is closely aligned to LPSA2 targets (see Appendix 2) and to many of the outcomes identified within the Kent LAA. LPSA2 and the Kent LAA are seen as some of the best opportunities to deliver the aims and aspirations of SIP.

SIP continues to focus on initiatives and projects in the key areas in Kent identified as suffering from the highest levels of deprivation and on supporting the 10 groups of individuals ('archetypes') identified as being in most danger of becoming trapped in a spiral of deprivation.

There has been a dynamic cultural shift within the county as the SIP initiative has been increasingly taken on board as part of the business planning, review, policy, performance, management and delivery mechanism for services throughout Kent County Council and many partner agencies.

Both location-based and archetype-based work is supported by an excellent database of relevant information and statistics. This provides a positive and sound infrastructure for assessing trends and allows direct action to be focused on individuals and communities requiring additional support.

SIP research has identified 10 main groups of people who are most in danger of becoming trapped in the spiral of deprivation and who require targeted assistance if they are to be empowered into living more fulfilling lives.

- School leavers with low educational attainment
- Young people/adults with a record of repeat offending
- Young people in care or leaving care
- Lone and Teenage parents

- Parents lacking basic life and social skills and who lack basic literacy or numeracy skills
- People with alcohol and substance addiction
- People with health problems, learning or physical disability who are applying for low-level, long-term incapacity benefit
- Transient or seasonal groups, including refugees, asylum seekers and the homeless
- The long-term unemployed over 50
- Vulnerable older people aged 70 plus

### **Performance & Achievements in 2006/07**

- The past year has witnessed an increased focus and commitment to the underlying principles of SIP both within KCC and partner agencies. This has ensured that evidence based data reflecting areas of significant deprivation has been used effectively to inform strategic and local delivery.
- High profile, information sharing events in key areas such as Thanet, Shepway and Swale have helped all partners plan their work in a more co-ordinated and targeted way, providing positive and measurable outcomes.
- The SIP Team have commissioned an independent researcher who is an ex-service user himself, to look into the extent to which services delivered in Kent for people with alcohol or substance addiction are directed at the right people, in the right places – along the lines of the SIP agenda. The project will look at the impact of services provided in Kent for those with addictions, the level of provision within Kent, how the messages are communicated to those needing the services and how stronger links can be made between SIP and KDAAT. The researcher is currently working with KDAAT, service users and service providers.
- The SIP team provides data and maps highlighting those areas of need under the 10 archetypes to ensure that work is focused on the areas of Kent with the most need. Units that the team is currently working with are the Youth Offending Service, the Community Safety Unit, the Teenage Pregnancy Partnership, the Gypsy and Traveller Unit, the Asylum Team, Libraries & Archives, Kent Safe Schools, Clean Kent Campaign and Kent Adult Education.
- Positive progress has been made in partnership working with Jobcentre Plus and the Department of Work and Pensions. The SIP team is a member of the DWP's Enabling Measures Working Groups, which has significant influence on the future partnership working arrangements between central and local government, especially in the field of data sharing. The SIP Employability Steering Group now provides a dedicated forum and focus to drive employment issues to the top of the agenda for the public, private and voluntary sectors, as a subgroup of the Kent Partnership
- The key programmes led by the SIP team over the last year are Kent NOW, Kent Success and the Kent Community Programme, which are discussed elsewhere in this document.

## **A3. The *Vision for Kent* and the Kent Partnership**

### **A3.1 Introduction**

The *Vision for Kent*, the key statutory plan for KCC, was launched as the countywide Community Strategy in April 2002. Following a lengthy and extensive consultation process in 2005/06, involving partners from the public, private, voluntary and community sectors, the revised *Vision* was published in April 2006. The new *Vision* is founded on guidance from Government on Sustainable Community Strategies. This required a much more balanced focus and integrated approach to social, economic and environmental issues, with particular emphasis on sustainable development and the links to Local Development Frameworks. The *Vision* has pre-empted this move by undergoing an informal sustainability appraisal and focuses on how we can better join up our thinking to create the sustainable communities of the future.

The *Vision* is the overarching Sustainable Community Strategy for the county and acts as an umbrella document for the activities of all the key partners, coordinating activity to improve the quality of life for the people of Kent. The aspirational document is all about the economic, social and environmental well-being of Kent's communities over the next 20 years and focuses on long-term strategic priorities for the county. KCC's own strategic priorities reflect the *Vision*.

The *Vision* features eight themes that each have their own vision statement, baseline assessment, targets and signposts to activity that will help to achieve the overall vision.

The themes are:

- Economic success – opportunities for all
- Learning for everyone
- Improved health, care and well-being
- Environmental excellence
- Stronger and safer communities
- Enjoying life
- Keeping Kent moving
- High quality homes

There are also some key future challenges which cut across the eight themes and require a more joined-up approach.

The future challenges are:

- The growth agenda
- Economic change
- Environmental and climatic change
- An ageing population
- Diversity and choice
- Engaging communities
- Promoting independence

The *Kent Agreement* (comprising the Local Area Agreement and Public Service Agreements) is now the main delivery vehicle for the *Vision for Kent*, and the long-term goals and short-term priorities in the *Vision* are closely linked to the LAA outcomes. See Appendices 2 and 3 for more details.



### **A3.2 The Kent Partnership**

The Kent Partnership was formed as a result of the Local Government Act 2000 that required local authorities to work through local strategic partnerships. It is made up of representatives from the public, private, voluntary and community sectors.

Responsible for overseeing progress of the *Vision for Kent*, it has a key role in encouraging community leadership, supporting new initiatives and ensuring effective delivery of services. Importantly, it recognises that defining and delivering Kent's future needs goes beyond the remit of local authorities acting alone.

With a full-time director driving forward the work of the partnership between meetings, the agency brings Kent's major players together and helps them work to achieve more as a group than they could as individuals. The combined influence of the partnership and its stakeholders has already made a significant difference in Kent.

The Kent Partnership provides a strong collective voice for the leaders of Kent's interests and therefore enhances the efforts made by individual organisations and groups. With the heads of local businesses, leaders of district councils, the heads of various major agencies and key voluntary sector representatives on board, its time is valuable but limited.

Current Kent Partnership members:

Team Manager - Natural England  
Director, Kent Area Team – Government Office of the South East (GOSE)  
Leader - Swale Borough Council  
Leader – Kent County Council  
Area Manager for Kent - Environment Agency  
Leader - Gravesham Borough Council  
Chief Executive - Kent Invicta Chamber of Commerce  
Chief Executive – Canterbury City Council  
Area Director - Learning and Skills Council  
Kent Council for Voluntary Youth Services  
Kent Association of Parish Councils  
Leader - Tunbridge Wells Borough Council/West Kent representative  
Chief Fire Officer - Kent Fire and Rescue Service  
Chairman - Creative Foundation  
Pfizer  
Chief Constable - Kent Police  
Chief Executive - Port of Dover  
Group IT Director - Saga Group  
Regional Chairman - Federation of Small Businesses  
Area Director Kent and Medway – South East Economic Development Agency (SEEDA)  
(observer)  
Director of Public Health  
Chairman - Kent Community Alliance Networks  
Assistant Director, Communication and Improvement – Medway Council  
Executive Director – Kent and Medway Economic Board (KEB)  
Vice Chancellor – Canterbury Christ Church University  
Chairman - KEB  
Chief Executive – Kent County Council  
Director - Land Securities Development

Jobcentre Plus  
Director - North West Kent Racial Equality Council  
Bishop of Canterbury/Churches Together in Kent  
Leader - Dover District Council/East Kent Partnership

The main partnership meets formally every three months. In between, five working groups, aligned to the *Kent Agreement* blocks address the key issues. The working groups are as follows:

- Kent Children's Trust
- Safer and stronger communities
- Health and well-being
- Kent Economic Board
- Public Service Board

There are also three additional groups:

- Leaders' and Chief Executives' Forum
- Planning Group
- Kent Partnership Support Group

The work of the Kent Partnership is focussed on issues and outcomes rather than on procedures and processes. A main area of activity is delivering the *Kent Agreement* and the associated performance reward grant and developing the second *Kent Agreement*. It works closely with the Kent Economic Board, the Area Strategic Partnerships, the district Local Strategic Partnerships (LSPs) and other groups focussed on specific subjects. It seeks to add value at a strategic level.

### **A.3.3 Progress**

In November 2005, the Kent Partnership began a review that saw a wide range of partners participate in a series of workshops on the partnership, key challenges facing the county and the delivery of the *Vision for Kent*. The review was completed in autumn 2006.

The ongoing commitment of all partners in delivering programmes and services that raise standards in Kent has been impressive. Working together continues to be more effective than working alone as the Kent Partnership matures and develops. The Kent Partnership is widely recognised as one of the most successful and dynamic partnerships in the country. Key to that success has been the active commitment of its members to partnership working in Kent.

The review of the *Vision for Kent* identified seven "future challenges" which were defined by partners as the most important challenges facing the county over the next 20 years. They were the growth agenda, economic change, environmental and climatic change, an ageing population, diversity and choice, engaging communities and promoting independence. These challenges are central to the quality of life for the people of Kent and cannot be tackled by any one organisation alone. The Kent Partnership has responded to the need for collective action on these issues and they will be a priority for action for the partnership over the coming years.

### **A3.4 Long-term goals and short-term priorities**

The current *Vision* sets out eight themes which each have an aspirational vision statement. This statement introduces the theme and a series of long-term goals that focus on the next 20 years. These are in turn supported by a series of short-term priorities that identify planned activity over the next three to five years. Many of these have links with *Kent Agreement* outcomes. A supplementary document called *Making It Happen* was produced in May 2006 and clarifies the detail on how the *Vision* will be delivered for all our partners, including signposting to related partner plans and strategies.

The revised *Vision* has not created additional targets on top of the plethora imposed on partner agencies by central government. Instead a detailed action plan will be developed to ensure that all the long-term goals and short-term priorities are supported by partner activity. The action plan adds value by focusing on drawing together existing targets and monitoring activity. An activity-based mapping tool was developed in May 2006 and enables partner strategies and plans to be developed in synergy with the long-term aims of the *Vision*. Now recognised as an essential partner tool and an efficient means of aligning strategies and plans in pursuit of shared aims, it has been used to model the framework for the second *Kent Agreement*.

### **A3.5 Monitoring the *Vision for Kent***

Each theme in the *Vision* features detail of progress by partners since the last progress report in 2003. The Kent Partnership has expressed its ongoing commitment to overseeing the delivery of the *Vision* through an annual conference with partners and progress reports every two years. There will be a full review and refresh every five years.

The Kent Partnership has established a multi-agency steering group - the Kent Partnership Support Group - to oversee the delivery and monitoring of both the *Vision* and the *Kent Agreement*.

## A4. Comprehensive Performance Assessment

### A4.1 What is it?

Every year the Audit Commission, the independent watchdog for public services, carries out an assessment of English upper tier and county councils and awards them a star rating of between nil and *four stars* (previously categorised as Poor through to Good, Excellent, etc).

The purpose of CPA is to inform residents and the Government about how well councils are performing. It is designed to allow reduced regulation for higher performing councils as well as being a mechanism to drive further improvement in services for local people.

CPA has been in existence since 2001 and in 2005 the methodology was revised to make it a harder test. CPA is due to be replaced in 2009 by a new area assessment that will look at wider outcomes including those delivered in partnership.

The constituent blocks of the current CPA framework are shown on the next page.

The overall rating is made up of four parts:

- Progress made in the past year - direction of travel
- Management of finances and value for money - use of resources
- Main service performance - service performance
- How well the council is run - corporate assessment

The direction of travel complements the star rating and is provided as an additional and separate assessment. Each of the other parts is scored from one to four, with four being the highest, and these contribute to the overall star rating that is arrived at by combining these scores through a set of rules.

### A4.2 Direction of travel

The Audit Commission made changes to CPA from 2005 onwards in order to provide a more structured way of reporting progress on improvement. It added a 'direction of travel' label to the overall CPA category to apply from December 2005.

The labels are as follows:

Score of 4	Improving strongly
Score of 3	Improving well
Score of 2	Improving adequately
Score of 1	<i>Either</i> Not improving adequately <i>Or</i> Not improving

The direction of travel is based on two elements – the council's track record of improving outcomes and the progress made in implementing improvement plans to sustain future improvement.

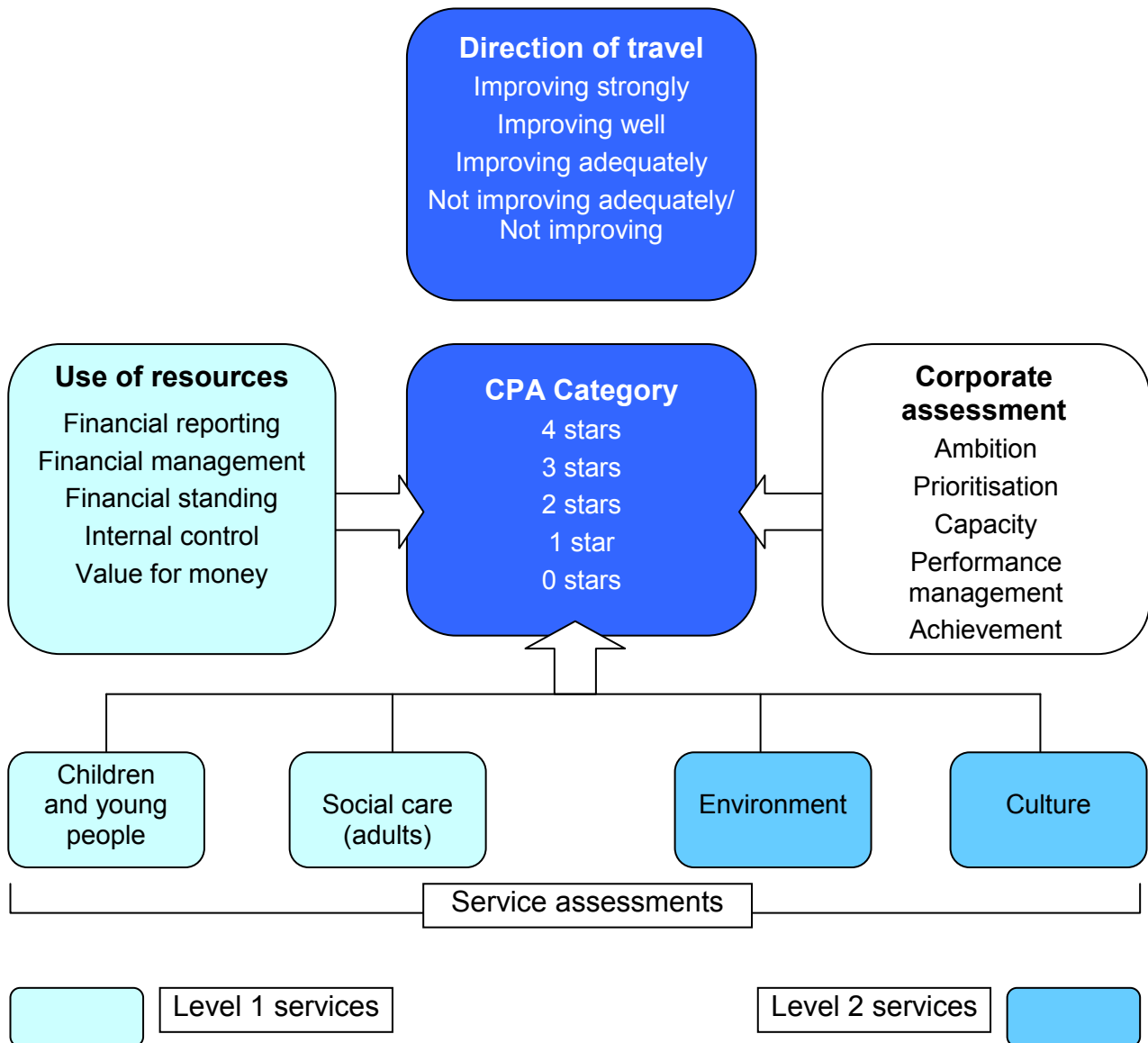
### A4.3 KCC's assessment

KCC's latest overall results for CPA, announced in February 2007, were as follows:

This is a council that is ***improving strongly*** (direction of travel label) and demonstrating a ***four star*** overall performance.

These results represented the best possible status in each category – an achievement made by 10 councils nationally.

**CPA Framework 2006 to 2008**



Below is the extract from the February 2006 scorecard from the Audit Commission:

<b>Direction of travel</b>	<b>2005</b>	<b>2006</b>
This assessment indicates the progress being made, or otherwise, to achieve improvement.	improving strongly	<b>improving strongly</b>

The following summary has been provided to support this direction of travel assessment:

The council continues to make significant improvements against local priorities. It has improved education performance and helped vulnerable people so that they can live independently, so reducing the numbers admitted to residential care. It has been successful in regeneration and creating new jobs, and more people are participating in learning opportunities. Access to services has improved, including the provision of a public access centre involving many agencies while also optimising the use of ICT to deliver personalised services. Securing value for money and improving efficiencies is at the heart of service improvement. Although the current performance on waste recycling, collection

and levels of crime is variable, the council is tackling the issues. The council's track record of delivering improved services is strong. It has made significant progress in achieving many of the targets set out in its Corporate Plan the *Next Four Years 2002/06*. Robust improvement plans are in place to continue developing innovative services. It is building its capability to deliver its priorities by identifying efficiencies and strengthening partnership working. Financial planning remains strong.

<b>Use of resources</b>	<b>2005</b>	<b>2006</b>
We have assessed how well the council manages its finances and provides value for money.	3	4

This use of resources judgement is drawn from five individual judgements provided by the council's appointed auditor:

<b>Auditor judgements</b>	<b>2006</b>
Financial reporting	4
Financial management	4
Financial standing	4
Internal control	3
Value for money	4

<b>Service performance</b>	<b>2005</b>	<b>2006</b>
<b>Children and young people</b> - The council's performance in providing children's services such as children's education and social care. The joint assessment is made by the Commission for Social Care Inspection) and Ofsted following a review of the council's overall performance and key indicators.	3	3
<b>Culture</b> - The council's performance in services such as libraries and leisure, as assessed by the Audit Commission.	2	4
<b>Environment</b> - The council's performance in services such as transport, planning and waste, as assessed by the Audit Commission.	3	4
<b>Social care (adults)</b> - The council's performance in adult social care services. The assessment is made by the Commission for Social Care Inspection following a review of the council's overall performance and key indicators.	3	3

<b>Corporate assessment</b>	<b>2006</b>
In assessing how the council is run, the commission considers what the council, together with its partners, is trying to achieve, what the capacity of the council, including its work with partners, is to deliver what it is trying to achieve and what has been achieved.	4

**Score used is from the 2002 corporate assessment.**

The way we carried out corporate assessments changed from 2005 onwards. Until 2008, when all councils will have been assessed using the new-style corporate assessment, the CPA category will be based on either its new corporate assessment score or the previous one if that is higher.

#### **A4.4 Corporate Assessment**

KCC will undergo a full corporate assessment inspection, combined with an inspection of services for children and young people (a joint area review) at the end of January 2008. These inspections will be the most significant external review the council has undergone since 2002 and will be important both for our final CPA rating and also our baseline in the new Comprehensive Area Assessment that will follow in 2009.

## A5. Performance Indicators and information notes

### 5.1 Statutory National Indicators required by national government

National indicators including in Sections 3 to 11 are not repeated here.

Definitions of these indicators are published by the Audit Commission and are available at: <http://www.audit-commission.gov.uk/performance/guidance.asp>

<b>Corporate Health</b>	<b>2005/06 Quartile</b>	<b>2005/06 Actual</b>	<b>2006/07 Actual</b>	<b>2006/07 Target</b>	<b>2007/08 Target</b>
The level of the Equality Standard for local government to which the Authority conforms in respect of gender, race and disability (BV 2a)	M	2	2	2	2
The quality of an Authority's Race Equality Scheme (RES) and the improvements resulting from its application (BV 2b)	UQ	84.2%	84.2%	100%	84.2%
Percentage of invoices for commercial goods & services paid by the Authority within 30 days of receipt or within the agreed payment terms (BV 8)	UQ	94.6%	93.9%	100%	100%
Percentage of top-paid 5% of staff who are women (BV 11a)	BM	43.9%	46.5%	46%	47%
The percentage of the top 5% of local authority staff who are from an ethnic minority (BV 11b)	AM	1.9%	2.2%	2.0%	2.2%
Percentage of the top paid 5% of staff who have a disability (excluding those in maintained schools) (BV 11c)	AM	2.4%	1.8%	3.0%	2.2%
The number of working days/shifts lost to the Authority due to sickness absence (BV 12)	UQ	7.8	8.0	7.2	7.6
The percentage of employees retiring early (excluding ill-health retirements) as a percentage of the total work force (BV 14)	UQ	0.14%	0.11%	Below 0.2%	Below 0.2%
The percentage of local authority employees retiring on grounds of ill health as a percentage of the total workforce (BV 15)	UQ	0.15%	0.11%	Below 0.3%	Below 0.3%
The percentage of local authority employees with a disability (BV 16a)	AM	2.0%	1.8%	2.2%	2.0%
The percentage of local authority employees from ethnic minority communities (BV 17a)	BM	2.4%	2.5%	2.4%	2.6%
The percentage of authority buildings open to the public in which all public areas are suitable for, and accessible to, disabled people (BV 156)	AM	71.3%	76.9%	76.5%	78%

<b>Education - attainment</b>	<b>2005 Actual</b>	<b>2006 Quartile</b>	<b>2006 Actual</b>	<b>2006 Target</b>	<b>2007 Target</b>
<i>In schools maintained by the local education authority (KCC) :</i>					
Percentage of 15 year old pupils achieving 5 or more GCSEs or equivalent at grades A*-G including English and Maths (BV 39)	90.4%	AM	89.6%	94%	91%
Percentage of 14 year old pupils achieving Level 5 or above in the Key Stage 3 test in English (BV 181a)	75%	M	72%	76%	77%



<b>Education - attainment</b>	<b>2005 Actual</b>	<b>2006 Quartile</b>	<b>2006 Actual</b>	<b>2006 Target</b>	<b>2007 Target</b>
Percentage of 14 year old pupils achieving Level 5 or above in the Key Stage 3 test in Mathematics (BV 181b)	75%	BM	76%	77%	78%
Percentage of 14 year old pupils achieving Level 5 or above in the Key Stage 3 test in Science (BV 181c)	71%	M	72%	76%	77%
Percentage of 14 year old pupils achieving Level 5 or above in the Key Stage 3 teacher assessment in ICT (BV 181d)	70%	AM (2005)	73%	76%	77%
Percentage of 11 year old pupils achieving Level 5 or above in the Key Stage 2 English test (BV 194a)	26%	M	31%	33%	32%
Percentage of 11 year old pupils achieving Level 5 or above in the Key Stage 2 Mathematics test (BV 194b)	30%	M	32%	33%	33%

<b>Education - other</b>	<b>2005/06 Quartile</b>	<b>2005/06 Actual</b>	<b>2006/07 Actual</b>	<b>2006/07 Target</b>	<b>2007/08 Target</b>
Percentage of proposed statements of special educational need issued that were prepared within 18 weeks excluding 'exceptions' (BV 43a)	AM	99.5%	99.6%	99%	99%
Percentage of proposed statements of special educational need issued that were prepared within 18 weeks including 'exceptions' (BV 43b)	AM	88.2%	88.1%	85%	90%
Percentage of integrated early education and childcare settings funded or part-funded by the local authority where leaders have a qualification at Level 4 or above (BV 222a)	UQ	37.4%	33.9%	37.4%	33.9%
Percentage of integrated early education and childcare settings funded or part-funded by the local authority that have input from staff with graduate or postgraduate qualifications in teaching or child development (BV 222b)	BM	24.5%	15.8%	24.5%	15.8%

<b>Youth services</b>	<b>2005/06 Quartile</b>	<b>2005/06 Actual</b>	<b>2006/07 Actual</b>	<b>2006/07 Target</b>	<b>2007/08 Target</b>
Percentage of young people aged 13-19 gaining a recorded outcome compared to the percentage of young people who participate in youth work in the local authority area (BV 221a)	LQ	28.3%	14.0%	60%	20%
Percentage of young people aged 13-19 gaining an accredited outcome compared to the percentage of young people aged 13-19 participating in youth work' (BV 221b)	BM	11.7%	10.7%	30%	13%
<b>Children's Social Care</b>	<b>2005/06 PAF Band</b>	<b>2005/06 Actual</b>	<b>2006/07 Actual</b>	<b>2006/07 Target</b>	<b>2007/08 Target</b>
The percentage of Looked After Children at 31 March with three or more placements during the last financial year (BV 49)	5	10.7%	10.6%	11%	11%
The percentage of child protection cases which were reviewed regularly as a percentage of those cases that should have been reviewed during the year (BV 162)	5	100%	98.5%	100%	100%
The percentage of children looked after who	5	9.3%	11.8%	8.5%	9%

were adopted during the year (BV 163)					
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<b>Adult Social Care</b>	<b>2005/06 PAF Band</b>	<b>2005/06 Actual</b>	<b>2006/07 Actual</b>	<b>2006/07 Target</b>	<b>2007/08 Target</b>
Older people helped to live at home per 1,000 population aged 65 or over (BV 54)	2	72.3	75	75	76
Of new clients aged 65 years or over, the percentage for whom an assessment was completed within recommended times (BV 195)	5	90.4%	94.5%	94%	94.5%
Of new clients aged 65 years or over, the percentage for whom the time from assessment to provision of service was less than or equal to four weeks (BV 196)	5	95.3%	97%	96%	97%

<b>Waste collection</b>	<b>2005/06 Quartile</b>	<b>2005/06 Actual</b>	<b>2006/07 Actual</b>	<b>2006/07 Target</b>	<b>2007/08 Target</b>
Number of kilograms of household waste collected per head of the population (BV 84a)	LQ	553	549	567	547
Percentage change from the previous financial year in the number of kilograms of household waste collected per head of the population (BV 84b)	BM	-2.3%	-0.8%	+2.5%	-0.2%
Cost of waste disposal per tonne of municipal waste (BV 87)	Not applicable	£53.84	£60.85	£66	£69

<b>Waste Tonnage</b>	<b>2005/06 Actual</b>	<b>2006/07 Actual</b>	<b>2006/07 Target</b>	<b>2007/08 Target</b>
Total tonnage of household waste arisings sent by the Authority for recycling (BV 82a ii)	137,769	160,777	150,400	177,617
The tonnage of household waste sent by the Authority for composting or treatment by anaerobic digestion (BV 82b ii)	73,455	83,110	94,500	86,672
Total tonnage of household waste arisings that have been used to recover heat, power and other energy sources (BV 82c ii)	0	91,646	228,700	297,488
The tonnage of household waste arisings that have been landfilled (BV 82d ii)	540,751	415,418	300,400	193,233

<b>Road Safety</b>	<b>2005 Quartile</b>	<b>2005 Actual</b>	<b>2006 Actual</b>	<b>2006 Target</b>	<b>2007 Target</b>
Number of children (aged under 16 years) killed or seriously injured (KSI) in road traffic collisions (BV 99b i)	Not applicable	47	74	See part ii below	
Percentage change in the number of children (aged under 16 years) killed or seriously injured (KSI) in road traffic collisions since the previous year (BV 99b ii)	UQ	- 41.3 %	+ 57.4 %	-5.6%	-5.6%*
Percentage change in the number of children killed or seriously injured (KSI) in road traffic collisions since the 1994-98 average (BV 99b iii)	UQ	- 68.0 %	-49.7 %	-50% by 2010 (national target)	
Number of people slightly injured in road traffic collisions (BV 99c i)	Not applicable	5,835	5,748	See part ii below	

<b>Road Safety</b>	<b>2005 Quartile</b>	<b>2005 Actual</b>	<b>2006 Actual</b>	<b>2006 Target</b>	<b>2007 Target</b>
Percentage change in the number of people slightly injured in road traffic collisions since the previous year (BV 99c ii)	BM	-1.3%	-1.5%	-0.9%	-0.9%*
Percentage change in the number of people slightly injured in road traffic collisions since the 1994-98 average (BV 99c iii)	LQ	-2.0%	-3.4%	-10% by 2010 (national target)	

\* And at constant percentage rate in future years

<b>Highways</b>	<b>2005/06 Quartile</b>	<b>2005/06 Actual</b>	<b>2006/07 Actual</b>	<b>2006/07 Target</b>	<b>2007/08 Target</b>
Percentage of the unclassified road network where structural maintenance should be considered (BV 224b)	LQ	20.8%	19%	23%	20%
Number of days of temporary traffic controls, or road closure, per km on traffic sensitive roads, caused by council roadworks (BV 100)	BM	0.69	0.59	0.6	0.6
Number of local bus passenger journeys originating in the authority area undertaken each year (BV 102)	Not applicable	45.7m	47.1m	46.1m	48.0m
The percentage of pedestrian crossings with facilities for disabled people, as a proportion of all crossings in the local authority area (BV 165)	BM	90.5%	95.1%	100%	99%
The average number of days taken to repair a street lighting fault that is under the control of the local authority (BV 215a)	LQ	12.8	15.9	10	10
The average time taken to repair a street lighting fault, where response time is under the control of a DNO (BV 215b)	AM	17.2	39.0	15	15

<b>Planning Applications</b>	<b>2005/06 Quartile</b>	<b>2005/06 Actual</b>	<b>2006/07 Actual</b>	<b>2006/07 Target</b>	<b>2007/08 Target</b>
Percentage of total applications determined within 13 weeks excluding those where an environmental assessment had taken place (BV 109a)	BM	62.9%	64.3%	70%	70%
Did the local planning authority submit the Local Development Scheme (LDS) by 28th March 2005 and thereafter maintain a 3-year rolling programme? (BV 200a)	Not applicable	Yes	Yes	Yes	Yes
Has the local planning authority met the milestones which the current Local Development Scheme (LDS) sets out? (BV 200b)	Not Applicable	Yes	Yes	Yes	Yes
Did the Local Planning Authority publish an annual report by 31st December each year? (BV 200c)	Not Applicable/N/A	Yes	Yes	Yes	Yes

<b>Trading standards</b>	<b>2005/06 Quartile</b>	<b>2005/06 Actual</b>	<b>2006/07 Actual</b>	<b>2006/07 Target</b>	<b>2007/08 Target</b>
Score against a checklist of best practice for Trading Standards (BV 166b)	UQ	100%	100%	100%	100%

<b>Museums, galleries and libraries</b>	<b>2005/06 Quartile</b>	<b>2005/06 Actual</b>	<b>2006/07 Actual</b>	<b>2006/07 Target</b>	<b>2007/08 Target</b>
The number of visits to/uses of local authority funded or part-funded museums and galleries per 1,000 population (BV 170a)	Not applicable	78	117	102	117
The number of those visits to Local Authority funded, or part-funded museums and galleries that were in person, per 1,000 population (BV 170b)	Not applicable	44	99	53	99
The number of pupils visiting museums and galleries in organised school groups (BV 170c)	Not applicable	8,737	9,417	8,772	9,400
Compliance against the Public Library Service Standards (PLSS) (score out of 4) (BV 220)	Not available	2	3	3	3

<b>Community Safety</b>	<b>2005/06 Quartile</b>	<b>2005/06 Actual</b>	<b>2006/07 Actual</b>	<b>2006/07 Target</b>	<b>2007/08 Target</b>
Domestic burglaries per 1,000 households in the Local Authority area (BV 126)	AM	10.6	10.7	Not set	10.7
Violent crime per 1,000 population in the local authority area (BV 127a)	UQ	17.6	17.9	Not set	Not set
Robberies per 1,000 population in the local authority area (BV 127b)	AM	0.8	0.8	Not set	Not set
The number of vehicle crimes per 1,000 population in the local authority area (BV 128)	AM	11.2	10.3	Not set	10.3
The number of racial incidents reported to the local authority, and subsequently recorded, per 100,000 population (BV 174)	Not applicable	50	57	Not set	Not set
The percentage of racial incidents reported to the local authority that resulted in further action (BV 175)	UQ	100%	100%	100%	100%

Resident Survey - previous survey results are not shown as a different methodology was used so that results are not comparable

<b>Resident Survey</b> (Postal survey using national template for all councils, conducting in 2006)	<b>2006/07 Actual</b>
Percentage of residents satisfied the local tip/household waste recycling centre *	88%
Percentage of residents satisfied the provision of public transport information overall	46%
Percentage of residents satisfied the local bus service	51%
Percentage of residents satisfied with sports/leisure facilities and events	55%
Percentage of residents satisfied with libraries *	70%
Percentage of residents satisfied with museums and galleries	37%
Percentage of residents satisfied with theatres / concert halls	42%
Percentage of residents satisfied with parks and open spaces	74%
Percentage of residents after being asked about the above services and taking everything into account, who were satisfied with the way the authority run things	46%
Percentage of residents who were complainants to the council who were satisfied with the way their complaint was handled	27%

\* Major services provided directly by the council. Other services listed are mainly provided by district councils and/or the private sector, although Kent County Council may make some provision (eg we provide a limited number of country parks in Kent).

## 5.2 Indicator Notes

In order to indicate how we perform compared to other local authorities, we have provided a column entitled such as '2005/06 Quartile', with the year used dependent on what is the most recently available comparable national data set. The quartiles are explained as follows:

UQ	Upper Quartile - KCC's performance is among the best 25% of authorities
UM	Above Median - KCC's performance is above average but not in the best 25% of authorities
M	Median - exactly in the middle with as many councils performing better as there are performing at a lower level
BM	Below Median - KCC's performance is below average but not amongst the worst 25% of authorities
LQ	Lower Quartile - KCC's performance is among the worst 25% of authorities

For consistency purposes, the comparison is made for national indicators against all upper tier and county councils.

Care is required when interpreting quartiles. In some case the difference between the lowest performing and highest performing council is minimal and for some indicators many councils perform at the same level with only a few outliers. On the other hand there may be large difference in performance between all councils. In order to obtain a fuller picture of performance, the maximum and minimal performance levels should be examined and also the distribution of all councils

In some tables, the Commission for Social Care Inspectorate (CSCI) banding system rating is shown. The explanation of CSCI banding is as follows:

Band 5	Very good
Band 4	Good
Band 3	Acceptable, but possible room for improvement
Band 2	Ask questions about performance
Band 1	Investigate urgently

It is possible for all local authorities to be in Band 5 for an indicator.

## 5.3 Targets for 2008/09 and 2009/10 as required by national government

Ref	Description	Target 2008/09	Target 2009/10
	<b>Corporate Health</b>		
BV 2a	Equality Standard for Local Government	3	4
BV 2b	Duty to Promote Race Equality	89.5%	95.3%
BV 8	Percentage of Undisputed Invoices Paid on Time	100%	100%
BV 11a	Top 5% of Earners: Women	48%	49%
BV 11b	Top 5% of Earners: Ethnic Minorities	2.3%	2.3%
BV 11c	Top 5% of Earners: with a disability	2.3%	2.3%
BV 12	Working Days Lost Due to Sickness Absence	7.4	7.2
BV 14	Percentage of Early Retirements	0.2%	0.2%
BV 15	Percentage of Ill-health Retirements	0.3%	0.3%
BV 16a	Percentage of Employees with a Disability	2.1%	2.2%

Ref	Description	Target 2008/09	Target 2009/10
BV 17a	Ethnic minority representation in the workforce - employees	2.6%	2.7%
BV 156	Buildings Accessible to People with a Disability	80%	80%
	<b>Education</b>		
BV 38	GCSE performance: grades A*- C	66%	66%
BV 39	GCSE Performance: grades A* to G inc. English & Maths	92%	93%
BV 40	Key Stage Two Mathematics Performance – Level 4	82%	82%
BV 41	Key Stage 2 English Performance – Level 4	80%	80%
BV 43a	Statements of Special Educational Need: excluding 'exceptions'	99%	99%
BV 43b	Statements of Special Educational Need: including 'exceptions'	90%	90%
BV 45	Absence in Secondary Schools	7.8%	7.7%
BV 46	Absence in Primary Schools	4.6%	4.6%
BV 181a	Key Stage 3 Performance (English): Level 5	80%	80%
BV 181b	Key Stage 3 Performance (Mathematics): Level 5	79%	79%
BV 181c	Key Stage 3 Performance (Science): Level 5	78%	78%
BV 181d	Key Stage 3 Performance (ICT): Level 5	78%	78%
BV 194a	Key Stage Two Performance (English): Level 5	33%	33%
BV 194b	Key Stage Two Performance (Mathematics): Level 5	34%	34%
BV 221a	Participation in and outcomes from Youth Work: recorded outcomes	25%	30%
BV 221b	Participation in and outcomes from Youth Work: accredited outcomes	16%	20%
BV 222a	Quality of Early Years & Childcare Leadership – Leaders	33.9%	33.9%
BV 222b	Quality of Early Years & Childcare Leadership – postgraduate input	15.8%	15.8%
	<b>Children Social Services</b>		
BV 49	Stability of Placements of Looked After Children	11%	11%
BV 50	Educational Qualifications of Looked After Children	72%	74%
BV 161	Employment, Education and Training for Care Leavers	0.74	0.76
BV 162	Reviews of Child Protection Cases	100%	100%
BV 163	Adoptions of Looked After Children	9.1%	9.3%
BV 197	Teenage Pregnancies	-29.7%	-36.5%
	<b>Adult Social Services</b>		
BV 53	Intensive home care	11	11
BV 54	Older people helped to live at home	77	78
BV 56	Equipment and Adaptations Delivered	93.5%	94%
BV 195	Assessment waiting time	94.5%	94.5%
BV 196	Acceptable Waiting Time for Care Packages	97.5%	98%
BV 201	Direct Payments from Social Services	160.3	165
	<b>Environment</b>		
BV 82a i	Household waste management: recycling percentage	24.7%	26.4%
BV 82a ii	Household waste management: recycling tonnage	188,000	203,000
BV 82b i	Household waste management (composting) percentage	12.3%	12.6%
BV 82b ii	Household waste management (composting) tonnage	294,000	294,000
BV 82c i	Household Waste Management (energy recovery) percentage	38.6%	38.2%
BV 82c ii	Household Waste Management (energy recovery) tonnage	93,000	97,000
BV 82d i	Household waste management (landfilled) percentage	24.4%	22.8%
BV 82d ii	Household waste management (landfilled) tonnage	186,000	175,000
BV 84a	Household waste collection (kilograms per head)	548	550
BV 84b	Household waste collection (% change)	0.1%	0.3%
BV 87	Municipal Waste Disposal Costs	£75.50	£82.02
	<b>Transport</b>		
BV 100	Temporary Road Closure	0.6	0.6
BV 102	Passenger Journeys on Buses	48.9m	49.9m
BV 165	Pedestrian crossings with facilities for disabled people	100%	100%
BV 178	Footpaths and Rights of Way Easy to Use by the Public	73%	75%

Ref	Description	Target 2008/09	Target 2009/10
BV 187	Condition of Surface Footway	24%	24%
BV 215a	Rectification of street lighting faults: non DNO	8	6
BV 215b	Rectification of street lighting faults: DNO.	12	10
BV 223	Condition of Principal Roads	7%	7%
BV 224a	Condition of Non-Principal Classified Roads	11%	11%
BV 224b	Condition of Unclassified Roads	20%	20%
	<b>Planning</b>		
BV 109	Planning Applications: Major Applications	70%	70%
BV 200a	Plan-making: Development Plan	Yes	Yes
BV 200b	Plan-making: Milestones	Yes	Yes
BV 200c	Plan-making: Monitoring Report	Yes	Yes
	<b>Trading Standards</b>		
BV 166	Trading Standards Checklist	100%	100%
	<b>Cultural Services</b>		
BV 170a	Visits To and Use Of Museums and Galleries: all visits	100	100
BV 170b	Visits to and Use of Museums and Galleries: visits in person	90	90
BV 170c	Visits to and Use of Museums and Galleries: school groups	8,800	8,800
BV 220	Compliance against the Public Library Service Standards (PLSS)	3	3
	<b>Community Safety</b>		
BV 126	Domestic burglaries per 1,000 households	10.7	10.7
BV 127 a	Violent crime per 1,000 population	Not set	Not set
BV 127 b	Robberies per 1,000 population	Not set	Not set
BV 128	Vehicle crime per 1,000 population	10.3	10.3
BV 174	Racial incidents recorded	Not set	Not set
BV 175	Racial incidents resulting in further action	100%	100%

## **A6. Reviews, audit and inspection**

### **A6.1 Introduction**

KCC has a programme of topic reviews carried out by select committees as well as internal and external audit plans. It is also subject to some external inspections. Some of the detail relating to these processes is set out in this appendix.

### **A6.2 Value for Money (VfM) reviews**

A programme of VfM reviews was agreed in September 2006 and is listed below.

Maximising the benefit of VfM reviews requires a degree of external challenge that is currently provided by our external auditors PriceWaterhouseCoopers. They are not only able to challenge the costs and outcomes but can compare the service strategy with other authorities and with emerging best practice.

The programme of VfM reviews is

<b>Review Topic</b>	<b>Completion Date</b>
Schools clusters	January 2007
Highways	January 2007
Waste	June 2007
Libraries	June 2007
Daycare for learning disability	July 2007
Economic development	December 2007
Community safety	January 2008
Daycare for elderly	March 2008
Children's social care	March 2008

The outcomes of those reviews completed to date are:

#### **Schools clusters**

PwC said: "We found many examples of good value for money. It would be possible to determine the effect of reduced expenditure upon the outputs of the services delivered by clusters but difficult to ascertain the effect of this upon outcomes such as standards of behaviour and academic attainment."

There are robust systems in place to manage risk and this ensures a consistent service. Clusters allow decisions to be made more quickly. Cluster offices were found to have a consistency of approach, although there are some areas to work on such as greater flexibility in access to staff between clusters and a lack of suitable base locations for support staff. In all, 23 recommendations were made. The report outcomes were favourable in terms of value for money.

#### **A6.3 Performance reviews**

Policy Overview Committees (POC) review performance through routine POC agenda items, through other Informal Member Group (IMG) work and through the Topic Review programme. This means there is no need for a separate performance review programme.

#### **A6.4 Topic Reviews**

KCC's Policy Overview Co-ordinating Committee (POCC) co-ordinates the preparation of an annual programme of topic reviews. These reviews are allocated to Policy Overview



Committees (POCs) that appoint Select Committees to carry out the reviews on their behalf.

During 2006/07, KCC's four POCs – Adult Social Care, Community Health and Strategic Planning plus the NHS Overview and Scrutiny Committee - completed a number of significant reviews. The work of the Select Committees has been of a very high quality and experience has shown that the reports produced add significant value to the work of the authority.

The following topic reviews were completed in 2006/07:

### **Climate Change**

### **Tackling Obesity**

### **PSHE (Personal, Social and Health Education)/Children's Health**

### **Transitional Arrangements**

There is a summary below. Copies of Select Committee reports are available from Paul Wickenden, 01622 694486, or by emailing [paul.wickenden@kent.gov.uk](mailto:paul.wickenden@kent.gov.uk).

### **Climate Change**

This review considered the impact of climate change in the short, medium and long terms for Kent's economy, society and environment. It included the related impacts of extreme weather conditions and KCC's community leadership role in adapting to and mitigating the impact of climate change.

### **Tackling Obesity**

This review assessed best practice in reducing obesity by improving activity levels across the county, across all age groups, as way of preventing disease. This review was carried out jointly with Canterbury City Council and Gravesham and Tonbridge & Malling Borough Councils.

### **PSHE (Personal, Social and Health Education)/Children's Health**

This review explored the educational effectiveness of Personal, Social and Health Education teaching, particularly in the areas of sex and relationships. It dealt primarily with secondary schools and recommended a robust strategy directed at teaching young people sexual health with the aim of reducing the rate of both sexually-transmitted infections and teenage pregnancies.

### **Transitional Arrangements**

This review considered the issue of transitional arrangements to Adult Social Services for disabled children and young people and those with a learning difficulty, including looked-after children.

### **Topic Reviews – 2007/08**

- Carers in Kent
- Abuse of Alcohol

## **A6.6 Inspections**

### **Audit Commission**

As a result of KCC's *four star* status there were no inspections by the Audit Commission during 2006/07.

Kent is scheduled for the following reviews in 2007/08:

- Audit Commission Comprehensive Performance Assessment Corporate Assessment - 28 Jan to 8 Feb 2008
- Supporting People Inspection - 3 to 7 Sept 2007
- Youth Service – during 28 Jan – 8 Feb 08
- Young Offenders' Service - 7 to 11 Jan 2008

### **The Office for Standards in Education (Ofsted)**

The second Annual Performance Assessment (APA) was completed successfully, with KCC judged to be among the top performing local authorities in the country. OfSTED rated KCC children's services in 2006 as *good*, with the capacity to improve rated as *outstanding*.

The next Annual Performance Assessment and Joint Area Review of Children's Services will take place between 28 Jan and 8 Feb 2008.

### **Commission for Social Care Inspection (CSCI)- Adult Social Services**

For the fifth year running, Adult Social Services was awarded *three stars* (excellent). The CSCI conclusion was that it served most of the people well and had *excellent* capacity for improvement. Kent is only one of five out of 150 authorities across the country to have retained three stars over the five years since Social Services have been rated in this way.

## **A6.7 Internal audit**

Internal audit is an assurance function that provides an independent and objective opinion to the county council on the arrangements put in place by management for achieving service objectives and proper stewardship. The internal audit opinion covers the adequacy and effectiveness of the:

- Control environment
- Risk management arrangements
- Governance framework and compliance with best practice.

Assurances are provided in terms of an "audit opinion", which provides one of four defined standards ranging from "high" to "minimal". The overall annual opinion for 2006/07 was that there is substantial assurance as to the level of control for the management of financial risk in the council and substantial assurance that business objectives are achieved. The main areas for improvement are the governance of partnerships and business continuity planning.

Recommendations to improve the control of risks identified through internal audit activity have been discussed with, and accepted by, relevant managers and will be followed up by Internal Audit.

The Audit Plan for 2007/08 covers controls in relation to established financial and management information systems (as required by statute) as well as the audit of the controls in place to ensure the council can deliver its business objectives. Internal Audit

consults with directorates, external auditors and other relevant inspection bodies to ensure that duplication is minimised and that audit resources are used effectively. As well as providing an assurance for each area of review, Internal Audit provides management with practical recommendations for enhancements where necessary. In order to ensure its independence, Internal Audit not only reports to management but also to an independent Governance and Audit Committee on both its findings and its performance.

#### **A6.8 External audit**

In the summer of each year, KCC's external auditor issues a *Report to those charged with Governance*, known as ISA 260, which summarises findings from the past year's external audit. It contains comments on Kent's performance, including the results of value for money studies, as well as an opinion on the authority's accounts, financial standing and governance arrangements. The purpose of this is to assist the authority in achieving its objectives as well as monitoring its financial health and management practices.

In July 2006 the auditor issued an unqualified audit opinion on the authority's Statement of Accounts, Pension Fund and Statement of Internal Control.

The External Audit Plan for KCC for April 2007 to March 2008 is available from Janice Hill, Performance Manager, Kent County Council, Room 1.64, Sessions House, County Hall, Maidstone, Kent, ME14 1XQ.

## **A7. Strategic risk management and corporate governance**

### **A7.1 Introduction**

Risk management is fully integrated into the council's approach to good corporate governance. A recently-agreed new approach to audit planning has further embedded risk management into the business processes.

### **A7.2 KCC's approach to risk management**

Risk is endemic in the work of KCC because of the nature of the services it provides and because of its sheer size and complexity. KCC deliberately encourages a leadership style and culture which is innovative and at the forefront of developments, and this requires and encourages a greater appetite for working with uncertainty and taking risks.

Against this background, KCC has a comprehensive approach to identifying and managing risk across the organisation. The approach distinguishes between:

- Strategic risks - these are major events that could impact across KCC as a whole, such as a flu pandemic.
- Operational risks – these reflect the fact that in their day-to-day business, KCC's directorates continually take decisions about managing risk. KCC has raised the profile of risk management within decision making. Lead officers for risk management are firmly established within each directorate. With support from performance management, corporate finance and internal audit staff, these lead officers are responsible for continually improving risk management throughout their directorate. These officers regularly meet as part of the Resource Directors' Group to steer the development of risk management across the council and to monitor progress. There are also regular monitoring reports to the Chief Officer Group, Cabinet and the Governance and Audit Committee.

### **A7.3 Identifying risks**

KCC has well-established arrangements for identifying, prioritising and monitoring risks. Directorates each prepare a register of their key risks that is maintained by the lead officer, who maps existing controls and action planning. Each key risk is monitored and reported on to the relevant directorate management team. The risk registers are formally refreshed annually in conjunction with directorate business plans, but can be updated as risks emerge or change.

## **A8. KCC's Annual Efficiency Statement (AES) 2007/08**

### **A8.1 Strategy for securing efficiency gains**

Efficient management of resources continues to be one of Kent County Council's highest priorities and there is an ongoing search for savings that can be reinvested in front-line services.

The council has set and delivered annual efficiency savings of at least two per cent for the past 10 years and the redirection of resources away from back office functions to front-line services has been well documented.

In summary, the AES reflects a determination on the part of members and officers to build on past successes, to focus on areas for improvement, to secure continued excellent value for money (VfM) and to take the lead on developing new and better ways of delivering quality public services. KCC acknowledges the significance of providing VfM services and understands that the authority must constantly look to provide services more effectively, efficiently and economically.

Central to KCC's Efficiency Strategy is the agreed Medium Term Financial Plan, which sets out a commitment to deliver more than £73m of budget savings over the next three years.

In constructing the 2007/08 AES the following principles have been applied:

- Priority areas for targeted efficiency gains have been identified through strategic analysis and operational debate across the whole organisation.
- There is clear business ownership of the resulting targets.

These gains need to be seen in the light of the large additional pressures that are being placed on the authority. In 2007/08 KCC budgeted for more than £108m worth of pressures. These include pricing, the effect of government and legislative changes and demand/demographic pressures. The effect of these pressures means that the importance of delivering efficiencies is now even greater and even more challenging for us. Demand for and delivery of services has risen considerably in the past 11 years, outstripping our increase in funding.

### **A8.2 Key actions to be taken during the year**

KCC has established a VfM Board to help identify and deliver efficiency gains across the authority. This board is led by the Director of Finance and includes Cabinet Members. It is responsible for ensuring that efficiency gains are identified and realised.

The next phase of work is to further integrate the work of the Board into the medium-term planning process. The identified efficiency gains will be delivered through a range of projects taking place throughout the three-year period, each led by a named officer.

Kent is continuing with its *transformation programme* aimed at finding further efficiencies by maximising the use of technology and eCommunication channels.

## A9. Policy Framework

### Plans and strategies included in KCC's Policy Framework

#### Requiring Council debate and approval

Name of Plan
Annual Plan
<i>Towards 2010</i>
<i>Vision for Kent</i> (Community Strategy)

#### Requiring Committee approval and Council ratification

Kent Adult Social Services Policy Overview Committee	Statutory	Duration of plan	Next plan due	Notes
Name of plan				
<i>Active Lives</i>	No	10 year vision from 2006, originally published in 2000	2007	Policy document being revised this year with the new directorate
Kent Adult Social Services Framework	No	Three-yearly, with an annual review	May 2006	New document re. integrated services
<i>Better Care, Higher Standards</i>	Yes	Annual	Nov 2006	Charter of standards rather than plan
Mental Health National Service Framework Local Implementation Plan	Yes	Three-yearly		Reviewed annually
<i>Our Health Our Care Our Say</i>	Yes	Permanent		White Paper - DoH
Supporting People	Yes	Five-yearly, updated annually	April 2010	
Workforce Strategy	No	Annual		Social Care personnel document
<i>A new Ambition for Old Age: Next Steps in Implementation of the Older People National Framework</i>	Yes	Reviewed in three years	April 2009	
Improving Life		Cabinet/DoH		Strategy document

Chances for Disabled People		Strategy		from Central Govt.
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<b>Children's Services Policy Overview Committee</b>	<b>Statutory</b>	<b>Duration of plan</b>	<b>Next plan due</b>	<b>Notes</b>
<b>Name of plan</b>				
Accessibility Strategy	Yes	Three years, 2003 to 2006	March 2007	Reviewed annually
Children's and Young People Plan	Yes	Three years, 2006 to 2009	April 2009	Multi-agency plan
SEN Policy and Action Plan	Yes	Four years, reviewed annually	Sept 2007	SEN Code of Practice

<b>Communities Policy Overview Committee</b>	<b>Statutory</b>	<b>Duration of plan</b>	<b>Next plan due</b>	<b>Notes</b>
<b>Name of plan</b>				
Adult Education Service Strategic Plan 2005 to 2008	No	Three years	2008	
Adult Education Development Plan	Yes	Three Years, August 2003 to July 2006	August 2006	Reviewed annually from August
The Strategic Framework for Sport in Kent 2003 to 2008	No	Five years, 2003 to 2008	2008	Monitored by a Monitoring, Evaluating and Planning Group involving partner organisations
Adult Treatment Services Plan	Yes	Annual	January 2007	Drug Action Plan
Community Safety Strategy	No	Four-yearly	April 2010	
Local Cultural Strategy	No	Needs decision	December 2006	New Plan (previously part of the <i>Vision for Kent</i> )
Trading Standards Service Plan (incorporating Food and Agriculture Service Plan)	In part	Annual	March 2006	Food and Agriculture Service Plan is statutory, needs to be kept in, updated annually
Young People	Yes	Annual	April 2006	Drug Action Plan

Substance Misuse Plan				
Youth Justice Plan	Yes	2002 to 2005, reviewed annually; finance plans are three-yearly and service delivery plans are annual	June 2006	As a <i>four star</i> authority KCC does not need to produce this plan

<b>Environment &amp; Regeneration Policy Overview Committee</b>	<b>Statutory</b>	<b>Duration of plan</b>	<b>Next plan due</b>	<b>Notes</b>
<b>Name of plan</b>				
Environment Strategy	No	10 years	Before 2013	
<i>Kent Prospects</i>	No	2000 to 2006	2006	
Local Transport Plan	Yes	Five years	March 2011	Annual performance report produced
Minerals Local Plan (being replaced by Minerals Local Development Framework)	Yes	N/A	Before 2007	
The Joint Municipal Waste Management Strategy	Yes	20 years	2006	
Structure Plan (including the deposit consultation draft)	Yes	20 years		Current plan will be the last, being replaced by South East Development Frameworks
Waste Local Plan (to be replaced by Waste Local Development Framework by 2007)	Yes	Five years		



## **A10. KCC contracts**

Regulations from Communities and Local Government (CLG) state that authorities must include in their Best Value Performance Plan a statement on procurement involving transfer of staff as follows:

The council confirms that it has complied with the *Code of Practice on Workforce Matters in Local Authority Service Contracts* for all transfers that have taken place between April 2006 and March 2007 and will continue to do so.

A copy of the *Code of Practice on Workforce Matters in Local Authority Service Contracts* is available on request from KCC's Performance Management Group, Sessions House, County Hall, Maidstone (phone 01622 221981 or email [performance@kent.gov.uk](mailto:performance@kent.gov.uk)).

## **A11. More information**

One of the few freedoms and flexibilities offered by the Government for our *four star* status is a reduction in the amount of performance information that must be included in the Annual Performance Plan. For that reason, this plan does not contain operational information that may be obtained from other sources, such as:

- Detailed financial schedules – these are included in the council's Budget Book. A headline summary is available in the publication *Your Guide to the Performance, Council Tax and Business* which has been sent to all residents.
- More detailed performance targets and service priorities, which are detailed in our Departmental Business Plans for 2006/07.
- Further details of the *Vision for Kent*, Supporting Independence Programme, Kent Area Agreement and our various projects and initiatives.

**All the above are available on our website at [www.kent.gov.uk](http://www.kent.gov.uk)**

### **A11.1 Obtaining alternative versions of the Annual Plan and how to comment on it**

#### **KCC's website**

A copy of this plan is published on our website at [www.kent.gov.uk](http://www.kent.gov.uk). This site also holds information and relevant contact names for our services and functions.

#### **Obtaining alternative versions**

KCC's Annual Plan is also available in alternative versions. Please contact Georgina Pearce in KCC's Corporate Communication Unit on 01622 694044.

#### **Your comments**

We are always trying to ensure that we improve the services that we provide for the people of Kent. We would be glad of your views on any part of this document and will use them in preparing future plans and developing our services.

Please complete the short feedback form on the next page and return it to Janice Hill, Performance Manager, Kent County Council, Room 1.63, Sessions House, County Hall, Maidstone, Kent, ME14 1XQ.

If you would rather give your views by telephone, you can call 01622 221981. Alternatively email: [performance@kent.gov.uk](mailto:performance@kent.gov.uk).

**Thank you**

## Glossary

Academies	A new type of school. An all ability school established by sponsors from business, faith or voluntary groups working in highly innovative partnerships with central Government and local education partners.
Active Lives	The 10 year vision for Adult Social Care in Kent
ALFA	Active Lives for Adults - an Adult Social Care modernisation programme designed to deliver cultural change in service delivery in order to reduce the emphasis on managing of care packages, to be replaced by an emphasis on supporting people on how best to identify and support their own needs
Back office	Part of the organisation where tasks dedicated to running the organisation itself take place.
CDRP	Crime and Disorder Reduction Partnerships - statutory partnerships created by the Crime and Disorder Act 1988. The partnership membership includes the responsible bodies of local authorities, police authorities, fire and rescue authorities and PCTs as well as other local partners. CDRPs are based at district level and duties include working with other local agencies and organisations to develop and implement strategies to tackle crime and disorder including anti-social and other behaviour adversely affecting the local environment as well as the misuse of drugs in their area.
Children Centres	At the heart of the Government's strategy to deliver better outcomes for children and families, Children's Centres where children under 5 years old and their families can receive seamless holistic integrated services and information, and where they can access help from multi-disciplinary teams of professionals.
Children's Trust	Group bringing together organisations delivering children's services to focus on improving outcomes for all children and young people.
Clusters	A formal structure representing a geographic group of schools which ensures : <ul style="list-style-type: none"> <li>• decentralisation of decision-making processes and funding allocations from county level to local level</li> <li>• better sharing of skills, experience and best practice between schools</li> </ul>
Common Assessment Framework	A standardised approach to conducting an assessment of a child's additional needs and deciding how those needs should be met designed to promote more effective, earlier identification of additional needs, particularly in universal services. All local authority areas are expected to implement the CAF between April 2006 and the end of 2008.
ContactPoint	The 'information sharing index' for children, will hold basic identifying information for all children in England (aged up to 18) and for their parent/ carers : name, address, gender, date of birth and a unique identifying number, as well as contact details for services involved with the child: as a minimum, educational setting and GP practice, but also other services where appropriate.
CYP	Children and young people
Direct Payments	Direct Payments are cash payments made in lieu of social service provisions, to individuals who have been assessed as needing services providing individuals with greater choice and control over their lives, to make their own decisions about how their care is delivered.

Dover Pride	A partnership between public and private organisations with the objective of facilitating economic regeneration in Dover
Family group conference	A process which can be used by the council, after a referral to children's social care which allows members of a family the chance to meet and explore and understand what is happening with the family and plan what needs to happen next to overcome any problems.
Fastrack	The new public transport system for Kent Thameside
Gateway	A convenient public service access point providing multi-agency presence located in a retail setting
ICT	Information and communication technology
In Control	A new "whole system" for providing social welfare. Builds on person-centred approaches.
KCA	Established in 1975 and having grown steadily over the years is now one of largest providers of community drug and alcohol services in the South East. It employs over 200 people and operates in the London Boroughs of Ealing, Bromley, Greenwich and Bexley, in East Surrey and in Kent
Kent Agreement	Kent's Local Area Agreement signed with national government in 2005
Kent Card	A new scheme which can be used by older or disabled people who buy their own support with direct payments from KCC. The CHIP and PIN card allows those using it to pay for services face to face, through the internet or on the telephone.
Kent Children's Fund	Provides funding to support local projects in targeting 5-13 year olds, which either: <ul style="list-style-type: none"> <li>• Promote attendance at school</li> <li>• Improve emotional &amp; psychological wellbeing</li> <li>• Reduce child health inequalities &amp; promote social inclusion</li> <li>• Help children &amp; young people to achieve their potential by developing life skills &amp; citizenship</li> </ul>
Kent Commitment	Statement of Intent from Kent's Local Government Leaders (12 district councils and the County Council)
Kent Connects	A collaboration between KCC, district councils and other public service providers in Kent to provide joined up IT solutions, including improving the accessibility of services for the public
Kent Partnership	The county-wide local strategic partnership for Kent formed in 2002 as a result of the Local Government Act 2000. It is made up of representatives from the private, public, voluntary and community sectors.
LAA	Local Area Agreement - an agreement between local public service providers and national government, including a number of different targets across many service areas to be delivered over a three period through the activity of local partnership work
LAC	Looked after children
Lead professional	A key element of integrated support, the Lead Professional coordinates provision and acts as a single point of contact for a child and their family when a range of services are involved and an integrated response is required.
MCCH	A charity that employs over 1500 people with a turnover in excess of £30 Million working work across London and the South East of England, and with particular expertise supporting people with learning disability, mental health problems and autism

NEET	Not in education, employment or training (usually refers to age group 16 to 19)
Objective 2	A European funding programme for areas with particular structural problems including areas suffering from industrial decline or urban problems, disadvantaged rural areas and fishing areas suffering employment loss
Pathfinder	Pilot
PCT	Primary Care Trusts - at the centre of the NHS and controlling 80 per cent of the NHS budget. Primary Care is the care provided by people you normally see when you first have a health problem. It includes doctors, dentists, opticians, pharmacists, NHS Walk-in Centres, and the phone line service NHS Direct.
PSA	Public Service Agreement - a specific and stretching target for the improvement of a service outcome, agreed with national government
SEEDA	South East England Development Agency - a government funded regional body with responsibility for economic development
Supporting People	This national government programme is locally administered by local authorities and offers vulnerable people the opportunity to improve their quality of life by providing a stable environment which enables greater independence. It delivers high quality and strategically planned housing-related services which complement existing care services.
Telecare	A service of older and vulnerable clients which through the use of automatic sensors in the home, linked to a 24 hour monitoring centre, allows potential crises such as falls, low or high room temperatures, or forgetting to take medication to activate the service through the telephone line, so that trained staff can speak to the client and / or arrange for appropriate assistance
Telehealth	Telehealth technology allows individuals to monitor their own vital signs at home. Telehealth equipment can take the same measurements that the nurse or GP take at the surgery, therefore avoiding frequent visits to the surgery. Measurements are automatically sent through the telephone line to a nurse or GP who is able to read those measurements from their desk at the surgery.
Towards 2010	KCC's local priorities and targets to be delivered, based on wider Vision for Kent outcomes, to be delivered between 2006 and 2010
Valuing People	A government White Paper from which outlines the government's plan for making the lives of people with learning disabilities and their families better
Vision for Kent (V4K)	Kent's community strategy
YJB	Youth Justice Board for England and Wales (YJB) is an executive non-departmental public body. Its 12 board members are appointed by the Secretary of State for Justice. The YJB oversees the youth justice system in England and Wales and works to prevent offending and reoffending by children and young people under the age of 18, and to ensure that custody for them is safe, secure, and addresses the causes of their offending behaviour

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By: Director of Law and Governance  
To: County Council – 21 June 2007  
Subject: Appointment of Independent People to Serve on the Standards Committee and Member Remuneration Panel  
Classification: Unrestricted

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Summary: The Council is recommended to undertake a new recruitment process for independent people to serve on the Standards Committee and Member Remuneration Panel and, in the meantime, to extend the terms of office of the existing independent members.

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## **FOR DECISION**

### **Introduction**

1. (1) The terms of office of the three independent people who serve on both the Standards Committee and the Member Remuneration Panel – Mrs Fiona Leathers, Miss Roberta MacCrone and Mr John Ogden – are due to expire on 30 June 2007.

### **Recruitment Process**

2. (1) Selection Committee agreed in January that the same recruitment process should be used as on previous occasions, namely that an independent selection panel be established comprising one person nominated by each of the three political groups to shortlist and interview applicants and submit a recommendation to the Council. The three people nominated to serve on the independent selection panel were:-

Sir Graham Odgers (Chairman)  
Ms Jessica d'Souza Watts  
Rev Chris Morgan-Jones

(2) The independent member appointments were advertised widely in the Kent press and publicised through various networks but, unfortunately, only five applications were received. As there are a total of six vacancies (recent legislation suggests that the same people should not serve on both the Standards Committee and the Member Remuneration Panel), the independent selection panel, when it met on 29 May, suggested new avenues should be explored and decided to recommend to Council as follows.

## Recommendations

3. a) That a new and more wide-ranging recruitment exercise be undertaken with a view to recommending candidates for appointment to Council in September or October;
- b) That the terms of office of the existing independent members of the Standards Committee and the Member Remuneration Panel be temporarily extended until such time as the Council makes new appointments. (Mrs Leathers, Miss MacCrone and Mr Ogden have all indicated their willingness to continue in office for the time being).

Stuart Ballard  
Head of Democratic Services  
Ext: 4002

Background Documents: *None*



By: Chairman of Standards Committee  
To: County Council – 21 June 2007  
Subject: **ANNUAL REPORT OF THE STANDARDS COMMITTEE**  
Classification: Unrestricted

FOR DECISION

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## **Introduction**

1. This is the fifth Annual Report of the Standards Committee and covers the period from June 2006 to June 2007.

### **New Code of Conduct for Members**

2. (1) In January 2007, the Department for Communities and Local Government (DCLG) published a consultation paper seeking views on a draft of a proposed new Model Code of Conduct for local authority members.

(2) The Committee considered the consultation paper at its meeting on 6 March 2007 and, on behalf of the County Council, submitted comments on it to the DCLG.

(3) Within four weeks of the closing date for the consultation, the Secretary of State for Communities and Local Government made The Local Authorities (Model Code of Conduct) Order 2007, which brought the new Model Code into effect as from 3 May. From that date, local authorities have up to six months in which to adopt the new Model Code.

(4) The Committee has considered the Model Code and made minor amendments to it (as permitted by the Order) to suit the circumstances of the County Council. The resulting new draft Code of Conduct for Members of the County Council (which will supersede the existing Code) is attached at **Appendix 1**.

(5) The Committee has also approved a new Advice Note for Members on the Registration and Declaration of Interests, which reflects the provisions of the new Code of Conduct (attached at **Appendix 2**). Once the County Council has adopted the new Code, the Advice Note will be circulated to all Members.

(6) The Committee has suggested that, as part of the Council's consideration of this item on 21 June, a brief training presentation on the new Code of Conduct should be given to all Members.

### **Future Programme of Work**

3. (1) The Committee has noted that CIPFA and CPA guidance envisages local authority standards committees becoming much more involved in actively promoting high ethical standards and constituting the main means of raising awareness within their council of standards issues.

(2) We are also aware that changes to the role of standards committees proposed in the Local Government and Public Involvement in Health Bill, under which they, instead of the Standards Board for England (SBE), will become responsible for dealing in the first instance with allegations of misconduct by Members, will raise the profile of standards committees generally.

(3) The Committee has therefore started giving consideration to a future programme of work which will:

- (a) prepare it for its new role when the provisions in the Bill take effect (expected late 2007/early 2008);
- (b) enable it to better raise awareness of standards issues within the Council.

(4) Places have been reserved for Members of the Committee at a SBE Roadshow to be held in London on 28 June which is intended to share advice and experience on implementing the new Code of Conduct and to provide an update on the new role of standards committees in respect of complaints against Members.

## **Complaints**

4. (1) During the year the Committee was advised of ten formal complaints to the SBE alleging breaches of the Council's Code of Conduct by KCC Members. The SBE took decisions about these complaints as follows:

No investigation required	6
Referred to an Ethical Standards Officer for investigation	4

(2) Of the four complaints investigated by an Ethical Standards Officer, none was upheld.

(3) As part of our new work programme, we are receiving reports at each of our meetings on the most recent SBE findings on allegations of misconduct against KCC Members so that we can identify and publicise within the County Council any lessons that can be learned from those findings.

(4) We also received at our last meeting a report comparing KCC's record on complaints over the last three years with the national position. We will, in future, receive a similar report each year as part of our work to monitor the County Council's performance in terms of ethical standards. We noted that there had been very few complaints against Kent County Councillors and the Committee believes that this confirms a generally healthy awareness of, and compliance with, ethical standards by Members of the County Council.

(5) The procedure for the Chairman of the Committee to facilitate resolution of a possible complaint by one Member against another has, once again, not had to be invoked this year.

## **Members' Annual Reports**

5. (1) The Committee was pleased to note that Annual Reports had been received from all Members of the Council. Overall the standard was high and the reports indicated Members' commitment to their local constituents and to their role as County Councillors. In particular, following the introduction of the revised Annual Report format, the Committee was pleased to receive comprehensive information from most Members on the allocation of their local community grants. However, the Committee found it regrettable that, once again, not all Members had completed their reports as fully as others. Indeed, one or two reports were so lacking in any detail that they presented no idea whatsoever of the activities of the Members concerned from the perspective of their constituents.

(2) The Committee feels that it perhaps needs to be repeated for the information of some new Members who have questioned the rationale behind the Annual Reports, that the reason they were introduced at the time that Members' Allowances were significantly increased in 2001 was to provide factual evidence to constituents and the public at large of the wide range of activities carried out by Members on their behalf.

(3) The Committee proposes to liaise with the party group leaders to discuss the use they make of the Annual Reports and to see whether they would wish to suggest any amendments to the format to make the Annual Reports more useful for them.

(4) Since it was agreed by the Council last year that Members' Annual Reports should, with effect from this year, be available on KCC's website, the Committee feel it is imperative that all Members complete an electronic version of their report. To date a little over 50% of Members have emailed a copy of their 2006/07 report for publishing on the website. The Committee appreciates that some Members find it difficult to complete the form online and so it has suggested that, when the 2007/08 Annual Report forms are circulated, refresher IT training, with particular emphasis on completing online forms, should be offered to Members.

(5) Due to wide inconsistencies among Members on recording the total number of County Council meetings held per year, the Committee has decided to amend the form so that this figure is included for future years. The Committee was advised that the number of meetings of each formal KCC committee, and details of Members' attendances at them, could be obtained by Members from Knet.

(6) The Committee will, in accordance with the practice established last year, carry out checks on a sample of forms in order to verify the information they contain.

## **Recommendations**

6. (1) The County Council adopts the new draft Code of Conduct for Members as set out in **Appendix 1**.

(2) All County Council Members should attend a training presentation on the new Code of Conduct.

John Ogden, DL  
Chairman,

Background documents: *Nil*

**KENT COUNTY COUNCIL**  
**DRAFT CODE OF CONDUCT**  
**(for adoption June 2007)**

**Part 1**

**General provisions**

**Introduction and interpretation**

1. —(1) This Code applies to **you** as a member of the County Council.
- (2) You should read this Code together with the general principles prescribed by the Secretary of State (attached as an Appendix).
- (3) It is your responsibility to comply with the provisions of this Code.
- (4) In this Code—
- "meeting" means any meeting of—
- (a) the County Council;
  - (b) the executive (Cabinet) of the County Council;
  - (c) any of the County Council's or its executive's committees, sub-committees, joint committees, joint sub-committees, or area committees;

"member" includes a co-opted member and an appointed member.

**Scope**

2. —(1) Subject to sub-paragraphs (2) to (5), you must comply with this Code whenever you—
- (a) conduct the business of the County Council (which, in this Code, includes the business of the office to which you are elected or appointed); or
  - (b) act, claim to act or give the impression you are acting as a representative of the County Council,
- and references to your official capacity are construed accordingly.
- (2) Subject to sub-paragraphs (3) and (4), this Code does not have effect in relation to your conduct other than where it is in your official capacity.

- (3) In addition to having effect in relation to conduct in your official capacity, paragraphs 3(2)(c), 5 and 6(a) also have effect, at any other time, where that conduct constitutes a criminal offence for which you have been convicted.
- (4) Conduct to which this Code applies (whether that is conduct in your official capacity or conduct mentioned in sub-paragraph (3)) includes a criminal offence for which you are convicted (including an offence you committed before the date you took office, but for which you are convicted after that date).
- (5) Where you act as a representative of the County Council—
- (a) on another relevant authority, you must, when acting for that other authority, comply with that other authority's code of conduct; or
  - (b) on any other body, you must, when acting for that other body, comply with the County Council's code of conduct, except and insofar as it conflicts with any other lawful obligations to which that other body may be subject.

### **General obligations**

**3.** —(1) You must treat others with respect.

(2) You must not—

- (a) do anything which may cause the County Council to breach any of the equality enactments (as defined in section 33 of the Equality Act 2006);
- (b) bully any person;
- (c) intimidate or attempt to intimidate any person who is or is likely to be—
  - (i) a complainant,
  - (ii) a witness, or
  - (iii) involved in the administration of any investigation or proceedings, in relation to an allegation that a member (including yourself) has failed to comply with his or her authority's code of conduct; or
- (d) do anything which compromises or is likely to compromise the impartiality of those who work for, or on behalf of, the County Council.

**4.** You must not—

(1) disclose information given to you in confidence by anyone, or information acquired by you which you believe, or ought reasonably to be aware, is of a confidential nature, except where—

- (a) you have the consent of a person authorised to give it;

- (b) you are required by law to do so;
- (c) the disclosure is made to a third party for the purpose of obtaining professional advice provided that the third party agrees not to disclose the information to any other person; or
- (d) the disclosure is—
  - (i) reasonable and in the public interest; and
  - (ii) made in good faith and in compliance with the reasonable requirements of the County Council; or

(2) prevent another person from gaining access to information to which that person is entitled by law.

**5.** You must not conduct yourself in a manner which could reasonably be regarded as bringing your office or the County Council into disrepute.

**6.** You—

(1) must not use or attempt to use your position as a member improperly to confer on or secure for yourself or any other person, an advantage or disadvantage; and

(2) must, when using or authorising the use by others of the resources of the County Council—

- (a) act in accordance with the County Council's reasonable requirements;
- (b) ensure that such resources are not used improperly for political purposes (including party political purposes); and

(3) must have regard to any applicable Local Authority Code of Publicity made under the Local Government Act 1986.

**7.** —(1) When reaching decisions on any matter you must have regard to any relevant advice provided to you by the County Council's —

- (a) chief finance officer; or
- (b) monitoring officer,

where that officer is acting pursuant to his or her statutory duties.

(2) You must give reasons for all decisions in accordance with any statutory requirements and any reasonable additional requirements imposed by the County Council.

## Part 2

### Interests

#### Personal interests

8. —(1) You have a personal interest in any business of the County Council where either—

- (a) it relates to or is likely to affect—
  - (i) any body of which you are a member or in a position of general control or management and to which you are appointed or nominated by the County Council;
  - (ii) any body—
    - (aa) exercising functions of a public nature;
    - (bb) directed to charitable purposes; or
    - (cc) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union),  
of which you are a member or in a position of general control or management;
  - (iii) any employment or business carried on by you;
  - (iv) any person or body who employs or has appointed you;
  - (v) any person or body, other than a relevant authority, who has made a payment to you in respect of your election or any expenses incurred by you in carrying out your duties;
  - (vi) any person or body who has a place of business or land in the County Council's area, and in whom you have a beneficial interest in a class of securities of that person or body that exceeds the nominal value of £25,000 or one hundredth of the total issued share capital (whichever is the lower);
  - (vii) any contract for goods, services or works made between the County Council and you or a firm in which you are a partner, a company of which you are a remunerated director, or a person or body of the description specified in paragraph (vi);
  - (viii) the interests of any person from whom you have received a gift or hospitality with an estimated value of at least £25;
  - (ix) any land in the County Council's area in which you have a beneficial interest;



- (x) any land where the landlord is the County Council and you are, or a firm in which you are a partner, a company of which you are a remunerated director, or a person or body of the description specified in paragraph (vi) is, the tenant;
  - (xi) any land in the County Council's area for which you have a licence (alone or jointly with others) to occupy for 28 days or longer; or
  - (b) a decision in relation to that business might reasonably be regarded as affecting your well-being or financial position or the well-being or financial position of a relevant person to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the electoral division affected by the decision.
- (2) In sub-paragraph (1)(b), a relevant person is—
- (a) a member of your family or any person with whom you have a close association; or
  - (b) any person or body who employs or has appointed such persons, any firm in which they are a partner, or any company of which they are directors;
  - (c) any person or body in whom such persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000; or
  - (d) any body of a type described in sub-paragraph (1)(a)(i) or (ii).

### **Disclosure of personal interests**

**9.** —(1) Subject to sub-paragraphs (2) to (7), where you have a personal interest in any business of the County Council and you attend a meeting of the County Council at which the business is considered, you must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.

(2) Where you have a personal interest in any business of the County Council which relates to or is likely to affect a person described in paragraph 8(1)(a)(i) or 8(1)(a)(ii)(aa), you need only disclose to the meeting the existence and nature of that interest when you address the meeting on that business.

(3) Where you have a personal interest in any business of the County Council of the type mentioned in paragraph 8(1)(a)(viii), you need not disclose the nature or existence of that interest to the meeting if the interest was registered more than three years before the date of the meeting.

(4) Sub-paragraph (1) only applies where you are aware or ought reasonably to be aware of the existence of the personal interest.

(5) Where you have a personal interest but, by virtue of paragraph 14, sensitive information relating to it is not registered in the County Council's register of members' interests, you must indicate to the meeting that you have a personal interest, but need not disclose the sensitive information to the meeting.

(6) Subject to paragraph 12(1)(b), where you have a personal interest in any business of the County Council and you have made an executive decision (ie as a Cabinet Member) in relation to that business, you must ensure that any written statement of that decision records the existence and nature of that interest.

(7) In this paragraph, "executive decision" is to be construed in accordance with any regulations made by the Secretary of State under section 22 of the Local Government Act 2000.

### **Prejudicial interest generally**

**10.** —(1) Subject to sub-paragraph (2), where you have a personal interest in any business of the County Council you also have a prejudicial interest in that business where the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice your judgement of the public interest.

(2) You do not have a prejudicial interest in any business of the County Council where that business—

- (a) does not affect your financial position or the financial position of a person or body described in paragraph 8;
- (b) does not relate to the determining of any approval, consent, licence, permission or registration in relation to you or any person or body described in paragraph 8; or
- (c) relates to the functions of the County Council in respect of—
  - (i) school meals or school transport and travelling expenses, where you are a parent or guardian of a child in full time education, or are a parent governor of a school, unless it relates particularly to the school which the child attends;
  - (ii) statutory sick pay under Part XI of the Social Security Contributions and Benefits Act 1992, where you are in receipt of, or are entitled to the receipt of, such pay;
  - (iii) an allowance, payment or indemnity given to members;
  - (iv) any ceremonial honour given to members; and
  - (v) setting council tax or a precept under the Local Government Finance Act 1992.

## **Prejudicial interests arising in relation to overview and scrutiny committees**

**11.** You also have a prejudicial interest in any business before an overview and scrutiny committee of the County Council (or of a sub-committee of such a committee) where—

- (1) that business relates to a decision made (whether implemented or not) or action taken by the County Council's executive or another of the County Council's committees, sub-committees, joint committees or joint sub-committees; and
- (2) at the time the decision was made or action was taken, you were a member of the executive, committee, sub-committee, joint committee or joint sub-committee mentioned in paragraph (a) and you were present when that decision was made or action was taken.

## **Effect of prejudicial interests on participation**

**12.** —(1) Subject to sub-paragraph (2), where you have a prejudicial interest in any business of the County Council—

- (a) you must withdraw from the room or chamber where a meeting considering the business is being held—
  - (i) in a case where sub-paragraph (2) applies, immediately after making representations, answering questions or giving evidence;
  - (ii) in any other case, whenever it becomes apparent that the business is being considered at that meeting;unless you have obtained a dispensation from the County Council's standards committee;
- (b) you must not exercise executive functions in relation to that business; and
- (c) you must not seek improperly to influence a decision about that business.

(2) Where you have a prejudicial interest in any business of the County Council, you may attend a meeting (including a meeting of an overview and scrutiny committee of the Council or of a sub-committee of such a committee) but only for the purpose of making representations, answering questions or giving evidence relating to the business, provided that the public are also allowed to attend the meeting for the same purpose, whether under a statutory right or otherwise.

## **Part 3**

### **Registration of Members' Interests**

#### **Registration of members' interests**

**13.** —(1) Subject to paragraph 14, you must, within 28 days of—

- (a) this Code being adopted by or applied to the County Council; or
- (b) your election or appointment to office (where that is later),

register in the County Council's register of members' interests (maintained under section 81(1) of the Local Government Act 2000) details of your personal interests where they fall within a category mentioned in paragraph 8(1)(a), by providing written notification to the County Council's monitoring officer.

(2) Subject to paragraph 14, you must, within 28 days of becoming aware of any new personal interest or change to any personal interest registered under paragraph (1), register details of that new personal interest or change by providing written notification to the County Council's monitoring officer.

#### **Sensitive information**

**14.** —(1) Where you consider that the information relating to any of your personal interests is sensitive information, and the County Council's monitoring officer agrees, you need not include that information when registering that interest, or, as the case may be, a change to that interest under paragraph 13.

(2) You must, within 28 days of becoming aware of any change of circumstances which means that information excluded under paragraph (1) is no longer sensitive information, notify the County Council's monitoring officer asking that the information be included in the County Council's register of members' interests.

(3) In this Code, "sensitive information" means information whose availability for inspection by the public creates, or is likely to create, a serious risk that you or a person who lives with you may be subjected to violence or intimidation.

***The General Principles Governing the Conduct of Members***

*(The Relevant Authorities (General Principles) Order 2001)*

*Selflessness*

1. Members should serve only the public interest and should never improperly confer an advantage or disadvantage on any person.

*Honesty and Integrity*

2. Members should not place themselves in situations where their honesty and integrity may be questioned, should not behave improperly and should on all occasions avoid the appearance of such behaviour.

*Objectivity*

3. Members should make decisions on merit, including when making appointments, awarding contracts, or recommending individuals for rewards or benefits.

*Accountability*

4. Members should be accountable to the public for their actions and the manner in which they carry out their responsibilities, and should co-operate fully and honestly with any scrutiny appropriate to their particular office.

*Openness*

5. Members should be as open as possible about their actions and those of their authority, and should be prepared to give reasons for those actions.

*Personal Judgement*

6. Members may take account of the views of others, including their political groups, but should reach their own conclusions on the issues before them and act in accordance with those conclusions.

*Respect for Others*

7. Members should promote equality by not discriminating unlawfully against any person, and by treating people with respect, regardless of their race, age, religion, gender, sexual orientation or disability. They should respect the impartiality and integrity of the authority's statutory officers, and its other employees.

*Duty to Uphold the Law*

8. Members should uphold the law and, on all occasions, act in accordance with the trust that the public is entitled to place in them.

*Stewardship*

9. Members should do whatever they are able to do to ensure that their authorities use their resources prudently and in accordance with the law.

*Leadership*

10. Members should promote and support these principles by leadership, and by example, and should act in a way that secures or preserves public confidence.

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## KENT COUNTY COUNCIL STANDARDS COMMITTEE

### ADVICE TO MEMBERS ON THE APPLICATION OF THE CODE OF MEMBER CONDUCT

#### Advice Note 5

*(Supersedes Advice Note 1. Agreed by the Standards Committee 30 May 2007)*

#### REGISTERING AND DECLARING INTERESTS, GIFTS AND HOSPITALITY

##### A INTRODUCTION

This guide provides advice on registering and declaring interests and registering gifts and hospitality under the rules of the County Council's code of conduct. It applies to co-opted voting Members, as well as elected Members, but this guide uses the term 'Member' to refer to all types of Member. This guide also refers to the 'Monitoring Officer' because that is the officer referred to in the code, but you will find at the end of this guide details of the officers to contact if you require any advice about an interests matter.

The rules of the KCC code of conduct and the Local Government Act 2000 require you to register your interests with the Monitoring Officer (and please note that interests that you must register now include gifts and hospitality worth £25 or more that you receive in the course of your duties as a Member). You must also declare in meetings any interests you have which relate to the business of the meeting. If you are a Cabinet Member, you must declare any relevant interests when making and recording decisions.

Note that what you have to **REGISTER** is not the same as what you have to **DECLARE**. Each is discussed separately in this note.

Because their codes of conduct are based on the national Model Code and are therefore almost identical, KCC and the Kent and Medway Fire and Rescue Authority (KMFRA) have agreed that those Members of KCC who also serve on the KMFRA only need to submit one registration of interest form. This should be sent to the Head of Democratic Services at KCC who will place a copy in the Registers of Interests of both authorities.

##### B REGISTERING INTERESTS

###### 1 What interests do I need to register?

You need to register any of **your own** interests that fall within the categories set out in the code of conduct. These categories cover both financial and non-financial interests and include:-

- membership of or position of control or management in:-

- other bodies where you represent KCC (e.g. if you have been appointed or nominated by KCC as its representative on an outside body);
  - other public bodies (e.g. District Council, Parish Council, school governing bodies. If you have been appointed by KCC to serve on the KMFRA or the Kent Police Authority (where you serve as a member of that body, not as a representative of KCC) you would need to register this here);
  - charities (You have to register all charity memberships even if you are simply a subscribing member and the only activity is to receive a magazine (e.g. Kent Wildlife Trust, National Trust). You should seek advice from the officers listed at the end of this guide about how to register membership of or voting rights on charities to which you have been appointed by KCC, as opposed to the charity itself);
  - bodies whose main purpose is to influence public opinion or policy (this includes political parties even if you have listed your constituency party under the election expenses heading);
- your jobs and businesses;
  - the name of your employer and partnerships, companies, etc, in which you are involved;
  - the names of people who have helped you with election expenses or expenses associated with your office, (this includes your constituency party; you do not have to register the amount of the contribution or your expenditure; neither do you need to register any allowances or expenses you receive as a Member of KCC or any other local authority (including District Councils, the KMFRA and Kent Police Authority));
  - the name of any company or other corporate body which has a place of business or other property in the KCC area, in which you have a shareholding of more than £25,000 face value (i.e. the value recorded on the share certificate, not the value at which you could sell them) or have a stake of more than 1% of the company's issued share capital;
  - contracts for goods, services or works between you, your firm, or any company in which you have a shareholding of more than £25,000, and KCC;
  - the name of any person or body from whom you have received any gifts or hospitality worth £25 or more because of your position as a Member of KCC. You do not need to register gifts and hospitality offered but not accepted, neither do you need to register those received in a private capacity. You may have to estimate how much a gift or hospitality is worth but it is probably better to err on the side of caution.  
*There is no longer a separate Register of Gifts and Hospitality;*
  - landholdings in the KCC area (including your home); and
  - land leased or licensed from KCC by you, your firm, or a company in which you have a shareholding of more than £25,000.



## **2 How do I register my interests?**

If you are an existing Member, you have already registered your interests under the old code of conduct. This registration is still valid and you do not need to take any further action unless and until any of your interests change (in which case see note 4 below).

If you are a new Member you should complete a Registration of Interests form, with any interests you have that fall within the categories above. Send the signed and completed form to the Head of Democratic Services. You may find it helpful to retain a photocopy of the form for your records.

## **3 When do I have to register my interests?**

If you are a new Member, you have 28 days to register your interests from when you are first elected or appointed to office.

## **4 What should I do if my interests change or I have new interests?**

You should ask at the Members' Desk for a Change of Registered Interests form and send it to the Head of Democratic Services within 28 days of the change occurring.

You will also be asked to confirm or update your list of interests each year. At the same time you will be asked if there have been any contracts or other dealings with any of the authorities on which you serve relating to these interests during the last year ("related party transactions").

## **5 What will happen to my list of interests?**

The Monitoring Officer is required by law to keep and update a register of the interests of all Members. Your Registration of Interests form will be kept in the register.

## **6 Will the register be made available to the public?**

Yes, the register has to be open for inspection by the public at Sessions House at all reasonable hours. It is kept in The Information Point near the Members' Desk.

## **7 Are there any exceptions?**

Yes, if you believe that the registering of any interest could put you or your family at serious risk of violence or intimidation (eg, a shareholding in a company involved in research using live animals) then you can ask the Monitoring Officer for an exemption on the grounds that it is "sensitive information".

## **C DECLARING INTERESTS AT MEETINGS**

### **1 When do I need to declare my interests?**

You need to declare your interests at all KCC meetings if matters to be discussed at the meeting affect those interests. The interests that need to

be declared are **wider** than those you have to register, as explained in the following paragraphs. **In particular, they include the interests of your friends and family as well as your own.**

## 2 What interests do I need to declare in a meeting?

You need to declare any personal or prejudicial interests which you, a friend or relative has in a matter reported to or discussed at a meeting. Friend is defined as “a person with whom you have a close association”. Relative is defined as “a member of your family”.

## 3 How do I know if I have a personal interest?

This is a matter of judgment for each Member.

What you have to do is to ask yourself what effect a decision on the matter would have on you, your relatives and your friends. You also need to look at the effect the decision would have on:-

- your job, employer or business and those of your relatives and friends;
- any companies in which you, a relative or friend are a director, partner or employee or where you, a relative or friend have a shareholding of more than £25,000 (face value);
- the following organisations where you, your relatives or friends hold a position of general control or management:
  - other bodies where you represent KCC;
  - other public bodies;
  - charities; and
  - bodies whose main purpose is to influence public opinion or policy.

*(See note B1 above for more advice on these types of organisation)*

**Awareness of relatives and friends interests** – The code recognises that you can only declare a personal interest where you are aware or ought reasonably to be aware of it. There is no obligation to make positive inquiries about the interests of friends and relatives, but you must declare them if you are aware of them. The closer the relationship, though, the more a reasonable observer might think you ought to be aware or have taken steps to make yourself so, eg, in the case of a spouse or partner.

If the matter would affect your well-being or financial position or that of the people or bodies listed above more than other people (defined as other council taxpayers, ratepayers, or inhabitants) in the **electoral division** affected by the decision, then **you have a personal interest**.

This means that you need to compare your interests with those of other council taxpayers, ratepayers or inhabitants of the electoral division affected by the decision to see whether you think your interest (or the interest of a relative or friend) is generally greater than the norm.

In addition, if the matter being discussed relates to the business of somebody from whom you (in your capacity as a KCC Member) have

received gifts or hospitality worth £25 or more within the last three years; or to any of the other interests you have entered in the register, then **that is also a personal interest**.

A personal interest can affect you **positively or negatively**. So, if you, a relative or friend would stand to lose by the decision, you should also declare it.

#### **4 What do I need to do if I have a personal interest in a matter?**

You must normally declare the interest and say what it is, either:

- at the start of the meeting or of the item concerned; or
- as soon as it becomes apparent in the course of debate on an item, and
- make sure the meeting Clerk has clear details of the nature of the interest you have declared so that he or she can record it in the minutes.

There are two exceptions to this:

- If your interest relates only to a body to which you were appointed by the County Council, or some other public body on which you serve, you only need to declare it if you choose to speak on the item concerned (or if your interest is also prejudicial – see notes C6-9 below).
- If your interest relates to “sensitive information” (see note B7 above), you must declare that you have an interest (and leave the room if it is also a prejudicial interest), but you do not need to say what it is.

#### **5 Can I stay in the meeting if I have a personal interest?**

Yes. You can still take part in the meeting and vote on the matter unless your personal interest is also a **prejudicial** interest. However, you cannot **chair** the meeting while the matter is being discussed (*this is forbidden by the KCC Constitution*).

#### **6 What is a prejudicial interest?**

Whether a personal interest is also a prejudicial interest is again a matter of judgement for each Member.

What you have to do is ask yourself whether a member of the public – if he or she knew all the facts – would reasonably think that your personal interest (and that includes an interest of your relatives or friends) was so significant that your decision on the matter would be affected by it. If he or she would think that your judgement would be affected, then it is likely that you have a prejudicial interest.

Members of the Policy Overview, NHS Overview and Scrutiny and Cabinet Scrutiny Committees will have a prejudicial interest if any of these committees is looking at a decision taken by another committee (including the Cabinet) of which they were a Member at the time the decision was taken.

## 7 What is not a prejudicial interest?

The code of conduct says that the onus is on you as a Member to decide if you have a prejudicial interest in a matter. The code also sets out some general exemptions from prejudicial interests. It says that you *may* regard yourself as not having a prejudicial interest if the matter:-

- does not affect your financial position (or the financial position of any of the people or bodies listed in note C3 above);
- does not relate to an application (eg, for planning permission) made by or directly affecting you or any of the people or bodies listed in note C3 above;

or if it relates to:-

- school meals, transport and travelling expenses if you are a parent of a child in full time education, or a parent governor of a school, unless it relates to the school that your child goes to;
- statutory sick pay where you are in receipt of, or are entitled to, such pay from KCC;
- Members' allowances and expenses or any indemnity given to Members;
- any ceremonial honour given to Members;
- setting KCC's Council Tax.

**School Governing Bodies** – If you serve as a school governor, whether appointed by KCC or not, you would have a prejudicial interest when issues relating to the financial position of your school, or an application by the school (eg, for planning permission) were under discussion. It is likely that you would only have a personal interest in respect of other issues relating to your school.

## 8 What do I need to do if I have a prejudicial interest?

If you have a prejudicial interest then you must declare what that interest is (unless it is “sensitive information” – see note B7 above) and withdraw from the meeting by leaving the room. You cannot take part in discussions on that matter with other members of KCC even outside formal meetings, and you must not try to improperly influence a decision on the matter.

## 9 Are there any exceptions?

Yes, there are two.

First, even if you have a prejudicial interest in a matter, you have the right to address a meeting on the matter on behalf of your constituents, provided that members of the public also have the right to address the meeting, and provided that you leave the room as soon as you have finished speaking. This would allow you to, for example, address the Planning Applications Committee on a planning application affecting your electoral division, even if the application also affected you personally.

Second, if the Cabinet Scrutiny Committee is scrutinising a decision taken by another KCC committee (including Cabinet) of which you were a Member at the time the decision was taken, you may still attend the meeting to give evidence or answer questions on the matter. This exemption is intended to assist the scrutiny process by enabling the Cabinet Scrutiny Committee to ask questions of decision-takers.

## **10 Can I get a dispensation?**

In certain very specific circumstances, the Standards Committee can grant you a dispensation to participate in a meeting even when you have a prejudicial interest. The circumstances are where:-

- the number of Members affected at the meeting would exceed 50%; or
- the political balance would be upset.

The dispensation must be sought in writing from the Standards Committee via the Monitoring Officer before the meeting at which the matter is to be discussed takes place.

## **11 What if I'm a Cabinet or Lead Member?**

If you are a Cabinet Member and you have an interest in an individual decision that comes before you, you must inform the Leader (who may assign the matter to another Cabinet Member) and the Monitoring Officer. If you have an interest in a matter considered at full Cabinet you should declare your interest and take no part in the discussion on the matter, leaving the room if necessary.

As a Cabinet Member you are permitted to attend meetings of Cabinet Scrutiny Committee in order to give evidence or answer questions on any decision which you or the Cabinet have taken.

If you are a Lead Member and you have an interest in an individual decision which comes before you for advice or other action you should decline to be involved and refer the matter back to the Cabinet Member

## **12 Where do I go if I need advice on my interests?**

The flowchart on the next page has been designed to help you decide what interests you need to declare and what you must do to declare them.

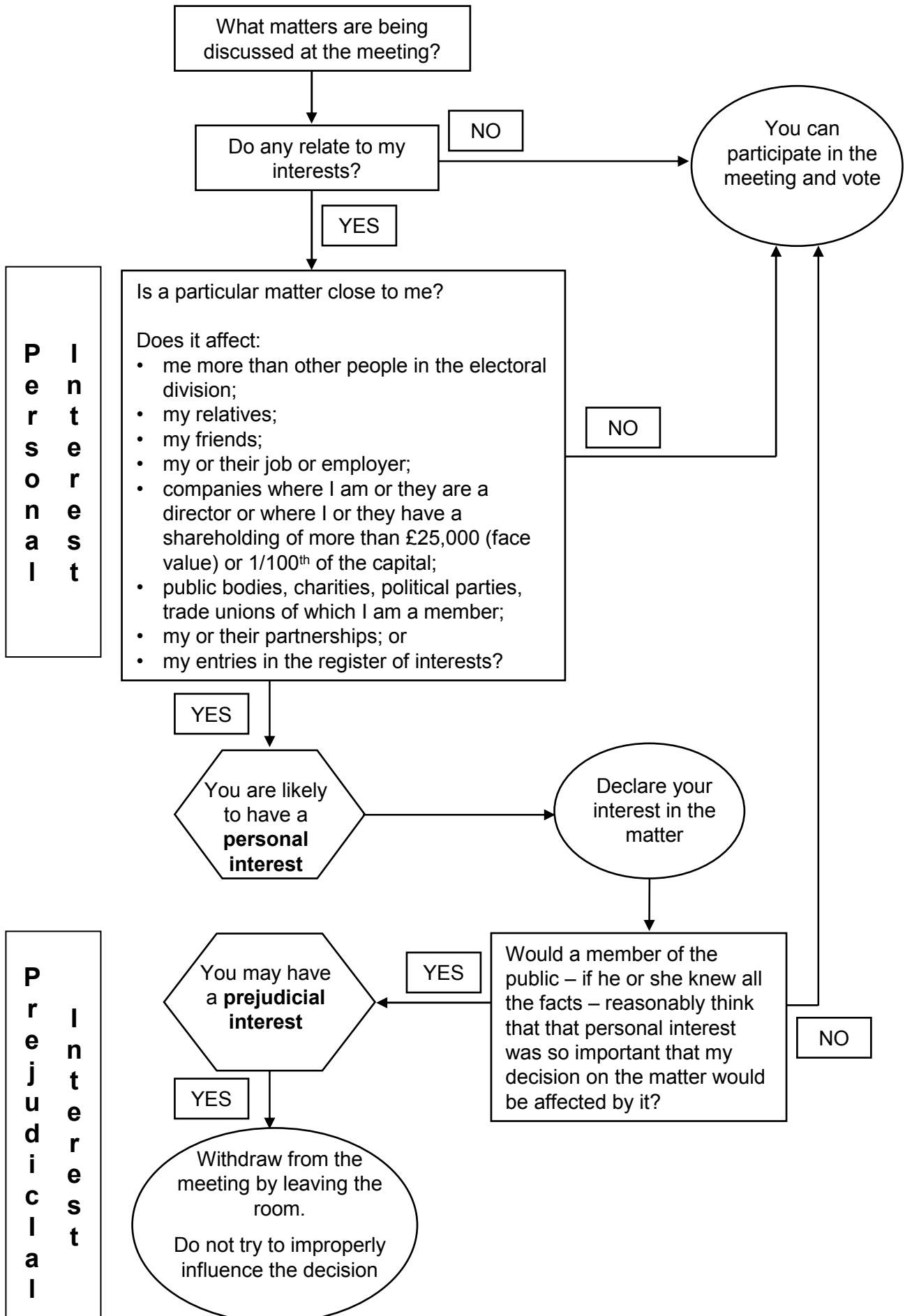
If you need any further advice on registering and declaring your interests, please contact either of the following two officers:-

Geoffrey Wild, Director of Law and Governance (Monitoring Officer)  
01622 694302

Stuart Ballard, Head of Democratic Services (Deputy Monitoring Officer)  
01622 694002

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## DECLARING INTERESTS FLOWCHART – QUESTIONS TO ASK YOURSELF



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By: Cabinet Member for Regeneration and Supporting Independence  
 To: County Council - 21 June 2007  
 Subject: Tour de France  
 Classification: Unrestricted

### **For Information**

Summary: Update on progress since Cabinet Briefing dated 26 March 2007

The Tour de France is coming to Kent in just two weeks time on 8 July

- The Tour is the largest annual sporting event in the world
- The tour attracts 12 to 15 million roadside spectators
- More than two **billion** watch the race on television **globally**
- 78 broadcast organisations provide coverage in almost 200 countries
- More than 1,500 journalists follow the tour
- More than 2,600 hours of television, mostly live, broadcast each year
- It is estimated that the Tour will bring in excess of £37 million to the Kent economy

Press coverage generated will be monitored and assessed through advertising value equivalents. For Tour of Britain over £500k of press coverage was received it is anticipated that for TDF press coverage in excess of £1 million will be generated within regional, national and global media.

An economic impact assessment for Kent will be provided following the event. KCC are working with TFL and SEEDA to facilitate this information.

The initial assessments by TFL for the economic impact within the Kent region through direct spend are approximately £37 million. This is expected to be broken down as follows based on previous sporting event models:

- 25.5% accommodation
- 32.5% food and drink
- 14% shopping/souvenirs
- 12 % travel

Kent Tourism and Kent Tourism Alliance are working to ensure a long-term tourist benefit particularly through niche markets in Europe and the USA (cycling holidays etc.) The Pride schemes have been particularly focused on improving service levels within our tourism product to try and encourage repeat visits following Le Tour.

In particular support is required from Members to communicate to parishes and local communities about road closures and the global importance and large scale nature of this event.

## **1 Background**

For background information refer to Appendix I – Cabinet Briefing dated 26 March 2007 attached

## **2 Key Issues**

- 2.1 Roads will be closed for 6 hours during the race and over 100,000 residents and businesses will be landlocked. A significant amount of information has already been given out into the public domain either directly from KCC or via the Districts themselves (see letter and map attached in Appendix II). It is perceived that there will still be an element of the public who will complain that they were unaware of this on the day and support is required across the County to ensure that all local government officers and Members are fully informed.
- 2.2 Support from the County is needed to ensure sufficient staff resource. It is anticipated that over 600 stewards along with 900 volunteers, 14 managers, and 66 supervisors and will be crowd managing the route along with over 200 Highways crew and in excess of 900 police. KCC is asking for volunteers from staff internally and across the Districts to help fulfil these roles and keep costs to a minimum.
- 2.3 KCC is legally the event organiser for Tour de France in Kent and therefore liable.
- 2.4 The race will be watched by over 2 billion TV viewers globally it is therefore important that the whole of Kent is seen to be at its best on the day and to be embracing this major international event.

## **3 Financial**

Income has been secured at £957,000 and is in the process of being drawn down  
Expenditure is currently on budget.

## **4 Communications**

There was a multi agency press briefing on 13 June at County Hall to give details to the media of what will happen on the day including maps and statistics. Over 300,000 letters have been dropped on the route already and there are now road closure notices along the whole route.

## **5 Recommendation**

Members are asked to note the report and provide positive support for this world class event.

Amanda Lumley  
Tour de France Project Manager  
01622 696841  
[amanda.lumley@kent.gov.uk](mailto:amanda.lumley@kent.gov.uk)

By: Amanda Lumley  
 To: Cabinet Meeting 26 March 2007  
 Subject: Tour de France  
**Classification: For information**

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Summary: Update on progress since Cabinet Briefing dated 14 November 2006.

Key issues to be noted – in particular support required for District sign-up to agreements and ensuring sufficient staff resource is provided across KCC to ensure successful delivery and management on the day.

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## 1 Key Issues

- 1.1 Agreements to determine responsibilities between Kent Police, Districts and KCC may take time to be confirmed and some Districts may have concerns over signing them. **Help is required at senior level** to ensure that the Districts all engage and sign up to helping KCC deliver the whole event regardless of their financial commitment.
- 1.2 Support is needed to ensure sufficient staff resource. TFL has a project team of 13 full time staff working on the event and their event management company has a team of 70 full time staff, who are all working just on the London section. KCC has a core project team of just 4 full time equivalent. Extra staff resources are needed from now until July.

## 2 Outputs

- 2.1 The initial assessments by TFL for the economic impact within the Kent region through direct spend are approximately £37 million. This is expected to be broken down as follows based on previous sporting event models:
- 25.5% accommodation
  - 32.5% food and drink
  - 14% shopping/souvenirs
  - 12 % travel
- 2.2 An economic impact assessment for Kent will be provided following the event. KCC are working with TFL and SEEDA to facilitate this information.
- 2.3 Press coverage generated will be monitored and assessed through advertising value equivalents. For Tour of Britain over £500k of press coverage was received it is anticipated that for TDF press coverage in excess of £1 million will be generated within regional, national and global media.
- The tour attracts 12 to 15 million roadside spectators
  - More than two **billion** watch the race on television
  - 78 broadcast organisations provide coverage in almost 200 countries
  - More than 1,500 journalists follow the tour

- More than 2,600 hours of television, mostly live, broadcast each year
- 2.4 ITV 1 have broadcast rights within the UK along with Eurosport. We are working closely with Meridian to ensure we maximise TV coverage within the region pre and during the event.
- 2.5 A CD Rom will be produced for press packs during the event to include information from KCC to help raise Kent's profile to international journalists with a view towards 2012.

### **3 Cross Directorate Working and Opportunities**

There are significant opportunities for cross directorate working which members are asked to note and encourage within their respective portfolios, if Kent is to reap the maximum benefit from the Tour de France. Members need to ensure that adequate officer resource is provided to support these opportunities. Potential areas of opportunity are:

- 3.1 Visit Kent  
Refresh marketing campaign aimed at promoting TDF and outdoor activities including cycling to key European markets of: France, Holland, Belgium, Germany as well as US market through Virginia. Campaign includes PR, exhibitions, press trips to the UK and is linked into TSE and Visit England overseas campaigns.
- 3.2 Country Parks  
Activities are being planned on a commercial basis within Country parks over the TDF weekend to maximise use for either parking/camping or events generally. This information will be included on the website and advertised prior to encourage the public to use them.
- 3.3 Explore Kent  
Specific cycling itineraries have been developed to encourage overseas or UK long distance visitors to use cycle routes within Kent and to book accommodation for that weekend. Interest is generally high and it is hoped this will leave a legacy in terms of developing this niche market for the future.
- 3.4 Produced in Kent  
Opportunities for Kent produce to be used at finish hospitality in Canterbury and also at people's village in London. Discussions required with PinK to agree what the opportunities present in reality.
- 3.5 Education  
A schools curriculum pack around TDF and cycling will be uploaded onto the ASK website over Easter. This will be linked to a design competition. Schools will be able to order additional resources through the website. The competition will be judged by Districts with a regional Kent final.
- 3.6 Cultural Development team  
Helping to run the schools art competition and investigating the concept of a public art 'Gateway to Kent' near Dartford.
- 3.7 Go Cycle Kent  
Due to be launched by 30th March 2007

This campaign will include leaflet, website, PR campaign, competitions, work with cycle clubs to encourage community activities supporting healthy lifestyles, development of 'go ride' and 'bike it' schemes. Project team working across sports development, sustainable transport and TDF.

### 3.8 Hospitality

KCC has 40 places at events in London over the weekend of the 6<sup>th</sup>, 7<sup>th</sup>, 8<sup>th</sup> July. KCC corporate events are co-ordinating attendance for these. In addition we have secured 20 places at the race finish in Canterbury and are trying to secure additional places up to a maximum of 70 for corporate sponsors etc.

### 3.9 Caravanne

KCC has two free places on the caravanne procession which will go through central London on Saturday 7<sup>th</sup> July and through Kent on Sunday 8<sup>th</sup> July. The cabinet has agreed that we will take up those places and that additional funding for this will be found internally.

## **4 Marketing and Communications**

### 4.1 Regional Marketing - general

- 4.1.1 PR – Maxim PR are on a retainer generating proactive coverage. Strategy is to: a) raise awareness; b) encourage participation/excitement; c) information on where to go and what to do on the day. See examples of press coverage.
- 4.1.2 Advertising – 32 page supplement in KM Group 2 weeks prior to event with details of where to go what to see etc, will be KCC led.
- 4.1.3 Additional tactical advertisements will be planned into other local press/radio to raise awareness two weeks prior to the event including KOS, Invicta, K & S Courier etc.
- 4.1.4 180,000 information leaflets have been printed and distributed at public places across the region along with 5000 posters.
- 4.1.5 Merchandise has been produced for schools competitions and general promotions.
- 4.1.6 Banners will be produced for KCC at the finish of the race in Canterbury there will also be some bannering in Central London near the people's village on the Friday and Saturday.

### 4.2 Communications

- 4.2.1 A 30 page stakeholder list has been prepared as a cross check to try and ensure the relevant parties are contacted before July. We are working closely with Districts/police/emergency services to talk to businesses etc en route.
- 4.2.2 The letter drop to all residents and businesses en route (approx 250,000) took place w/c 12<sup>th</sup> March so that all received formal notification of road closures.
- 4.2.3 KCC emergency planning and Kent police are working with the Kent Resilience Forum to ensure that contingencies are planned for the day.
- 4.2.4 KCC facilitated a meeting on 19<sup>th</sup> March between the emergency services communications teams to discuss communications with their staff and customers.

- 4.2.5 Internally KCC as a business is looking at business operations and is going through the process of assessing any potential business impacts on the day.
- 4.2.6 Communications are ongoing between parishes, districts and local business organizations.
- 4.2.7 Website – kent.gov website being continually updated with information for the public and links to District /London sites/BBC.
- 4.2.8 Contact centre – continually being briefed to deal with incoming enquiries/links to Districts and TFL plus emergency services.

## **5 Operations**

- 5.1 KHS has completed traffic management risk assessments and is drawing up road closure notices and a traffic management plan in conjunction with Districts and Kent Police. Ringways will deliver traffic management for KHS on the day.
- 5.2 As KCC is legally the event organiser for TDF in Kent crowd control risk assessments need to be done in conjunction with the Districts and police before the end of April 2007.
- 5.3 KCC legal team are drawing up agreements between KCC and Kent Police as well as the Districts along the route to clarify who has what responsibilities for what during the event. It is hoped these can be completed by end of April.
- 5.4 It has been identified that there may be a requirement to bring in a specialist event manager to facilitate co-ordination of the event, marshalls, volunteers, transport etc across the Districts on the day.

## **6 Financial Update**

- 6.1 See attached Appendix II.
- 6.2 Income confirmed = £932,773  
Income still to be confirmed = £42, 500  
Total projected income = £975,273  
  
Expenditure so far confirmed = £975,00

## **7 Recommendation**

Members are asked to note the report and provide support for Items 2 and 4.

Amanda Lumley  
Tour de France Project Manager  
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[amanda.lumley@kent.gov.uk](mailto:amanda.lumley@kent.gov.uk)

**KENT COUNTY COUNCIL**

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**PLANNING APPLICATIONS COMMITTEE**

MINUTES of a meeting of the Planning Applications Committee held at Sessions House, County Hall, Maidstone on Tuesday, 15 May 2007.

PRESENT: Mr R E King (Chairman), Mr A R Bassam (Vice-Chairman), Mrs V J Dagger, Mr J A Davies, Mr T Gates, Mrs S V Hohler, Mr G A Horne, Mr S J G Koowaree, Mr J F London, Mr T A Maddison, Mr R A Marsh, Mr W V Newman, Mr A R Poole and Mr F Wood-Brignall.

OTHER MEMBERS: Mrs E Tweed.

OFFICERS: The Head of Planning Applications Group, Mrs S Thompson (with Mr J Crossley); the Development Planning Manager, Mr A Ash; and the Democratic Services Officer, Mr A Tait.

**UNRESTRICTED ITEMS**

**44. Membership**

The Committee noted the appointment of Mr C Hibberd and Mr F Wood-Brignall in place of Mrs P A V Stockell and Ms B J Simpson.

**45. Minutes**  
(A3)

RESOLVED that subject to the seconder of the amendment in Minute 42(3) being amended to "Mrs E Green", the Minutes of the meeting held on 17 April 2007 are correctly recorded and that they be signed by the Chairman.

**46. Site Meetings and Other Meetings**  
(Item A4)

The Committee agreed to visit the site of the proposed Oldborough Manor/Senacre Academy in Maidstone on Tuesday, 19 June 2007.

**47. Planning Applications Group Business Plan**  
(Item B1 - Report by Head of Planning Applications Group)

(1) The Committee unanimously supported the Chairman's offer to request the Portfolio Holder for Environment, Highways and Waste to make funding available to enable proper electronic access for planning applications.

(2) RESOLVED that:-

(a) the report be noted and the Planning Applications Group be congratulated on its excellent work; and

- (b) the Chairman's offer to speak to the Portfolio Holder for Environment, Highways and Waste be supported as set out in (1) above.

**48. Proposal TH/06/1317 - Contractor's compound for use during the rebuilding of Ramsgate Library at Corner of Effingham Street and Guildford Lawn, Ramsgate; KCC Communities**

*(Item D1 – Report by Head of Planning Applications Group)*

*(Mrs E Tweed was present for this item pursuant to Committee Procedure Rule 2.24 and spoke)*

(1) Mr A R Poole made a declaration of personal interest as a Member of the Libraries Steering Group which had considered the design of the proposal. He addressed the Committee in his capacity as local Member but did not take part in the decision-making process.

(2) The Head of Planning Applications Group reported the receipt of correspondence from the Divisional Transportation Manager withdrawing his objections to the proposal; the views of Thanet District Council on the current proposal, indicating a preference for four portakabin units, stacked in pairs. She also reported receipt of a letter from an Effingham Street resident requesting parking permits in Cavendish Street and appealing against non-determination of another application. She advised that neither of these points was of material concern in relation to the determination of this particular proposal.

(3) The Committee agreed to the inclusion of an informative as set out in (4) below.

(4) RESOLVED that:-

- (a) permission be granted to the proposal subject to conditions, including conditions covering temporary use of the compound during the rebuilding of the Ramsgate Library site; restoration of the site to a clean flat surface following the removal of the compound prior to the first occupation and use of the rebuilt Ramsgate Library; hours of operation being limited to those applied for; details of any lighting being submitted to and approved by the County Planning Authority prior to their erection and use on site; obscured glazing being fitted to all first floor portakabin windows and ground floor windows fronting Effingham Street prior to the use of the site; no vehicular access being created into the site, and only a single pedestrian access gate being erected along Guilford Lawn; and
- (b) the applicants be reminded by informative that vehicular deliveries to the Ramsgate Library site are restricted during school peak hours.



**49. Proposal TM/07/199 – Demolition of entrance and office extension and 4 timber classrooms, and construction of new two-storey extension including 6 classrooms, staff room and head teacher’s office, with provision of temporary classrooms and administration facilities during construction at Sussex Road School, Sussex Road, Tonbridge; Governors of Sussex Road School and KCC Children, Families and Education**  
*(Item D2 – Report by Head of Planning Applications Group)*

(1) The Head of Planning Applications Group reported correspondence from Tonbridge and Malling Borough Council indicating that the structural engineer’s report on the potential on the oak trees was acceptable, subject to measures to protect the rootzones.

(2) RESOLVED that permission be granted to the proposal subject to conditions, including the development being commenced within 3 years; the development being carried out in accordance with the permitted details; the submission of a tree protection plan for prior approval; the submission of full details of the branding proposed and its positioning on the building; elevation drawings at an appropriate scale detailing the final finish of the wood panelling to the entrance extension; the development being constructed using the materials detailed in the application; submission of details of all external lighting proposed for prior approval; hours of working during construction; no discharge of foul or contaminated drainage into groundwater; requirements for the treatment of ground contamination not previously identified on site; and removal of temporary buildings upon completion of the works.

**50. County Matters dealt with under Delegated Powers**  
*(Item E1-E6 – Reports by Head of Planning Applications Group)*

(1) The Head of Planning Applications Group tabled a revised version of Item E5 (b) indicating that the proposed development does constitute EIA development.

(2) RESOLVED to note reports on items dealt with under delegated powers since the last meeting relating to:-

- (a) County Matter applications;
- (b) Consultations on applications submitted by District Councils or Government Departments;
- (c) County Council developments;
- (d) Detailed submissions under Channel Tunnel Rail Link 1996 (None);
- (e) screening opinions under Environmental Impact Assessment Regulations 1999; and
- (f) scoping opinions under Environmental Impact Assessment Regulations 1999 (None).

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## KENT COUNTY COUNCIL

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### REGULATION COMMITTEE

MINUTES of a meeting of the Regulation Committee held at Sessions House, County Hall, Maidstone on Tuesday, 23 January 2007.

PRESENT: Mrs P A V Stockell (Chairman), Mr A D Crowther (Vice-Chairman), Mr T J Birkett, Mr A H T Bowles, Mr C J Capon, Mr J Curwood, Mr J A Davies, Mr J B O Fullarton, Mr M J Harrison, Mr C Hart, Mr I T N Jones, DL, Mr R A Pascoe, Mr K Sansum, Mr C T Wells and Mr B P Wood.

IN ATTENDANCE: The Acting Head of Planning Applications Group, Mrs S Thompson (with Mr R Gregory); and the Democratic Services Officer, Mr A Tait.

#### UNRESTRICTED ITEMS

##### 1. Membership

The Committee noted the appointment of Mr M J Harrison in place of Mr T Gates.

##### 2. Minutes

(1) In respect of Minute 23 (11)(b), the Acting Head of Planning Applications Group reported that improved joint working with the Environment Agency was already taking place and that an agreement would be reported to the next meeting of the Committee.

(2) In respect of Minute 23 (1)(d), the Acting Head of Planning Applications Group reported an assurance that future training for Magistrates would incorporate the question of breaches of planning control. This matter would also be an agenda item at the next meeting of the Justice Board.

(3) The Committee noted that the date of this meeting had been bought forward by 7 days to avoid a clash with a meeting of the Corporate Policy Overview Committees.

(4) RESOLVED that the Minutes of the meetings of the Committee held on 19 September 2006 and of the Member Panel held on 30 November 2006 are correctly recorded and that they be signed by the Chairman.

##### 3. Update on Planning Enforcement Issues

*(Item 3 – report by Acting Head of Planning Applications Group)*

RESOLVED to:-

(a) endorse the actions taken or contemplated on the respective cases set out in paragraphs 5 to 97 and paragraphs 101 to 109 of the report and to note the work towards establishing working protocols with the Environment Agency as outlined in paragraph 112 of the report;

(b) endorse the actions set out in paragraphs 96 to 100 of the report concerning Pearsons Sand Pit, Trottiscliffe and to note that this is a live case with an enforcement response under consideration; and

(c) request that a letter be sent to the Environment Agency on behalf of the Committee expressing its appreciation for the contribution of the Agency towards enhanced working arrangements.

## **EXEMPT ITEMS**

### **(Open Access to Minutes)**

*(Members resolved that under Section 100A of the Local Government Act 1972 the public be excluded from the meeting for the following business on the grounds that it involved the likely disclosure of exempt information as defined in paragraphs 5 and 6 of Part 1 of Schedule 12A of the Act)*

#### **4. Update on Planning Enforcement Issues at Deal Field Shaw, Charing** *(Item 7 – Report by Acting Head of Planning Applications Group)*

(1) The Acting Head of Planning Applications Group reported the latest enforcement position concerning the Shaw Grange former landfill site, Charing.

(2) The Committee noted that the date in paragraph 3 of the report should read 15 December 2006.

(3) RESOLVED that the enforcement strategy and actions be endorsed as outlined in paragraph 5 to 8 of the report.

#### **5. Update on Planning Enforcement Issues at Woodgers Wharf, Upchurch** *(Item 8 – Report by Acting Head of Planning Applications Group)*

(1) The Acting Head of Planning Application Group reported the latest enforcement position concerning the Woodgers Wharf site, Upchurch.

(2) RESOLVED that the enforcement strategy be endorsed as outlined in paragraphs 4 to 8 of the report.